

**REGULAR MEETING OF THE  
DUPAGE TOWNSHIP  
BOARD OF TRUSTEES  
241 Canterbury Lane, Bolingbrook, IL  
& via Remote "ZOOM" Conference  
Tuesday, August 18, 2020  
MINUTES**

- I. **CALL TO ORDER:** Meeting was called to order at 7:00 p.m. by Supervisor George.
- II. **PLEDGE OF ALLEGIANCE:** Pledge of Allegiance was recited by all led by Supervisor George.

Supervisor George then made a statement for the record regarding his finding and determination, as head of the public body, that holding a meeting entirely in-person or a meeting otherwise conducted in accordance with the Illinois Open Meetings Act was neither practical nor prudent because of the declared disaster, and the Township has provided notice and adequate alternative arrangements for the public all in compliance with Section 7(e) of the Illinois Open Meetings Act. Finally, notice was provided that a verbatim, public recording of the meeting was being made.

- III. **ROLL CALL FOR QUORUM:** Trustees Benford, Burgess, Raga and Supervisor George were present in-person at the Township. Trustee Oliver was absent; The existence of a quorum was determined for the purpose of conducting the meeting.
- IV. **APPROVAL OF AGENDA:** A motion was made by Trustee Benford and seconded by Trustee Burgess to approve the agenda as presented. Upon roll call vote, the following voted yes: Trustees Benford, Burgess, Raga and Supervisor George. There were no nay votes. The motion passed.
- V. **APPROVAL OF MINUTES:**  
A motion was made by Trustee Burgess and seconded by Trustee Benford to approve the minutes from the July 21, 2020 Regular Board Meeting. Upon roll call vote, the following voted yes: Trustees Benford, Burgess, Raga and Supervisor George. There were no nay votes. The motion passed.
- SUPERVISOR'S REPORT:** No additional or separate report given.
- VI. **ACTION ITEMS:**
  - A. Approval of Resolution 20-14, A Resolution Confirming the Adoption of the "Flat Grant" General Assistance Program, Confirming Utilization of The General Assistance Handbook Published by The Supervisor's Division of The Township Officials of Illinois, And Determining the Flat Grant Amount Standards for General Assistance Applicants. A motion

was made by Trustee Burgess and seconded by Trustee Raga to approve the item. Upon roll call vote the following voted yes: Trustees Benford, Burgess, Raga and Supervisor George. There were no nay votes. The motion passed.

- B.** Approval of Resolution 20-15, A Resolution Setting Compensation for Elected Township Officials for the Four-Year Terms Commencing in the Year 2021 and 2022. A motion was made by Trustee Burgess and seconded by Trustee Benford to approve the Resolution and noting that that no salary increases will occur for elected officials, with the exception of Township Assessor. Upon roll call vote the following voted yes: Trustees Benford, Burgess, Raga and Supervisor George. There were no nay votes. The motion passed.
- C.** Approval of Resolution 20-16, A Resolution Approving an Agreement for the Provision of Services Between DuPage Township and Bolingbrook Trojans. A motion was made by Trustee Benford and seconded by Trustee Burgess to approve the item. Upon roll call vote the following voted yes: Trustees Benford, Burgess, Raga and Supervisor George. There were no nay votes. The motion passed.
- D.** Approval of appointment for Patricia Stach to the Senior Services Committee. A motion was made by Trustee Benford and seconded by Trustee Burgess to approve the item. Upon roll call vote the following voted yes: Trustees Benford, Burgess, Raga and Supervisor George. There were no nay votes. The motion passed.
- E.** Approval of Vendor for DuPage Township Administration and Assessors building carpet replacement project following the receipt and review of bids and authorization for Township Supervisor to finalize and execute agreement. A motion was made by Trustee Burgess and seconded by Trustee Raga to approve the item and specifying approval of Pete's Carpet Service to perform the job at a cost not to exceed *(\$12,245.00 for Administrative Bldg. & \$5,433.00 for Assessor's Bldg.)* a total of \$17,678.00. Upon roll call vote the following voted yes: Trustees Benford, Burgess, Raga and Supervisor George. There were no nay votes. The motion passed.
- F.** Approval of Vendor for Levy Garden brick repair and cleaning project following receipt and review of bids and authorization for the Township Supervisor to finalize and execute agreement. A motion was made by Trustee Burgess and seconded by Trustee Benford to approve the item and specifying approval of Green Day Landscaping at a cost not to exceed \$6,350.00. Upon roll call vote the following voted yes: Trustees Benford, Burgess, Raga and Supervisor George. There were no nay votes. The motion passed.
- G.** Discussion of Bluff Road Repair Project and approval to proceed with advertising and publishing request for bids due at least 10 days prior to the time set for opening of such bids with bid specifications to be finalized at the direction of the Township Supervisor. A motion was made by Trustee Benford and seconded by Trustee Raga to approve

