

**REGULAR MEETING OF THE DUPAGE  
TOWNSHIP SUPERVISOR AND THE  
BOARD OF TRUSTEES**

251 Canterbury Lane  
Levy Center – Bolingbrook, IL

September 21, 2021  
Minutes

- I. **CALL TO ORDER:** Meeting was called to order at 7:00 pm by Supervisor Marschke.
- II. **PLEDGE OF ALLEGIANCE:** Pledge of Allegiance was recited by all and lead by Ken Harris.
- III. **ROLL CALL FOR QUORUM:** Trustees Braxton, Ransom, Savage, Townsend, and Supervisor Marschke were present, so a quorum was determined,
- IV. **APPROVAL OF AGENDA:** A motion was made by Trustee Townsend to move Item A of the action items and place before public comments. The motion was seconded by Trustee Ransom. Upon roll vote, motion carried to move Presentation by the Gateway Foundation to after minutes approval. Trustee Townsend made a motion to approve agenda with change, the motion was seconded by Trustee Braxton. Upon roll call vote, agenda approval passed.
- V. **APPROVAL OF SEPTEMBER MINUTES:** A motion was made by Trustee Ransom and seconded by Trustee Braxton to approve the meeting minutes. Upon roll call vote, motion carried.
- VI. **APPROVAL OF JUNE BUDGET MINUTES:** A motion was made by Trustee Savage and seconded by Trustee Townsend to approve September meeting minutes. Upon roll call vote, motion carried.
- VII. **One Item moved from Supervisor's Report to before Public Comments –** IX-A Presentation by Gateway Foundation - Dr Burke gave an overview of the importance of this organization. Jim Gateway explained what services are available and that our food pantry will have narcan available.
- VIII. **PUBLIC COMMENTS:** The following individuals spoke on behalf of Kimberly Owens: Stanley Cowell, Angie White, Arthur Hilburn, Jessica Peters. Ms. McAvie, Teresa Cleary, Delane Terry, Yvonne Robinson, and Cleo Cenci.
- IX. **ROLL CALL TO ENTER INTO CLOSED SESSION –** Motion made by Trustee Savage and seconded by Trustee Braxton to enter closed session. Upon roll call vote, motion carried.

**X. SUPERVISOR'S REPORT:**

**IX. ACTION ITEMS:**

- a. Gateway Foundation discussed above,
- b. Pending Litigation – Motion was made by Trustee Townsend and seconded by Trustee Braxton to allow attorney to offer a settlement. Upon roll call vote, motion carried.
- c. Comcast for all telecommunication devices – After hearing about the cost savings of over \$12,000 a motion was made by Trustee Braxton and seconded by Trustee Savage to approve the switch to Comcast. Upon roll call vote, motion carried.
- d. Award of upgrade of alarm system. A motion was made to eliminate this item from the agenda by Trustee Braxton and seconded by Trustee Ransom. Upon roll call vote, motion carried.
- e. Repair Bluff Road - After a discussion on the repairs of Bluff Road, a motion was made by Trustee Savage and seconded by Trustee Townsend to repair the potholes at a cost not to exceed \$50,000. Upon roll call vote, motion carried.
- f. Approval of Covid 19 vaccination Policy requiring all employees to be fully vaccinated or bring a letter from your physician stating the reason for not getting vaccinated; plus, all non-vaccinated employees will have to get tested twice a week without paid time off to secure a test. After a discussion, a motion was made by Trustee Townsend and seconded by Trustee Savage to have attorney review the vaccination policy and to add guidelines to the policy. Upon roll call vote, motion carried.
- g. Award of Sponsorship to Citizens Against Abuse of \$1,000. A motion was made by Trustee Ransom and seconded by Trustee Townsend to approve this grant. Upon roll call vote, motion carried.
- h. Metro Officials of Illinois – Supervisor Marschke gave an overview of this organization and Ms. Traynere explained the benefits of joining this association. A motion was made by Trustee Ransom and Seconded by Trustee Savage to join the Metro Officials of Illinois. Upon roll call vote, motion carried.
- i. Change the December Township Board meeting to December 14<sup>th</sup>. Upon discussion, a motion was made by Trustee Braxton and second by Trustee Savage to change the December board meeting from December 21<sup>st</sup> to December 14<sup>th</sup>. Upon roll call vote, motion carried.

**X. APPROVAL OF TOWNSHIP BILLS AND CLAIMS for 8-25-2021 – 9-15-2021**

**A. Open Payables**

Town \$13,703.58

Banquets \$3,462.22

General Assistance \$2,493.54

**B. Paid Payables**

Town \$42,104.21

Banquets \$5,701.34

General Assistance \$6,910.24

A motion was made to approve bills and claims by Trustee Braxton and seconded by Trustee Savage. Upon roll call vote, the following voted yes: Trustees Braxton, Ransom, Townsend, and Supervisor Marschke. Motion carried.

**XI. REPORTS FROM ADMINISTRATIVE STAFF AND CONTRACTORS**

**Legal Report** – Township Attorney – No report

**Administrator Report** – Staff has been very busy. Food pantry now open on Saturdays and first Saturday had 30 people, Onboarding of new GA employee and he has already assisted residents. Researching vendors for township newsletter, Auction brought in \$13,156.

**Levy Center Report** – Mentioned some of the scheduled events for the seniors. Our seniors who went down to Spring to participate in the senior Olympics did great. All had a good time. Medicare open enrollment begins in October.

**Food Pantry** – See above under administrator report.

**XII. ELECTED OFFICIALS' REPORTS**

Assessor – To date we received 60 appeals from the County. So far, we have received 60. The hearings will start in October to defend our assessments and go through the end of the year. As a reminder, if you know of anyone turning 65 this year, have them come in to apply for their senior exemption. Also, if you know of a veteran with a service-connected disability, there is an exemption for them as well. All exemption information can be found on our website:

[www.DupageTownshipAssessor.com](http://www.DupageTownshipAssessor.com)

Clerk – Anyone who would like to register to vote or get a document notarized, please contact me as I am happy to assist our residents. Attended the senior meeting.

Trustees -

Braxton – Working on the newsletter. Thanks to Judy for another article. This time we will have better addresses for our residents.

Ransom – Youth Committee is looking for additional members. Thank you, Jackie, for saving the township over \$12,000. Supervisor Marschke jumped in and said that Jackie has saved us lots of additional money.

Savage – Working with Senior Committee – a great group. Discussing where to go and what to do.

Reem – No report

Supervisor Marschke - Looking into a special levy for Bluff Road. Romeoville would take over if road was totally repaired. Talking with township attorney.

**XIII. ADJOURNMENT:** Trustee Ransom made a motion to adjourn the meeting and Trustee Townsend seconded the motion. Upon roll call vote, motion carried.

Respectfully submitted,

Barbara Ann Parker  
Township Clerk