

**REGULAR MEETING OF THE DUPAGE
TOWNSHIP SUPERVISOR AND THE
BOARD OF TRUSTEES
251 Canterbury Lane
Levy Center
Bolingbrook IL
& via Remote "Zoom"
Conference****

Join Zoom Meeting

<https://us02web.zoom.us/j/86947753750?pwd=VDdxSjBTdnp2NUg4Tm5idmQ4T3dlUT09>

Meeting ID: 869 4775 3750

Passcode: 793384

Tuesday, September 15, 2020

7:00PM

AGENDA

I. Call to Order

II. Pledge of Allegiance

****Supervisor's Statement & Findings****

III. Roll Call for Quorum

IV. Approval of Agenda

V. Approval of Minutes

A. Approval of August 18, 2020 Regular Board Meeting Minutes.

VI. Supervisor's Report

VII. Action Items

- A. Approval to purchase "Holiday Meal Boxes" through Northern Illinois Food Bank, with expenditure not to exceed \$20,000, and authorization for Township Supervisor or Food Pantry Department Head to execute and finalize transaction.
- B. Approval of the 2019-2020 Treasurer's Report.
- C. Approval to Post and Publish the 2019-2020 Treasurer's Report.
- D. Approval to Purchase 2 Freezers for the Food Pantry in an amount not to exceed \$5,000, which shall be reimbursed by Community Foundation of Will County Grant.
- E. Approval to Purchase Lease Buy-Out of the 2 Levy Senior Center Buses not to exceed \$17,851.00 and authorization for Township Supervisor to execute and finalize any agreements.

VIII. Audit of Bills & Claims

IX. Approval of Township Bills & Claims (for 08/14/20 through 09/10/20) in the amount of \$120,135.74

- i. Open Payables - \$25,654.12
- ii. Paid Payables - \$94,481.62

X. Reports from Administrative Staff and Contractors

- A. Legal Report – Township Attorney
- B. Senior Report – Lynne Woodard
- C. Senior Report – Maureen Fox
- D. Food Pantry – Report Dave Locke
- E. General Assistance Report – Kymberlee Owens
- F. Human Resource Report – Amy Albright
- G. Banquets Report – Kelli Lizardo

XI. Elected Officials & Advisory Committee Reports

- H. Assessor
- I. Clerk
- J. Trustees
 - i. Alyssia Benford
 - ii. Ken Burgess
 - iii. Maripat Oliver
 - iv. Dennis Raga

XI. Public Comments**

Invitation to speak on any issue on the agenda or anything regarding Township government. **

(Limited to one 3-minute comment per person).

****Please note that Public Comment procedures have been modified pursuant to the Statewide Gubernatorial Disaster Proclamation and DuPage Township Ordinance 20-11,**

an Ordinance Enacting and Establishing a Disaster Remote Meeting Policy. Consistent with the rules and regulations previously adopted by DuPage Township, all those attending in-person may provide their comment as recognized by the Township Board. Additionally, a person unable to attend the meeting in-person and desiring to make public comment may email their public comment to Township Clerk at kali@dupagetownship.com by 5:00 p.m. on the day upon which the Board of Trustees holds a meeting. Public Comments received by email will be read during the public comment section and will be noted in the meeting minutes. Emailed public comments must be limited to 200 words, must identify the commenter, and are limited to one (1) comment per person. Any profanity and obscene words contained in public comments will not be read out loud. All public comments shall adhere to the applicable rules and regulations for same as adopted by the Township.

XII. Roll Call to Enter Closed Session (If Necessary)

- A.** Approval to convene Closed Session of the DuPage Township Board of Trustees to consider one or more of the following subjects pursuant to the Illinois Open Meetings Act, 5 ILCS 120/1, *et seq.*:
- i. Section 2(c)(1): The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act;
 - ii. Section 2(c)(11): Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting; and
 - iii. Section 2(c)(21): Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

XIII. Return to Open Session

XIV. Possible Action Items Following Closed Session

- A.** Approval of December 19, 2019 Closed Session Meeting Minutes.
- B.** Approval of Resolution 20-____, A Resolution Reporting the Determination of the DuPage Township Board of Trustees Regarding the Review of Closed Session Minutes Pursuant to Section 2.06 of the Illinois Open Meetings Act (for the period ending June 30, 2020).

XV. Adjournment

****NOTICE REGARDING IN-PERSON MEETING MODIFICATIONS**

Pursuant to the Statewide Gubernatorial Disaster Proclamations and DuPage Township Ordinance 20-11, *an Ordinance Enacting and Establishing a Disaster Remote Meeting Policy*, the Township Supervisor, as head of the public body, has determined that a meeting held entirely in-person meeting or a meeting otherwise conducted in accordance with the Illinois Open Meetings Act is neither practical nor prudent because of the declared disaster. Only twenty-five (25) persons shall be admitted into the **modified** meeting room with all individuals required to wear face coverings and to practice social distancing. **PLEASE NOTE THE MODIFIED, IN-PERSON MEETING ROOM LOCATION.**

After any elected or appointed officials, in-person admission shall be determined on a first-come, first-serve basis. Members of the news media may email the Township Clerk at kali@dupagetownship.com to request reserved in-person admission. Members of the public may participate and listen to the Township Board meetings via Alternative Arrangements (Zoom Teleconference) and shall contemporaneously be able to hear all discussion, testimony, and roll call votes, in addition to the various methods provided to submit public comment.

A verbatim recording of the open portion of this meeting will be created and will be made available upon request. Persons participating at this meeting hereby acknowledge and are informed of this meeting's public recording. Persons unable to attend in person, or via the Alternative Arrangements, and desiring to know if action was taken on an agenda item by the Supervisor and Board of Trustees for DuPage Township may contact the Township Clerk at kali@dupagetownship.com the following day or thereafter.

Persons with disabilities requiring reasonable accommodations in this meeting should contact Supervisor Felix George at the Township Administrative Office, 241 Canterbury Lane, Bolingbrook. Office hours are Monday through Friday from 8:30 a.m. until 4:30 p.m. Please give at least 48 hours notice prior to the meeting. Request for ASL interpreters require five (5) working days advance notice. Telephone number: (630) 759-1317; Email: fgeorge@dupagetownship.com