

**BUDGET & APPROPRIATION ORDINANCE
DUPAGE TOWNSHIP
ORDINANCE No. 20-08**

An ordinance appropriating for all town purposes for DuPage Township, Will County, Illinois, for the fiscal year beginning April 1, 2020 and ending March 31, 2021.

BE IT ORDAINED by the Board of Trustees of DuPage Township, Will County, Illinois.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of DuPage Township be and the same are hereby appropriated for the town purposes of DuPage Township, Will County, Illinois as hereinafter specified for the fiscal year beginning April 1, 2020 and ending March 31, 2021.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds,

GENERAL TOWN FUND,

BANQUET RENTAL FUND,

ILLINOIS MUNICIPAL RETIREMENT FUND (IMRF),

SOCIAL SECURITY FUND,

GENERAL ASSISTANCE FUND

CEMETERY FUND, AND

CAPITAL PROJECTS FUND

		2019-2020 ACTUAL	2020-2021 BUDGET
1	<u>GENERAL TOWN FUND</u>		
	BEGINNING BALANCE	891,655	1,121,861
	<u>REVENUES</u>		
4010	Property Tax	1,798,699	1,870,429
4020	Replacement Tax	165,447	135,000
4030	Interest Income	27,910	24,000
4040	Rental Income	-	-
4045	Elections	75	75
4060	Traffic/ Fines	358	400
4070	Performance Deposits		500
4080	Work Permits	-	200
4090	Expense Reimbursement	60	100
4100	Levy Center Membership	1,516	1,500
4110	Insurance Reimbursement	7,650	
4120	Senior Programs	12,169	12,500
4130	Food Pantry	4,013	15,000
4140	Assessor's Misc. Income	-	200
4200	Miscellaneous Revenue	7,593	5,000
	TOTAL REVENUES:	2,025,490	2,064,904
	TOTAL FUNDS AVAILABLE:	2,917,145	3,186,765
	<u>EXPENDITURES</u>		
101	Administration	737,582	764,900
102	Assessor	341,229	390,850
104	Youth Services	52,528	32,200
105	Senior Programming	261,523	285,575
106	Social Services	53,578	135,000
107	Levy Senior Center	16,040	27,500
109	Food Pantry	174,968	144,600
108	Maintenance	157,836	265,000
	Capital Transfer Out		200,000
	TOTAL EXPENDITURES:	1,795,284	2,245,625
	TOTAL APPROPRIATIONS:	1,795,284	2,245,625
	<u>OTHER FINANCING USES</u>		
	Fund Balance Policy Implementation/Contingencies		150,000
	ENDING BALANCE	1,121,861	791,140

		2019-2020	2020-2021
101	<u>ADMINISTRATION</u>	ACTUAL	BUDGET
	<u>PERSONNEL</u>		
5000	Salaries	207,952	229,000
5010	Elected officials	161,950	163,000
5050	Health Insurance	17,854	15,500
5080	Unemployment Insurance	2,369	2,500
5090	Worker's Compensation	4,620	4,800
5100	SocialSecurity/IMRF	14,024	
		408,769	414,800
	<u>CONTRACTUAL SERVICES</u>		
5200	Maintenance	11,512	17,000
5201	Maintenance/Cemetery Grounds	599	2,000
5210	Maintenance Lawn	598	1,000
5220	Professional Services	95,687	100,000
5230	Legal Service	109,285	100,000
5240	Postage	834	1,000
5250	Telephone	12,454	15,000
5260	Publications/Publishing	917	1,500
5270	Printing	465	1,000
5280	Dues	1,649	1,800
5290	Travel	1,476	1,600
5300	Training	1,372	5,000
5310	Utilities	13,958	14,000
5315	Cemetery Utilities	618	700
5325	Liability Insurance	40,688	42,000
5330	Reoccurring Services	3,500	4,000
5380	Volunteer/ Staff Meeting	2,682	3,000
5410	Computer Technology	15,227	15,000
5500	Supplies	9,774	14,000
5700	Misc Expense	437	500
5780	Landscaping	4,396	10,000
5900	Equipment	685	-
		328,813	350,100
	TOTAL ADMINISTRATION:	737,582	764,900

