

**MEETING MINUTES OF THE ACCOUNTING AND
AUDITING COMMITTEE**

at

DuPage Township Boardroom

241 Canterbury Lane

Monday, June 22, 2020 4:00 P.M.

AGENDA

- I. Call to order
The meeting was called to order at 4:03 p.m.
- II. Pledge of Allegiance
- III. Roll Call for Quorum
Present – Amy Albright, Alyssia Benford, Felix George
Absent – Linda Youngs
- IV. Approval of Agenda
Motion by Felix George, Second by Amy Albright. Motion passed
- V. Public Comment
None
- VI. Approval of minutes from May 26, 2020 meeting
Amy Albright noted a change needed to the adjournment section of the meeting minutes.
Motion to approve the minutes with the necessary changes. Motion by Felix George,
second by Amy Albright. Motion passed.
- VII. Fiscal Year 2019 Schedule of Material Weaknesses Action Plan
Report updated – Report included in minutes
- VIII. Fiscal Year 2020 Financial Audit Update
Mack and Associates was at the township on Thursday, June 18, 2020 to complete the
fieldwork for the audit.
- IX. Community Partnerships Report Status
Report updated – Report included in minutes

X. RFP Discussion and Update
Report updated – Report included in minutes

XI. Discussion of Listing of Written Policies Needed
Report updated – Report included in minutes

XII. Public Comment
None

XIII. Committee Member Comments
Amy Albright – No comments

Felix George – The auditors were at the township last week. Supervisor George noted that with the policies that have been implemented since he took over as Supervisor in February 2019, he feels we are in good shape.

Alyssia Benford – Alyssia Benford agreed with Supervisor George and added that the majority of the prior audit issues have been cleared up. The outstanding items are policy updates needed after software implementations are complete.

XIV. Adjournment
Motion by Felix George, second by Alyssia Benford. Meeting adjourned at 4:21 p.m.

Pursuant to the Illinois Township Code, 60 ILCS 1/80-10(b), appropriate notice is hereby given to the Township Clerk for a committee meeting with the above listed Agenda.