

MEETING OF THE SOCIAL SERVICES COMMITTEE

at

DuPage Township Boardroom

241 Canterbury Lane

Monday, September 14, 2020 4:00 P.M.

AGENDA

I. Call to order

Meeting called to order at 4:02 p.m.

II. Pledge of Allegiance

III. Roll Call for Quorum – Kym Owens, Alyssia Benford, Felix George, Tracey Odum, Maureen Fox, Chris Hudson, Peggy McMillan, Kim Johnson (joined 4:04 p.m.), Ruth Smith (joined 4:04 pm)

Absent – Kulsum Ali

IV. Approval of Agenda

Remove Citizens against abuse from Community Partnership section of agenda. Motion to approve with the necessary changes. Motion by Felix George, Second by Maureen Fox, - motion passed

V. Approval of minutes from August 10, 2020 Committee Meeting

Motion by Maureen Fox, second by Kim Johnson - motion Pass

VI. Public Comment

None

VII. Community Partnership Grants Application Review/Status

a. Hazel House Global Charities

1. Operation Thanksgiving – Working to feed 500 families within the township including, seniors, individuals without cars, Greenleaf. Dance force cannot provide baskets this year. Pastor Hudson would be willing to match the list to ensure no duplication. Kym has provided Pastor Hudson with a list of Township Zip Codes within the township. Tracey

Odum recommended we send out a save the date notice to the seniors for the program.

2. Employment Readiness – 6-week program – Using Microsoft products, how to complete a job application, professional resume writing and interview skills. Planning initially to do the program twice a year. Low income ages 18 and up. Plans to purchase Microsoft group licenses and rent rooms and charging the participants \$10 per week. In order for participants to receive the scholarship, they will have to receive an 80% or above. The location for the courses is Highpoint in Romeoville. Maureen Fox recommended an intro to zoom as a part of the course curriculum.

b. Diaper Depot

Alyssia Benford to follow up with Diaper Depot on updated paperwork.

VIII. General Assistance and Emergency Discussion

- a. Job Training Program – covered above in the Employment Readiness. Can remove from this portion of the agenda going forward.
- b. Help the Homeless Initiative – No report due to Covid
- c. Site visit update – completed and can be removed from the agenda going forward.
- d. GA Software update – Has started to take live cases.
- e. Mobile Food Bus - Felix George suggested we try to get a Mobile Food Bus at Tibbitt School. Maureen Fox
- f. Car Seat Program – Ruth Smith is going to take the lead on the Car Seat Program
- g. Mask Program – Kym Owens
- h. Meadowbrook Manor Assistance – Ruth Smith is going to take the lead on the
- i. Other Local Food Pantry Assistance/Coordination – Dates and times of Other pantry is on our Facebook page and

IX. Community Outreach Events Discussion

Movie Drive Through – Ruth Smith

X. Fiscal Year 2020 Schedule of Material Weaknesses Action Plan

XI. Public Comments

None

XII. Committee Member Comments

- a. Kim Johnson – No Comments
- b. Ruth Smith – No Comments
- c. Pastor Hudson – Thankful to be on the committee. The committee truly has the people's interest at heart. Thank you to Alyssia Benford for keeping us organized and on point.
- d. Kym Owens – Thank you to committee members for taking the time out of your day. Thank you for stepping up. I'm excited to see some of our ideas going into action.
- e. Tracey Odum – No comments
- f. Maureen Fox – Thank you being so focused. Thank to Supervisor George for the keeping us on task.
- g. Peggy McMillian – Glad to be here.
- h. Alyssia Benford – Thank you to committee, this has been an unusual year and our committee has had to think outside the box to continue to provide services. We couldn't take a break during covid. Thank you to Kim and Tracey for your patience with the general assistance software installation. Thank you to Pastor Hudson and the job training program. Thank you to Pastor Hudson for offering resources to assist during the holidays.
- i. Felix George – Thanks to Pastor Hudson for the Training Program. When the people in the community hurt, we all hurt. It is good to get the program off the ground. It is difficult times for the community.

XIII. Old Business

None

XIV. New Business

None

XV. Adjournment – Motion to adjourn by Felix George, Second by Kym Owens. Meeting adjourned at 4:57 p.m.

XVI.

Pursuant to the Illinois Township Code, 60 ILCS 1/80-10(b), appropriate notice is hereby given to the Township Clerk for a committee meeting with the above listed Agenda.