		2019-2020	2020-2021
		ACTUAL	BUDGET
102	<u>ASSESSOR</u>		
	<u>PERSONNEL</u>		
5000	Salaries	265,342	296,600
5050	Health Insurance	25,857	36,000
5080	Unemployment Insurance	2,073	2,500
5090	Worker's Compensation	1,726	2,600
		294,998	337,700
	<u>CONTRACTUAL SERVICES</u>		
5200	Maintenance Service-Equipment	8,450	11,500
5230	Legal	509	700
5240	Postage	300	300
5250	Telephone	4,392	3,500
5260	Publications/Licenses	80	300
5270	Printing	183	450
5280	Dues	730	900
5290	Travel	1,395	2,000
5300	Training	3,845	7,000
		19,884	26,650
	<u>COMMODITIES</u>		
5500	Office Supplies	1,971	2,000
		1,971	2,000
	<u>CAPITAL OUTLAY</u>		
5900	Equipment	2,020	3,000
5410	Computers	5,977	4,000
5600	Licenses	16,379	17,000
		24,376	24,000
	<u>OTHER EXPENDITURES</u>		
5700	Miscellaneous Expense	-	500
		-	500
	TOTAL ASSESSOR:	341,229	390,850

0104 **YOUTH SERVICES**

PERSONNEL

5000	Salaries	26,821	-
5090	Worker's Compensation	176	-

26,997 -

CONTRACTUAL SERVICES

5280	Dues	-	100
5345	S.T.A.R.S. Convention	4,462	5,000
5360	Sponsorship/Grants	500	500
5375	Teen Program	49	500
5465	Teen/AP testing	13	100
5455	N.O.A.D.F.	250	5,000
5475	Programs/Events	20,206	20,000
5500	Supplies	51	1,000

25,531 32,200

TOTAL YOUTH DIVISION:

52,528 32,200

		2019-2020	2020-2021
		ACTUAL	BUDGET
0105	<u>SENIOR PROGRAMMING</u>		
	<u>PERSONNEL</u>		
5000	Salaries	191,175	200,000
5050	Health Insurance	13,963	16,950
5080	Unemployment	1,149	1,225
5090	Workers Compensation	1,223	1,250
		207,510	219,425
	<u>CONTRACTUAL SERVICES</u>		
5240	Postage	3,051	3,500
5250	Telephone	6,201	6,000
5270	Printing	18,509	19,000
5280	Dues	150	250
5290	Travel	-	250
5300	Training	225	1,000
5400	Social/Entertainment	13,715	17,000
5410	Computer /TECH	2,448	4,000
5425	Education/Lunch n learn	595	4,000
5430	Senior Olympics	3,635	4,000
5475	Programs	3,486	3,500
5500	Supplies	779	1,000
5530	Auto Fuel/Oil	177	500
5550	Promotions	991	2,000
5700	Misc Expense	51	150
		54,013	66,150
	TOTAL SENIOR PROGRAMMING:	261,523	285,575
0106	<u>SOCIAL SERVICES</u>		
	<u>CONTRACTUAL SERVICES</u>		
5370A	Social Service	29,500	60,000
5370B	Social Services/Youth	-	40,000
5480	Pace Contract	24,078	35,000
		53,578	135,000
	TOTAL SOCIAL SERVICES:	53,578	135,000
0107	<u>LEVY SENIOR CENTER</u>		
	<u>CONTRACTUAL SERVICES</u>		
5200	Maintenance-Building	9,493	15,000
5500	Supplies	1,358	3,000
5540	Decorations	-	500
5780	Landscaping	4,824	7,500
5810	Bathroom Repairs	365	1,500
		16,040	27,500
	TOTAL LEVY SENIOR CENTER:	16,040	27,500

