

**REGULAR MEETING OF THE  
DUPAGE TOWNSHIP  
BOARD OF TRUSTEES  
Via Remote "ZOOM" Conference  
Tuesday, June 16, 2020  
MINUTES**

- I. **CALL TO ORDER:** Meeting was called to order at 7:07 p.m. by Supervisor George.
- II. **PLEDGE OF ALLEGIANCE:** Pledge of Allegiance was recited by all led by Supervisor George during the Public Hearing FY 2020-21 held at 7:00 p.m.
- III. **ROLL CALL FOR QUORUM:** Trustees Benford and Raga were present via remote means as allowed by Gubernatorial Executive Order; Supervisor George was present at the Township; Trustees Burgess and Oliver were absent. The existence of a quorum was determined for the purpose of conducting the meeting.
- IV. **APPROVAL OF AGENDA:** A motion was made by Trustee Benford and seconded by Trustee Raga to approve the agenda with a correction to the Agenda for the May meeting minutes (Correction Made: from May 19, 2020 to May 12, 2020). Upon roll call vote, the following voted yes: Trustees Benford, Raga and Supervisor George. There were no nay votes. The motion passed.
- V. **APPROVAL OF MINUTES:**  
A motion was made by Trustee Benford and seconded by Trustee Raga to approve the minutes from the May 12, 2020 Regular Board Meeting. Upon roll call vote, the following voted yes: Trustees Benford, Raga and Supervisor George. There were no nay votes. The motion passed.
- VI. **SUPERVISOR'S REPORT:** No additional or separate report given.
- VII. **ACTION ITEMS:**
  - A. Approval of Resolution 20-07 An Agreement for the Provision of Service between DuPage Township and Community Service Council of Northern Will County ("CSC") for the Township Fiscal Year 2020-2021. A motion was made by Trustee Benford and seconded by Trustee Raga to approve the item. Upon roll call vote the following voted yes: Trustees Benford, Raga and Supervisor George. There were no nay votes. The motion passed.
  - B. Adoption and Approval of the Budget & Appropriation Ordinance for DuPage Township for the 2020-20201 Fiscal Year (Ordinance 20-08). A motion was made by Trustee Benford and seconded by Trustee Raga to approve the item. Upon roll call vote the following voted yes: Trustees Benford, Raga and Supervisor George. There were no nay votes. The motion passed.
  - C. Approval of 0-5% raises for the Township Employees to be determined by the Township Supervisor and in accordance with Township Policies and any applicable laws. A motion was made by Trustee Benford and

seconded by Trustee Raga to approve the item. Upon roll call vote the following voted yes: Trustees Benford, Raga and Supervisor George. There were no nay votes. The motion passed.

D. Approval of Ordinance 20-09 Enacting A Social Media and Electronic Communication Policy for DuPage Township. A motion was made by Trustee Benford and seconded by Trustee Raga to approve the item. Upon roll call vote the following voted yes: Trustees Benford, Raga and Supervisor George. There were no nay votes. The motion passed.

E. Approval of Ordinance 20-10 Enacting and Establishing A Disaster Remote Meeting Policy with updates as presented on the recently passed bill regarding the same Senate Bill 2135 from DuPage Township Attorney Secler. A motion was made by Trustee Benford and seconded by Trustee Raga to approve the item. Upon roll call vote the following voted yes: Trustees Benford, Raga and Supervisor George. There were no nay votes. The motion passed.

**VIII. AUDIT OF BILLS & CLAIMS**

**IX. APPROVAL OF TOWNSHIP BILLS & CLAIMS** (for 05/08/20 through 06/11/20) in the amount of **\$135,700.04**

- i. Open Payables - \$24,752.85
- ii. Paid Payables - \$110,947.19

A motion was made by Trustee Raga and seconded by Supervisor Benford to approve the bills. Upon roll call vote, the following voted yes: Trustees Benford, Raga and Supervisor George. There were no nay votes. The motion passed.

**X. ELECTED OFFICIALS & ADVISORY COMMITTEE REPORTS**

a. **Assessor:** Written report provided.

b. **Clerk:** No Report.

c. **Trustees:**

I. Alyssa Benford: For future meetings, Supervisor to consider putting reports from Administrative Staff & Contractors ahead of Trustee reports. Demonstration from a company for automated features related to FOIA's during Audit Committee.

II. Ken Burgess: Absent.

III. Maripat Oliver: Absent.

IV. Dennis Raga: No report, meeting not held due to COVID-19.

**XI. REPORTS FROM ADMINISTRATIVE STAFF AND CONTRACTORS**

A. Legal Report – Township Attorney: No written report.

B. Senior Report – Lynne Woodard: Written report provided.

C. Senior Report – Maureen Fox: No written report.

D. Food Pantry Report – Dave Locke: No written report.

E. General Assistance Report – Kymberlee Owens: No written report.

F. Human Resource Report – Amy Albright: Written report provided.

G. Banquets Report – Kelli Lizardo: Written report provided.

**XII. PUBLIC COMMENTS:**

No public comment. No email comments received as confirmed by Clerk.

**XIII. ADJOURNMENT:**

A motion was made by Trustee Burgess and seconded by Trustee Raga to adjourn at 7:39 p.m. Upon roll call vote the following votes yes: Trustees Benford, Raga and Supervisor George. All were in favor and the meeting adjourned.

Respectfully submitted,

Kulsum Ali  
DuPage Township Clerk

Approved 07/21/20

Motion Trustee Benford/ 2<sup>nd</sup> Trustee Raga. Roll Call Vote: All were in favor. There were no nay votes.