

**REGULAR MEETING OF THE DUPAGE
TOWNSHIP SUPERVISOR AND THE
BOARD OF TRUSTEES**

251 Canterbury Lane
Levy Center – Bolingbrook, IL

August 24, 2021
Minutes

- I. **CALL TO ORDER:** Meeting was called to order at 7:02 pm by Supervisor Marschke.
- II. **PLEDGE OF ALLEGIANCE:** Pledge of Allegiance was recited by all and lead by Trustee Ransom.
- III. **ROLL CALL FOR QUORUM:** Trustees Braxton, Ransom, Townsend, and Supervisor Marschke were present, so a quorum was determined, Trustee Savage was absent due to medical procedure.
- IV. **APPROVAL OF AGENDA:** A motion was made by Trustee Braxton and seconded by Trustee Ransom to approve agenda for meeting. Upon roll call vote, agenda approval passed.
- V. **APPROVAL OF MINUTES:** A motion was made by Trustee Ransom and seconded by Trustee Braxton to approve August meeting minutes. Upon roll call vote, motion carried.
- VI. **PUBLIC COMMENTS:** The following residents spoke on behalf of Kimberly Owens: Norm Brown, Delane Terry, Kevin Wilson (got up twice), Jennifer, Sally Matthews, Alise Lindsay, Devone Hutchenson, Lenora Hunt, Kristine Packer, Aneer, Cathy, Theresa, Tony Ackers, not clear name, Liz Campbell, Gwen Wilson, Lucky, Angela White, Joe Johnson, George, Maria Alvarez, Ira, and Bernard Winston. They asked why on the termination. Cannot discuss personnel issues.
- VII. **ROLL CALL TO ENTER INTO CLOSED SESSION** – attorney not present so closed not needed.
- VIII **SUPERVISOR'S REPORT:**
- IX. **ACTION ITEMS:**
 - a. There was no discussion on possible board action on pending litigation.
 - b. After a discussion, a motion was made by Trustee Townsend and seconded by Trustee Braxton to approve the hiring of Wright & Co. for professional services to create a concept drawing for a new food pantry. Upon roll call vote motion carried.
 - c. After an explanation by administrator, a motion was made by Trustee Braxton and seconded by Trustee Ransom to accept the correction to the 2021 audit.

- Upon roll call vote motion carried.
- d. After an explanation by administrator, a motion was made by Trustee Townsend and seconded by Trustee Braxton to approve the Levy Center door. Upon roll call vote motion carried.
 - e. After a discussion on our township newsletter, a motion was made by Trustee Braxton and seconded by Trustee Ransom to approve the expenditure for printing and mailing the next two newsletters. Upon roll call vote motion carried.
 - f. After some discussion, a motion was made by Trustee Townsend and seconded by Trustee Braxton to approve the purchase for holiday meals with a budget not to exceed \$24,000 Upon roll call vote motion carried.
 - g. After some discussion, a motion was made by Trustee Braxton and seconded by Trustee Ransom to approve a Boardman Cemetery plot for Judy Bredeweg. Upon roll call vote motion carried.
 - h. After some discussion, a motion was made by Trustee Townsend and seconded by Trustee Braxton to adopt an energy assessment report with installation of selected improvements. Upon roll call vote motion carried.
 - i. After an explanation by the administrator, a motion was made by Trustee Braxton and seconded by Trustee Townsend to approve a new copier/printer contract/lease not to go beyond May 2025. Upon roll call vote motion carried.
 - j. After some discussion, a motion was made by Trustee Ransom and seconded by Trustee Braxton to approve the purchase of a security camera system for the Levy Center. Upon roll call vote motion carried.
 - k. After some discussion, a motion was made by Trustee Braxton and seconded by Trustee Townsend to table the vote on an upgraded alarm system. Upon roll call vote motion carried.
 - l. After some discussion, a motion was made by Trustee Ransom and seconded by Trustee Braxton to approve a Deputy Township Clerk that the Township Clerk will name at a future date. Upon roll call vote motion carried.
 - m. After some discussion, a motion was made by Trustee Braxton and seconded by Trustee Townsend to approve the hiring of a new staff person that will be shared between the Township and Levy Center. Upon roll call vote motion carried.
 - n. After some discussion, a motion was made by Trustee Braxton and seconded by Trustee Ransom to purchase new bulbs for the garden not to exceed \$1,400.00. Upon roll call vote motion carried.

X. APPROVAL OF TOWNSHIP BILLS AND CLAIMS for 7-21-2021 – 8-24-2021

A. Open Payables - \$19,803.41

B. Paid Payables - \$114,898.86

Upon roll call vote, the following voted yes: Trustees Braxton, Ransom, Townsend, and Supervisor Marschke. Motion carried.

XI. REPORTS FROM ADMINISTRATIVE STAFF AND CONTRACTORS

Legal Report – Township Attorney – No report

Administrator Report – Sold two buses – Tools for School was a success

Levy Center Report – Presented list for upcoming events

Food Pantry – Preparing to open on Saturdays in September

XII. ELECTED OFFICIALS' REPORTS

Assessor – Gave an update

Clerk – Enjoyed working with staff on the Tools for School program. We have some remarkable staff members, and it was a pleasure working with them on this project.

Trustees:

Braxton – Working on next newsletter. Will look to Reem for proof-reading.

Ransom – Thanks for all the assistance on Tools for Schools. Some of our Youth Committee members were able to help. CAA virtual 5K on September 13th \$25.00 for adults and \$10.00 for kids

Reem – Would like to be appointed to the Youth Committee. Wants to encourage everyone to get vaccinated.

Supervisor Marschke – All township employees must be vaccinated or bring in a doctors note. If not vaccinated, they will be tested twice a week. This resolution will be on next month's agenda.

XIII. **ADJOURNMENT**: Trustee Ransom made a motion to adjourn the meeting and Trustee Townsend seconded the motion. Upon roll call vote, motion carried.

Respectfully submitted,

Barbara Ann Parker
Township Clerk