the item. Upon roll call vote the following voted yes: Trustees Benford, Burgess, Raga and Supervisor George. There were no nay votes. The motion passed.

- H. Approval to replace conference room chairs at a cost not to exceed \$1,600.00 and authorization for Township Supervisor to make or delegate final determination and purchase. A motion was made by Trustee Burgess and seconded by Trustee Benford to approve the item. Upon roll call vote the following voted yes: Trustees Benford, Burgess, Raga and Supervisor George. There were no nay votes. The motion passed.
- I. Approval to replace waiting area chairs at a cost not to exceed \$1,000.00 and authorization for Township Supervisor to make or delegate final determination and purchase. A motion was made by Trustee Benford and seconded by Trustee Raga to approve the item. Upon roll call vote the following voted yes: Trustees Benford, Burgess, Raga and Supervisor George. There were no nay votes. The motion passed.
- J. Approval to purchase Spring Tulips at a cost not to exceed \$1,300.00 and authorization for Township Supervisor to make or delegate final determination and purchase. A motion was made by Trustee Benford and seconded by Trustee Burgess to approve the item. Upon roll call vote the following voted yes: Trustees Benford, Burgess, Raga and Supervisor George. There were no nay votes. The motion passed.

**VII. AUDIT OF BILLS & CLAIMS**

**VIII. APPROVAL OF TOWNSHIP BILLS & CLAIMS** (for 07/17/20 through 08/13/20) in the amount of **\$86,741.73**

- i. Open Payables - \$23,484.47
- ii. Paid Payables - \$63,257.26

A motion was made by Trustee Benford and seconded by Trustee Raga to approve the bills. Upon roll call vote, the following voted yes: Trustees Benford, Raga and Supervisor George. Trustee Burgess voted no. The motion passed.

**IX. ELECTED OFFICIALS & ADVISORY COMMITTEE REPORTS**

- a. **Assessor:** No written report.
- b. **Clerk:** No Report.
- c. **Trustees:**
  - I. Alyssa Benford: The Accounting & Auditing Committee met last month discussed remaining audit issues & Social Services & GA Committee meetings continue via Zoom. Training and policies to be established for software system for GA. Working with community outreach groups, not a lot of in person activities are in play, however out in community to help.
  - II. Ken Burgess: Youth Committee met last month.
  - III. Maripat Oliver: Absent.
  - IV. Dennis Raga: No report.

**X. REPORTS FROM ADMINISTRATIVE STAFF AND CONTRACTORS**

- A. Legal Report – Township Attorney: No written report; in-person report provided regarding public updates and developments.
- B. Senior Report – Lynne Woodard: No written report.
- C. Senior Report – Maureen Fox: No written report.
- D. Food Pantry Report – Dave Locke: No written report.
- E. General Assistance Report – Kymberlee Owens: Written report provided.
- F. Human Resource Report – Amy Albright: No written report.
- G. Banquets Report – Kelli Lizardo: No written report.

**XI. PUBLIC COMMENTS:**

- (1) Gary Marshke made a public comment (live, via Zoom).
- (2) Gino Bagnola made a public comment (live, in-person).
- (3) No email comments were received as confirmed by Clerk.

**XII. ADJOURNMENT:**

A motion was made by Trustee Burgess and seconded by Trustee Raga to adjourn at 7:48 p.m. Upon roll call vote the following votes yes: Trustees Benford, Burgess, Raga and Supervisor George. All were in favor and the meeting adjourned.

Respectfully submitted,

Kulsum Ali  
DuPage Township Clerk

Approved 10/20/20

Motion Trustee Burgess/ 2nd Trustee Benford. Roll Call Vote: All were in favor. There were no nay votes.