

**REGULAR MEETING OF THE
DUPAGE TOWNSHIP
BOARD OF TRUSTEES
241 Canterbury Lane, Bolingbrook, IL
& via Remote "ZOOM" Conference
Tuesday, October 20, 2020
MINUTES**

- I. **CALL TO ORDER:** Meeting was called to order at 7:00 p.m. by Supervisor George.
- II. **PLEDGE OF ALLEGIANCE:** Pledge of Allegiance was recited by all led by Supervisor George.

Supervisor George then made a statement for the record regarding his finding and determination, as head of the public body, that holding a meeting entirely in-person or a meeting otherwise conducted in accordance with the Illinois Open Meetings Act was neither practical nor prudent because of the declared disaster, and the Township has provided notice and adequate alternative arrangements for the public all in compliance with Section 7(e) of the Illinois Open Meetings Act. Finally, notice was provided that a verbatim, public recording of the meeting was being made.

- III. **ROLL CALL FOR QUORUM:** Trustees Benford, Burgess, Oliver, Raga and Supervisor George were present in-person at the Township. The existence of a quorum was determined for the purpose of conducting the meeting.
- IV. **APPROVAL OF AGENDA:** A motion was made by Trustee Burgess and seconded by Trustee Raga to approve the agenda as presented. Upon roll call vote, the following voted yes: Trustees Benford, Burgess, Oliver, Raga and Supervisor George. There were no nay votes. The motion passed.
- V. **APPROVAL OF MINUTES:**
A motion was made by Trustee Burgess and seconded by Trustee Benford to approve the minutes from the August 18, 2020 Regular Board Meeting. Upon roll call vote, the following voted yes: Trustees Benford, Burgess, Oliver, Raga and Supervisor George. There were no nay votes. The motion passed.

A motion was made by Trustee Burgess and seconded by Trustee Raga to approve the minutes from the September 15, 2020 Regular Board Meeting. Upon roll call vote, the following voted yes: Trustees Benford,

Burgess, Raga and Supervisor George. There were no nay votes. The motion passed.

VI. SUPERVISOR'S REPORT: Updated Board and residents on events occurring at the Township within the last 30 days. 242,000 lbs. of food picked up last year at Food Pantry. Excited to partner with Toys for Tots in 2020. Donations received from New Life Church and Family Foundations for the Food Pantry. Senior Services and General Assistance departments have been busy during the pandemic. Banquets has also been busy coordinating with alternate event planning. Supervisor thanked all DuPage Township departments.

VII. ACTION ITEMS:

- A.** Approval of Emergency Pothole repairs to Bluff Road not to exceed \$19,000.00. A motion was made by Trustee Burgess and seconded by Trustee Oliver to approve the item. Upon roll call vote the following voted yes: Trustees Benford, Burgess, Oliver, Raga and Supervisor George. There were no nay votes. The motion passed.
- B.** Approval of Resolution 20-17, Approving an Agreement for the Provision of Service between DuPage Township and Hazel House Global Charites (Operation Thanksgiving) for the Township Fiscal Year 2020-2021 for \$3,000.00. A motion was made by Trustee Benford and seconded by Trustee Raga to approve the item. Upon roll call vote the following voted yes: Trustees Benford, Burgess, Oliver, Raga and Supervisor George. There were no nay votes. The motion passed.
- C.** Approval of Resolution 20-18, Approving an Agreement for the Provision of Services Between DuPage Township and Diaper Depot for the Township Fiscal Year 2020-2021 in the amount of \$2,000.00. A motion was made by Trustee Burgess and seconded by Trustee Benford to approve the item. Upon roll call vote the following voted yes: Trustees Benford, Burgess, Oliver, Raga and Supervisor George. There were no nay votes. The motion passed.
- D.** Approval of Resolution 20-19, Approving an Agreement for the Provision of Service between DuPage Township and Hazel House Global Charites (Employment Readiness Program) in the amount of \$5,000.00 for the Township Fiscal Year 2020-2021. After a lengthy discussion, a motion was made by Trustee Burgess and seconded by Trustee Oliver to table the item. Upon roll call vote the following voted yes: Trustees Burgess, Oliver, Raga. Trustee Benford and Supervisor George voted no. The motion to table passed.
- E.** Approval of Resolution 20-20, Authorizing the Execution of Compromise Agreements to Settle Outstanding Tax Objection Claims. A motion was made by Trustee Burgess and seconded by Trustee Raga to approve the item. Upon roll call vote the following voted yes: Trustees Benford, Burgess, Oliver, Raga and Supervisor George. There were no nay votes. The motion passed.

- F. Approval of Request for use of The Levy Center “Girl Scout Troop #75471” December 6, 2020. A motion was made by Trustee Burgess and seconded by Trustee Oliver to approve the item. Upon roll call vote the following voted yes: Trustees Benford, Burgess, Oliver, Raga and Supervisor George. There were no nay votes. The motion passed.
- G. Approval of expenditure not to exceed \$2,000.00 for the provision of winter coats to township residents in need and to be administered through General Assistance and Food Pantry. A motion was made by Trustee Burgess and seconded by Trustee Oliver to approve the item. Upon roll call vote the following voted yes: Trustees Benford, Burgess, Oliver, Raga and Supervisor George. There were no nay votes. The motion passed.
- H. Approval of scheduling and allocation of not more than \$1,600.00 for General Assistance outreach and assistance for “Taco Truck” program. A motion was made by Trustee Burgess and seconded by Trustee Benford to approve the item. Upon roll call vote the following voted yes: Trustees Benford, Burgess, Oliver, Raga and Supervisor George. There were no nay votes. The motion passed.

