

**MEETING OF THE ACCOUNTING AND AUDITING
COMMITTEE**

at

Zoom Meeting

241 Canterbury Lane

Monday, September 28, 2020 4:00 P.M.

AGENDA

I. Call to order

The meeting to was called to order at 4:06 pm

II. Pledge of Allegiance

III. Roll Call for Quorum

Present - Amy Albright, Felix George, Alyssia Benford

Absent – Linda Young

IV. Approval of Agenda

Corrected date on agenda to September 28, 2020. Motion to approve agenda with the necessary corrections made by Felix George second by Amy Albright - Motion passed

V. Public Comment

No public comment

VI. Approval of minutes from July 27, 2020 meeting

Motion by Amy Albright, Second by Alyssia Benford. Motion passed

VII. Fiscal Year 2020 Schedule of Material Weaknesses Action Plan

Alyssia Benford reported that General Assistance Audit issue is still be completed. Two remaining Audit issues are regarding Wifpli. Supervisor George has instructed Amy Albright to follow up with Wifpli. Alyssia Benford will forward emails received from Mack and Associates regarding the matter. Supervisor George received a contract for the audit for the year ending 3/31/2021 audit for \$28,500 from Mack and Associates.

- VIII. Community Partnerships Report Status
Reviewed and updated for committee

- IX. RFP Discussion and Update
Reviewed and updated for committee

- X. Listing of Written Policies Needed Update
Reviewed and updated for committee

- XI. Public Comment
No comments

- XII. Committee Member Comments
Amy Albright – No Comments
Felix George – Thanked the committee for their work with clearing audit issues
Alyssia Benford – Thanked Amy Albright for assistance with committee.

- XIII. Adjournment
Motion by Amy Albright, Second by Felix George. Meeting adjourned at 4:31 pm.

Pursuant to the Illinois Township Code, 60 ILCS 1/80-10(b), appropriate notice is hereby given to the Township Clerk for a committee meeting with the above listed Agenda.