

**MEETING OF THE DUPAGE TOWNSHIP SUPERVISOR
AND THE BOARD OF TRUSTEES
In-person at Levy Center and Zoom
Tuesday, May 18, 2021
MINUTES**

- I. CALL TO ORDER: Meeting was called to order at 7:01 p.m. by Supervisor Marschke.
- II. PLEDGE OF ALLEGIANCE: Pledge of Allegiance was recited by all led by Trustee Braxton.
- III. ROLL CALL FOR QUORUM: Trustees Braxton, Ransom, Savage, Townsend and Supervisor Marschke were all present.
- IV. APPROVAL OF AGENDA: A motion was made by Trustee Braxton and seconded by Trustee Ransom. Upon roll call vote, the motion passed.
- V. APPROVAL OF MINUTES: A motion was made by Trustee Savage and seconded by Trustee Braxton to approve the minutes from the April 20, 2021 Regular Board Meeting. Upon roll call vote, the motion passed.
- VI. SUPERVISOR'S REPORT:
 - a. Appointment of Township Attorney – Resolution 21-16 – After some discussion, a motion was made by Ransom and seconded by Trustee Braxton. Upon roll call vote, the motion passed.
 - b. DuPage Township Organizational Chart – Resolution 21-17 – Supervisor Marschke explained his reason for changes in current organizational chart. A motion was made by Trustee Braxton and seconded by Trustee Savage. Upon roll call vote, the motion passed.
 - c. Township Administrator – Resolution 21-18. A motion was made by Trustee Ransom and seconded by Trustee Braxton. Upon roll call vote, the motion passed. Jackie will begin working on May 19, 2021. Jackie will be over operations and Linda Young will be over the Levy Center.
 - d. Designating an Authorized Agent to The Illinois Municipal Retirement Fund – Resolution 21-18. A motion was made by Trustee Savage and seconded by Trustee Ransom to add Jaqueline Traynere as temporary agent. Upon roll call vote, the motion passed.
 - e. Post and Publish the Tentative Budget & Appropriation Ordinance 21-19 for DuPage Township for the 2021-2022 Fiscal Year with direction for the Township Clerk to schedule a Public Hearing for June 22, 2021 pursuant to the Illinois Municipal Budget Law. A question was asked by Trustee Ransom about the figure in the proposed budget for funeral expenses of \$6,500 when we already had two requests for \$5,000 each. These were made under the former board. A motion was made by Trustee Ransom and seconded by Trustee Braxton. Upon roll call vote, the motion passed.

- f. Resolution Approving the Minimum Wage of \$15.00 per hour – Resolution 21-20 - A motion was made by Trustee Ransom and seconded by Trustee Braxton. Upon roll call vote, the motion passed with applause.

VII. ACTION ITEMS:

Audit of Bills & Claims – This is the duty of all Trustees to examine all bills to insure they are correct. Going forward Trustees will receive their packets on Thursday instead of Friday.

VIII. APPROVAL OF TOWNSHIP BILLS & CLAIMS:

From 04/15/21 through 05/13/21 in the amount of \$79,454.47 - Open Payables - \$11,450.38 and Paid Payables - \$68,004.09. A motion was made by Trustee Braxton and seconded by Trustee Savage. Upon roll call vote, the motion passed.

IX. REPORTS FROM ADMINISTRATIVE STAFF AND CONTRACTORS:

- a. LEGAL REPORT – No report at this time. Happy to be part of our group.

X. ELECTED OFFICIALS & ADVISORY COMMITTEE REPORTS:

- A. Assessor – Gave an update of the assessor’s department.
- B. Clerk – Thank you to all who helped get this fabulous slate elected. We are happy to serve all of DuPage Township.
- C. Trustees
 - a. Trustee Braxton – Echo me and excited to raise the minimum wage to \$15.00
 - b. Trustee Ransom – Greetings to all and looking forward to serving our entire community.
 - c. Trustee Savage – Thank you to all and excited to work with our staff.
 - d. Trustee Townsend. – Baby due June 3rd and exited to serve our Township

XI. PUBLIC COMMENTS:

- a. Petra Burgess asked what the salary will be for the new administrator position. Supervisor Marschke answered the same as the former Executive Assistant was making.
- b. Jackie Traynere – Thank you for the vote. I look forward to assisting in any way I can. Will County small business grants are available. If you already received a PPE loan, that does not count against the small business grant.
- c. Zoom – no comments
- d. Supervisor Marschke mentioned the upcoming quarterly newsletter that will be going out to all households in the township. Tom Braxton and Sue Varno have volunteered to head up this effort. We will have two committees going forward – 1) Senior Committee and 2) the Youth Committee. Other committees will be evaluated to see if they will go forward.

XII. ADJOURNMENT: A motion was made by Trustee Townsend and seconded by Trustee Ransom. Upon roll call vote, the motion passed.