VIII. AUDIT OF BILLS & CLAIMS

- IX. APPROVAL OF TOWNSHIP BILLS & CLAIMS** (for 09/11/20 through 10/15/20) in the amount of **\$140,082.62**
- i. Open Payables - \$32,651.89
 - ii. Paid Payables - \$107,430.73

A motion was made by Trustee Burgess and seconded by Trustee Raga to approve the bills. Upon roll call vote, the following voted yes: Trustees Benford, Burgess, Oliver, Raga and Supervisor George. The motion passed.

X. NEW BUSINESS

- A. Review Insurance Proposal Property & Casualty December 1, 2020-2021 Workers Compensation January 1, 2021-2022. A motion was made by Trustee Burgess and seconded by Trustee Benford to approve the item. Upon roll call vote, the following voted yes: Trustees Benford, Burgess, Oliver, Raga and Supervisor George. The motion passed.
- B. Heritage Woods Request for Donations – Discussion with Possible Board Action. No action taken.
- C. Meadowbrook Manor Request Donations – Discussion with Possible Board Action. No action taken.

XI. REPORTS FROM ADMINISTRATIVE STAFF AND CONTRACTORS

- A. Legal Report – Township Attorney: No written report; in-person report provided regarding public updates and developments.
- B. Senior Report – Lynne Woodard: No written report.
- C. Senior Report – Maureen Fox: No written report.

- D. Food Pantry Report – Dave Locke: No written report.
- E. General Assistance Report – Kymberlee Owens: No written report.
- F. Human Resource Report – Amy Albright: No written report.
- G. Banquets Report – Kelli Lizardo: No written report.

XII. ELECTED OFFICIALS & ADVISORY COMMITTEE REPORTS

- A. **Assessor:** No written report.
- B. **Clerk:** Absent.
- C. **Trustees:**
 - I. Alyssa Benford: Social Services & Accounting Committee updates regarding next meetings. GA Assistance software help will be provided by Troy Township. Social Services most items added to agenda. Working on scheduling a mobile food truck.
 - II. Ken Burgess: Youth Committee had a meeting last month. Ideas on how to manage with social distancing.
 - III. Maripat Oliver: Senior Committee seniors are still coming back, but not large numbers due to COVID. New officers appointed to Senior Committee: Trish Stach, Kathy Laney, Rita Armstrong.
 - IV. Dennis Raga: Building Committee meeting on 10/22. Bluff Rd. project discussed, possibly repaving the entire road next year.

XIII. PUBLIC COMMENTS:

- (1) Kymberlee Owens made a public comment.
- (2) Female (name inaudible) made a public comment.
- (3) John Kraft made a public comment.
- (4) Kirk (last name inaudible) made a public comment.
- (5) No email comments were received as confirmed by Clerk, post meeting.

XIV. ROLL CALL TO ENTER CLOSED SESSION (IF NECESSARY)

- A. Approval to convene Closed Session of the DuPage Township Board of Trustees to consider one or more of the following subjects pursuant to the Illinois Open Meetings Act, 5 ILCS 120/1, et seq.:

v. Section 2(c)(1): The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act;

vi. Section 2(c)(11): Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting; and

vii. Section 2(c)(21): Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

A motion was made by Trustee Benford and seconded by Trustee Raga to enter Executive Session pursuant to Sections 2(c)(1) and 2(c)(11) of the Illinois Open Meetings Act at 8:35 p.m. Upon roll call vote the following votes yes: Trustees Benford, Burgess, Oliver, Raga and Supervisor George. All were in favor and the Board entered Executive Session.

XV. RETURN TO OPEN SESSION

XVI. POSSIBLE ACTION ITEMS FOLLOWING CLOSED SESSION

- A. Approval of December 19, 2019 Closed Session Meeting Minutes.
- B. Approval of September 15, 2020 Closed Session Meeting Minutes.
- C. Approval of Resolution 20-21, A Resolution Reporting the Determination of the DuPage Township Board of Trustees Regarding the Review of Closed Session Minutes Pursuant to Section 2.06 of the Illinois Open Meetings Act (for the period ending June 30, 2020).

No action was taken following Executive Session.

XVII. ADJOURNMENT:

A motion was made by Trustee _____ and seconded by Trustee Benford to adjourn at _____ p.m. Upon roll call vote the following votes yes: Trustees Benford, Oliver, Raga and Supervisor George. Trustee Burgess was no longer present. All present having voted in favor, the meeting adjourned. Voting record not entered by Lynne Woodward. Recording not found.

Portions of the recording are inaudible and missing.

Minutes were taken by Lynne Woodward.

Respectfully submitted,

Kulsum Ali
DuPage Township Clerk

Approved 11/17/20

Motion Trustee Raga/ 2nd Trustee Benford. Roll Call Vote: All were in favor. There were no nay votes.