

**REGULAR MEETING OF THE
DUPAGE TOWNSHIP
BOARD OF TRUSTEES
241 Canterbury Lane, Bolingbrook, IL
& via Remote "ZOOM" Conference
Tuesday, July 21, 2020**

MINUTES

- I. **CALL TO ORDER:** Meeting was called to order at 7:01 p.m. by Supervisor George.
- II. **PLEDGE OF ALLEGIANCE:** Pledge of Allegiance was recited by all led by Supervisor George.
- III. **ROLL CALL FOR QUORUM:** Trustees Benford, Raga and Supervisor George were present via remote means as allowed by Gubernatorial Disaster Proclamation and DuPage Township Ordinance Number 20-11, an Ordinance Enacting and Establishing a Disaster Remote Meeting Policy; Trustees Burgess and Oliver were present in-person at the Township; The existence of a quorum was determined for the purpose of conducting the meeting.

Supervisor George then made a statement for the record regarding his finding and determination, as head of the public body, that holding a meeting entirely in-person or a meeting otherwise conducted in accordance with the Illinois Open Meetings Act was neither practical nor prudent because of the declared disaster, and the Township has provided notice and adequate alternative arrangements for the public all in compliance with Section 7(e) of the Illinois Open Meetings Act. Finally, notice was provided that a verbatim, public recording of the meeting was being made.

- IV. **APPROVAL OF AGENDA:** A motion was made by Trustee Burgess and seconded by Trustee Raga to approve the agenda as presented. Upon roll call vote, the following voted yes: Trustees Benford, Burgess, Oliver, Raga and Supervisor George. There were no nay votes. The motion passed.
- V. **APPROVAL OF MINUTES:**
 - A. A motion was made by Trustee Benford and seconded by Trustee Raga to approve the minutes from the June 16, 2020 Public Hearing. Upon roll call vote, the following voted yes: Trustees Benford, Raga and Supervisor George. Trustees Burgess and Oliver abstained. There were no nay votes. The motion passed.
 - B. A motion was made by Trustee Benford and seconded by Trustee Raga to approve the minutes from the June 16, 2020 Regular Board Meeting. Upon roll call vote, the following voted yes: Trustees Benford, Raga and Supervisor George. Trustees Burgess and Oliver abstained. There were no nay votes. The motion passed.

VI. SUPERVISOR'S REPORT: No additional or separate report given.

VII. ACTION ITEMS:

- A.** Approval of Ordinance 20-12, an Ordinance Correcting Scrivener's Errors and Confirming the Numbering of Certain Resolutions and Ordinances Enacted By DuPage Township Since January 1, 2020. A motion was made by Trustee Benford and seconded by Trustee Raga to approve the item. Upon roll call vote the following voted yes: Trustees Benford, Raga and Supervisor George. Trustees Burgess and Oliver voted no. The motion passed.
- B.** Approval of Ordinance 20-13 Transfer of Appropriations Ordinance. A motion was made by Trustee Benford and seconded by Supervisor George to approve the item. After a brief discussion, upon roll call vote the following voted yes: Trustees Benford, Burgess, Oliver, Raga and Supervisor George. There were no nay votes. The motion passed.
- C.** Receipt of the 2019-2020 Annual Audit presented by Mack & Associates. A representative from Mack & Associates presented the findings and summary of the 2019-2020 Annual Audit and highlighted improvements the Township had made. Following the presentation, a motion was made by Trustee Burgess and seconded by Trustee Oliver to approve and accept the results from the audit. Upon roll call vote the following voted yes: Trustees Benford, Burgess, Oliver, Raga and Supervisor George. There were no nay votes. The motion passed.
- D.** Approval of Agreement Renewal with Hudson Energy Gas and Electric Services. A representative from Hudson Energy made a brief presentation regarding the proposed agreements and any changes from the previous year. A motion was made by Trustee Burgess and seconded by Trustee Benford to approve the item. Upon roll call vote the following voted yes: Trustees Benford, Burgess, Oliver, Raga and Supervisor George. There were no nay votes. The motion passed.
- E.** Approval of Tools 4 School Backpack program with total expenditure not to exceed \$15,000.00. A motion was made by Trustee Benford and seconded by Trustee Burgess to approve the item, as amended to reflect the total expenditure not to exceed \$15,000.00. Upon roll call vote the following voted yes: Trustees Benford, Burgess, Oliver, Raga and Supervisor George. There were no nay votes. The motion passed.

VIII. AUDIT OF BILLS & CLAIMS

IX. APPROVAL OF TOWNSHIP BILLS & CLAIMS (for 06/12/20 through 07/16/20) in the amount of **\$130,475.11**

- i. Open Payables - \$31,526.23
- ii. Paid Payables - \$98,948.88

A motion was made by Trustee Raga and seconded by Trustee Benford to approve the bills. Upon roll call vote, the following voted yes: Trustees Benford, Raga and Supervisor George. Trustees Burgess and Oliver voted no. The motion passed.

X. ELECTED OFFICIALS & ADVISORY COMMITTEE REPORTS

- a. **Assessor:** No written report.
- b. **Clerk:** No Report.
- c. **Trustees:**
 - I. Alyssa Benford: The Accounting & Auditing Committee & Social Services & GA Committee meetings continue via Zoom. Training and policies to be established for software system for GA. August 13, 2020 school backpacks distribution event to take place.
 - II. Ken Burgess: July 27, 2020 meeting for Youth Committee will be held. Legal bills are continuing to trend upwards even though it is stated time and time again costs will go down, Trustee Burgess stated he will continue to vote 'no' if bills continue to increase for legal fees.
 - III. Maripat Oliver: Consensus to be gained with seniors to hold meetings on the first Tuesday of the month. September will return with updates from the next meeting.
 - IV. Dennis Raga: No report.

XI. REPORTS FROM ADMINISTRATIVE STAFF AND CONTRACTORS

- A. Legal Report – Township Attorney: No written report; in-person comments provided regarding public updates to extensive legal matters and other developments affecting the Township.
- B. Senior Report – Lynne Woodard: No written report.
- C. Senior Report – Maureen Fox: Written report provided.
- D. Food Pantry Report – Dave Locke: No written report.
- E. General Assistance Report – Kymberlee Owens: Written report provided.
- F. Human Resource Report – Amy Albright: No report.
- G. Banquets Report – Kelli Lizardo: Written report provided.

XII. PUBLIC COMMENTS:

- (1) Alyssia Benford (Trustee) made live public comment via electronic/remote means based on written submission of resident Peggy McMillan.
No email comments were received as confirmed by Clerk. No further live comments, in-person or via electronic/remote means, were offered.

XIII. ADJOURNMENT:

A motion was made by Trustee Burgess and seconded by Trustee Oliver to adjourn at 7:52 p.m. Upon roll call vote the following votes yes: Trustees Benford, Burgess, Oliver, Raga and Supervisor George. All were in favor and the meeting adjourned.

Respectfully submitted,

Kulsum Ali
DuPage Township Clerk