

**MEETING MINUTES OF THE SOCIAL SERVICES
COMMITTEE**

at

DuPage Township Boardroom

241 Canterbury Lane

Monday, July 6, 2020 4:00 P.M.

AGENDA

I. Call to order

Meeting called to order at 4:06 p.m.

II. Pledge of Allegiance

III. Roll Call for Quorum

Present: Tracy Odum, Felix George, Alyssia Benford, Chris Hudson, Kym Owens, Kim Johnson, Ruth Smith (joined at 4:19 pm)

Absent: Kulsum Ali, Peggie McMillian, Maureen Fox

IV. Approval of Agenda

Item V – Approval of minutes from June 15, 2020 was requested to be stricken from the agenda by Alyssia Benford

Motion to approve the agenda with the recommended changes by Tracy Odum and Second by Kym Owens to approve the agenda. Motion passed.

V. Approval of minutes from June 15, 2020 Committee Meeting

Stricken from the agenda

VI. Public Comment

None

VII. Community Partnership Grants Application Review/Status

a. Diaper Depot

Pastor Raket Evenson, Nancy Leiting and Kesha Dawn (United Way) presented on behalf of Diaper Depot. Diaper distributions are now being conducted as a

touchless drive-up due to Covid restrictions. The program runs the 2nd and 4th Sunday from 6 pm to 8 pm. United way prepares bundles. Diaper Depot provides 25 diapers per child. The program also provides wipes. Prior to Covid, on average they served 65 families per night. Since Covid, they have served on average 55 families via their curbside delivery. All families are helped regardless of religions affiliation. Participants are asked to provide their zip code. Diaper Depot is the only organization in the area providing this service. The nearest partner organization is in St. Louis.

b. Citizens Against Abuse

Felix George is waiting for responses from Pastor Harris.

c. Community Service Council

Grant application was approved at the township board June 2020 meeting.

VIII. General Assistance and Emergency Assistance

a. Job Training Program

Pastor Hudson reported that a location has been secured. Highpoint church will be the location of the job training program. The next challenge is securing laptops. The program is currently looking for laptops at a reasonable price. They would normally be able to secure laptops for \$100 each that already have Microsoft installed on them. They are looking for a total of 10 laptops. They have been able to locate Chrome books for \$200 or \$250 for laptops. Alyssia Benford will check with a contact at Microsoft regarding possible donations.

b. Help the Homeless Initiative

Kim Johnson nothing to report.

c. Site visit update

Alyssia Benford no update on a scheduled visit. Thornton Township just reopened to the public on June 1, 2020 and their General Assistance Department has been extremely busy with clients.

d. GA Software update

Kim Johnson informed the committee that Visual GA had some questions regarding the questionnaires.

e. Mobile Food Bus

Kym Owens thanks the committee and volunteers for their hard work with the Mobile Food Bus. There are no new dates scheduled at this time.

f. Car Seat Program

Kym Owens reported the program is on hold due to Covid19, but she is still working with the hospital.

g. Mask Program

Tracy Odum reported that there is still a large request for masks. Tracy inquired about some procedural changes regarding approvals in an effort to get the masks to those in need.

h. Meadowbrook Manor Assistance

Kym Owens reported that Victory Cathedral Worship Center partnered with Meadowbrook Manor to provide some of the items needed.

i. Other Local Food Pantry Assistance/Coordination

IX. Community Outreach Events Discussion

Kym Owens and Tracy Odum shared some ideas for community outreach in light of Covid restrictions. Some ideas presented were an Ice Cream Social, Pizza Party, Drive In Movie. Kym and Tracy will research costs and provide a written plan for the community outreach programs proposed.

Kym Owens discussed the Tools for Schools Program and shared some ideas of making this year's event a touchless event. She asked the committee to volunteer on the day of the event and asked for their assistance and ideas with organizing the event as a touchless event.

X. Fiscal Year 2019 Schedule of Material Weaknesses Action Plan

Alyssia Benford provided an update. Committee will review weaknesses after Visual General Assistance (GA) software is installed.

XI. Public Comment

None

XII. Committee Member Comments

Chris Hudson – Pastor Hudson had to leave the meeting at 5:15 pm. No report.

Tracy Odum – No comments

Kym Owens – No comments

Kim Johnson – Incubator Program – Is moving along via Zoom. The program is still working with the Shark Tank idea

Ruth Smith – Is interested in working with Kym Owens and the township with outreach events.

Felix George – Thanked the committee for continuing to meet in light of Covid because of the needs in the community. He noted that the other township committees have halted meetings.

Alyssia Benford – No report

XIII. Old Business
None

XIV. New Business
None

XV. Adjournment
Motion by Tracy Odum, Second by Felix George Meeting adjourned at 5:21 p.m.

Pursuant to the Illinois Township Code, 60 ILCS 1/80-10(b), appropriate notice is hereby given to the Township Clerk for a committee meeting with the above listed Agenda.