

**REGULAR MEETING OF THE  
DUPAGE TOWNSHIP  
BOARD OF TRUSTEES  
241 Canterbury Lane, Bolingbrook, IL  
& via Remote "ZOOM" Conference  
Tuesday, September 15, 2020  
MINUTES**

- I. **CALL TO ORDER:** Meeting was called to order at 7:01 p.m. by Supervisor George.
- II. **PLEDGE OF ALLEGIANCE:** Pledge of Allegiance was recited by all led by Trustee Oliver.

Supervisor George then made a statement for the record regarding his finding and determination, as head of the public body, that holding a meeting entirely in-person or a meeting otherwise conducted in accordance with the Illinois Open Meetings Act was neither practical nor prudent because of the declared disaster, and the Township has provided notice and adequate alternative arrangements for the public all in compliance with Section 7(e) of the Illinois Open Meetings Act. Finally, notice was provided that a verbatim, public recording of the meeting was being made.

- III. **ROLL CALL FOR QUORUM:** Trustees Benford, Burgess, Oliver, Raga and Supervisor George were present in-person at the Township. The existence of a quorum was determined for the purpose of conducting the meeting.
- IV. **APPROVAL OF AGENDA:** A motion was made by Trustee Burgess and seconded by Trustee Benford to approve the agenda as presented. Upon roll call vote, the following voted yes: Trustees Benford, Burgess, Oliver, Raga and Supervisor George. There were no nay votes. The motion passed.
- V. **APPROVAL OF MINUTES:**  
No minutes were presented.
- VI. **SUPERVISOR'S REPORT:** No additional or separate report given.
- VII. **ACTION ITEMS:**
  - A. Approval to purchase "Holiday Meal Boxes" through Northern Illinois Food Bank, with expenditure not to exceed \$20,000, and authorization for Township Supervisor or Food Pantry Department Head to execute and finalize transaction. A motion was made by Trustee Burgess and seconded by Trustee Benford to approve the item. Upon roll call vote the following voted yes: Trustees Benford, Burgess, Oliver, Raga and Supervisor George. There were no nay votes. The motion passed.
  - B. Approval of the 2019-2020 Treasurer's Report. A motion was made by Trustee Burgess and seconded by Trustee Benford to approve the item. Upon roll call vote the following voted yes: Trustees Benford, Burgess,

Oliver, Raga and Supervisor George. There were no nay votes. The motion passed.

- C. Approval to Post and Publish the 2019-2020 Treasurer's Report. A motion was made by Trustee Benford and seconded by Trustee Raga to approve the item. Upon roll call vote the following voted yes: Trustees Benford, Burgess, Oliver, Raga and Supervisor George. There were no nay votes. The motion passed.
- D. Approval to Purchase 2 Freezers for the Food Pantry in an amount not to exceed \$5,000.00, which shall be reimbursed by Community Foundation of Will County Grant. A motion was made by Trustee Oliver and seconded by Trustee Raga to approve the item. Upon roll call vote the following voted yes: Trustees Benford, Burgess, Oliver, Raga and Supervisor George. There were no nay votes. The motion passed.
- E. Approval to Purchase Lease Buy-Out of the 2 Levy Senior Center Buses not to exceed \$17,851.00 and authorization for Township Supervisor to execute and finalize any agreements. A motion was made by Trustee Burgess and seconded by Trustee Benford to approve the item. Upon roll call vote the following voted yes: Trustees Benford, Burgess, Oliver, Raga and Supervisor George. There were no nay votes. The motion passed.

**VIII. AUDIT OF BILLS & CLAIMS**

- IX. APPROVAL OF TOWNSHIP BILLS & CLAIMS** (for 08/14/20 through 09/10/20) in the amount of **\$120,135.74**
- i. Open Payables - \$25,654.12
  - ii. Paid Payables - \$94,481.62

A motion was made by Trustee Benford and seconded by Trustee Raga to approve the bills. Upon roll call vote, the following voted yes: Trustees Benford, Oliver, Raga and Supervisor George. Trustee Burgess voted no. The motion passed.

**X. REPORTS FROM ADMINISTRATIVE STAFF AND CONTRACTORS**

- A. Legal Report – Township Attorney: No written report; in-person report provided regarding public updates and developments.
- B. Senior Report – Lynne Woodard: No written report.
- C. Senior Report – Maureen Fox: No written report.
- D. Food Pantry Report – Dave Locke: No written report.
- E. General Assistance Report – Kymberlee Owens: No written report.
- F. Human Resource Report – Amy Albright: No written report.
- G. Banquets Report – Kelli Lizardo: No written report.

**XI. ELECTED OFFICIALS & ADVISORY COMMITTEE REPORTS**

- a. **Assessor:** No written report.
- b. **Clerk:** No Report.
- c. **Trustees:**

- I. Alyssa Benford: The Accounting & Auditing Committee did not meet in August, will meet following month via zoom. Thanking volunteers and staff for hard work. Free mammograms offered by Bolingbrook Hospital (AMITA) register by September 25, 2020.
- II. Ken Burgess: Youth Committee met last month.
- III. Maripat Oliver: Senior committee is coming back together slowly.
- IV. Dennis Raga: Have not had any meetings due to COVID.

**XII. PUBLIC COMMENTS:**

- (1) Gary Marshke made a public comment (live, via Zoom).
- (2) Barbara Parker made a public comment (live, via Zoom).
- (3) Female resident made a public comment, *name inaudible* (live, in-person).
- (4) Male resident made a public comment, *name inaudible* (live, in-person).
- (5) No email comments were received as confirmed by Clerk.

**XIII. ROLL CALL TO ENTER CLOSED SESSION (IF NECESSARY)**

A. Approval to convene Closed Session of the DuPage Township Board of Trustees to consider one or more of the following subjects pursuant to the Illinois Open Meetings Act, 5 ILCS 120/1, et seq.:

- i. Section 2(c)(1): The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act; ii.
- ii. Section 2(c)(11): Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting; and iii.
- iii. Section 2(c)(21): Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

A motion was made by Trustee Burgess and seconded by Trustee Benford to enter Executive Session at 7:57 pm. Upon roll call vote, the following voted yes: Trustees Benford, Oliver, Raga and Supervisor George. Trustee Burgess voted no. The motion passed.

**XIV. RETURN TO OPEN SESSION:**

A motion was made by Trustee Burgess and seconded by Trustee Raga to reconvene meeting after Executive Session at 7:56 pm. Upon roll call vote, the following voted yes: Trustees Benford, Burgess, Oliver, Raga and Supervisor George. Trustee Burgess voted no. The motion passed.

**XV. ADJOURNMENT:**

A motion was made by Trustee Burgess and seconded by Trustee Benford to adjourn at 8:40 p.m. Upon roll call vote the following votes yes: Trustees Benford, Burgess, Oliver, Raga and Supervisor George. All were in favor and the meeting adjourned.

**Minutes were taken by Lynne Woodward. Portions of the recording were inaudible.**

Respectfully submitted,

Kulsum Ali  
DuPage Township Clerk

Approved 10/20/20

Motion Trustee Burgess/ 2nd Trustee Raga. Roll Call Vote: All were in favor. There were no nay votes.