

**MEETING OF THE DUPAGE TOWNSHIP SUPERVISOR
AND THE BOARD OF TRUSTEES**

In-person at Levy Center

Tuesday, July 20, 2021

MINUTES

- I. **CALL TO ORDER:** Meeting was called to order at 7:05 pm. by Supervisor Marschke.
- II. **PLEDGE OF ALLEGIANCE:** Pledge of Allegiance was recited by all led by Tom Braxton.
- III. **ROLL CALL FOR QUORUM:** Trustees Braxton, Ransom, Savage, Townsend and Supervisor Marschke were all present.
- IV. **APPROVAL OF AGENDA:** A motion was made by Trustee Savage and seconded by Trustee Braxton. Upon roll call vote, the motion passed.
- V. **APPROVAL OF MINUTES** of June 22, 2021 Regular Board Meeting: A motion was made by Trustee Ransom and seconded by Trustee Braxton. Upon roll call vote, the minutes of June 22, 2021 were approved.
- VI. **PUBLIC COMMENTS:** NONE
- VII. **SUPERVISOR'S REPORT:**
 - a. Old Business: Tabled from June 2021 meeting: abolishment of Ordinance 19-15 and the amendment to Ordinance 19-10 establishing a Social Service Committee and Building Grounds Committee. After discussion and upon roll call vote, the abolishment of both committees passed. Also tabled from the June 2021 meeting was the amendment to Resolution 19-10 to abolish the Financial Advisory & Audit Committee. After discussion and upon roll call vote, the abolishment of Resolution 19-10 was approved.
 - b. 2021 Audit Results - After listening to a overview of the report and answering Trustee questions, a motion was made by Trustee Braxton and seconded by Trustee Ransom to approve the report as presented. Upon roll call vote, motion carried.
 - c. A motion was made by Trustee Savage and seconded by Trustee Townsend to approve the auction of the following vehicles and trailers:

2001 Ford Terra Trans, 2004 GMC Sierra 2500H, 1998 Ford El Dorado, 2003 6x13 Aluminum Trailer, 2004 Ford E350, and 1992 Ford E350 Cut Away Van. Upon roll call vote, auction to sell carried.

- d. Discussed the 2021 Tools for Schools Program. A motion was made to accept the program and not to exceed budget by Trustee Townsend and seconded by Trustee Braxton. Upon roll call vote, motion carried.
- e. Senior Olympics – September 16, 17 and 18, 2021 – Linda Youngs gave an overview of the program. Supervisor Marschke said we would give a \$1,000 to Romeoville same as in years past and would not exceed our budget of \$7,500. Bus will drive Levy Center Seniors to Springfield. A motion was made by Trustee Savage and seconded by Trustee Townsend to approve this trip and not exceed budget. Upon roll call vote, motion carried.
- f. Food Bank – We had a very successful Grand Reopening of our food pantry. State politicians stopped by to see our operations. Supervisor Marschke thanked Jackie and Dave for their hard work in repairing and getting the pantry ready for the reopening. About 70% of users come from Bolingbrook and we are looking into a second location to serve all residents. Researching ways to fund this project such as Recovery Act funds. Discussed reapplying for 5013c status and the need for it. A motion was made to grant Supervisor Marschke authority to apply for 5013c by Trustee Savage and seconded by Trustee Braxton. Upon roll call vote, motion carried.
- g. Discussion on Township's quarterly Newsletter. 80% of comments received were favorable. A few comments stated that some of events already happened when newsletter was received. Some DuPage Township residents did not receive our newsletter but some in another township did. We will do a better job on timing and delivery of our newsletter. Will look into doing a separate newsletter for the Levy Center seniors. No action taken.
- h. Discussion on Bluff Road patching/paving Reviewed the proposal received by Novotny. This is approximately a three mile area. Looking into ways to fund this project. No action taken.
- i. WIPFLI Contract – Extend the contract through July to cover the transition. A motion was made by Trustee Savage and seconded by Trustee Ransom to extend the contract through July. Upon roll call vote, motion carried.

- j. Whistle blower and Anti-Retaliation Policy – After discussion, a motion was made by Trustee Savage and seconded by Trustee Braxton to approve this policy, Ordinance 21-21 Upon roll call vote, motion carried.
- k. Restructuring Township Committees – After discussing the township committee structure, a motion was made by Trustee Townsend and seconded by Trustee Braxton to approve Ordinance 21-22. Upon roll call vote, motion carried.
- l. A motion was made by Trustee Braxton and seconded by Trustee Ransom to approve township bills and claims. Upon roll call vote, motion carried.

VIII. REPORTS FROM ADMINISTRATIVE STAFF AND CONTRACTORS:

- a) Legal Report – None at this time.
- b) Administrator Report – Nothing further
- c) Levy Center Report – Linda Young – Listed upcoming senior events.

IX. ELECTED OFFICIALS REPORTS:

- a) Assessor: Very impressed with newsletter. Report attached.
- b) Clerk – Took the Will County voter registration training and can register all township residents who want to vote
- c) Trustee Braxton – Food pantry looks great – lovely event. Look forward to working on making our newsletter better.
- d) Trustee Ransom – Tools for Schools event will take place on August 12 from 10:00 am – 3:00 pm
- e) Trustee Savage – Senior survey is out – would like 1 computer for seniors at levy center to use and schedule a shred event. Seniors liked having a copy of our current newsletter at the reception desk.
- f) Trustee Townsend – no report

X. EXECUTIVE SESSION:

A motion was made by Trustee Ransom and seconded by Trustee Savage to enter into Executive Session. Upon roll call vote, the motion passed.

XI. **RETURN FROM EXECUTIVE SESSION:**

Return to Open Session – No actionable items at this time so I entertain a motion to adjourn.

XII. **ADJOURNMENT:** A motion was made by Trustee Braxton and seconded by Trustee Savage to adjourn this meeting. Upon roll call vote, the motion passed.

Respectfully Submitted

Barbara Ann Parker
Clerk

Assessor Report

To: DuPage Township Supervisor

To: DuPage Township Trustees

July, 2021

The County has not sent out the exemption form renewals for this year yet, we are still waiting to hear if they will be rolled over like they did last year due to Covid19. It is on the Governors desk to be signed so hopefully we will know soon.

Anyone who needs to fill out a new exemption form can come into our office for help with that.

After much research, we have put the final touches on the 2021 assessment changes. Now it goes to the County to be finalized. Notices will be sent at the beginning of August to any property that we made a change to their assessment. The deadline to file an appeal with the County will be at the beginning of September.

If you know of anyone turning 65 this year, remind them to come in for their senior exemption.

The Senior Freeze exemption income level is \$65,000 total household income.

Also, if you know of a veteran with a service connected disability, there is an exemption for them as well.

Sincerely,

Jean Kelly
Assessor