		2019-2020	2020-2021
		ACTUAL	BUDGET
0108	<u>MAINTENANCE DEPARTMENT</u>		
	<u>PERSONNEL</u>		
5000	Salaries	54,118	55,000
5020	Salaries snow and ice	4,453	9,000
5080	Unemployment	1,169	2,000
5050	Health Insurance	8,200	9,300
5090	Workers Compensation	2,623	3,200
		70,563	78,500
	<u>CONTRACTUAL SERVICES</u>		
5200	Maintenance	46,850	55,000
5205	Maintenance Roads	240	5,000
5206	Resurfacing Projects	-	75,000
5250	Telephone/Internet	4,291	4,500
5310	Utilities	16,218	26,000
5420	Uniforms	569	1,000
5500	Supplies	3,367	5,000
5530	Auto Fuel/Oil	14,918	15,000
5900	Equipment	820	-
		87,273	186,500
	TOTAL MAINTENANCE DEPARTMENT	157,836	265,000
109	<u>FOOD PANTRY</u>		
	<u>PERSONNEL</u>		
5000	Salaries	131,349	99,000
5050	Health Insurance	12,860	13,500
5080	Unemployment	1,184	1,500
5090	Workers Compensation	2,749	4,500
		148,142	118,500
	<u>CONTRACTUAL SERVICES</u>		
5200	Maintenance	3,626	7,000
5270	Printing	1,362	1,000
5290	Travel/Tolls	1,120	600
5420	Uniforms	35	-
5500	Supplies	1,892	2,500
		8,035	11,100
	<u>OTHER EXPENDITURES</u>		
5510	Food Supplies	5,475	-
5485	Holiday Meals	13,316	15,000
		18,791	15,000
	TOTAL FOOD PANTRY:	174,968	144,600

		2019-2020	2020-2021
		ACTUAL	BUDGET
202	Represents a cash basis budget <u>BANQUET RENTAL FUND</u>		
300	BEGINNING BALANCE	143,823	138,328
4030	Interest income	4,036	3,500
4040	Rental Fees	80,575	75,000
4510	Caterer	14,875	15,000
4520	Open Bar Fees	92,169	90,000
4530	Cash Bar Fees	33,943	35,000
4540	Bar Set-up Fees	15,225	15,000
4550	Gazebo	2,600	2,500
4560	Garden Chairs	1,268	1,500
4200	Miscellaneous Fee	860	1,000
	TOTAL REVENUES:	389,374	376,828
4600	SENIOR TRIPS	39,831	50,000
	TOTAL FUNDS AVAILABLE:	429,205	426,828
	<u>EXPENDITURES</u>		
2-11	Administration	290,877	287,420
	TOTAL APPROPRIATIONS:	290,877	287,420
	Fund Balance Policy Implementation/ Contingencies		54,572
	ENDING BALANCE	138,328	139,408

		2019-2020	2020-2021
		ACTUAL	BUDGET
201	<u>ADMINISTRATION</u>		
	<u>PERSONNEL</u>		
5000	Salaries	70,052	65,000
5050	Health Insurance	5,098	5,500
5080	Unemployment Insurance	951	1,500
5090	Workers Compensation	1,420	2,300
5100	Social Security	-	1,500
		77,521	75,800
	<u>CONTRACTUAL SERVICES</u>		
5200	Maintenance	7,618	8,000
5235	Credit Card Fees	7,084	8,000
5310	Utilities	39,436	40,000
5330	Reoccurring Services	11,603	6,000
5500	Supplies/Bar	14,420	15,000
5550	Promotions/Advertising	250	1,500
5600	Licenses	3,660	4,000
5605	State Sales Tax	9,166	10,000
5610	Bolingbrook Liquor Tax	6,585	7,000
5630	Liquor	27,550	25,000
5900	Equipment/Carpet/Improvements	20,078	15,000
		147,450	139,500
205	<u>SENIOR PROGRAMMING</u>		
5235	Bank/CC Fees	2,842	3,000
5460	Rec Trips	38,350	50,000
5480	Senior Bus Expense	19,176	11,620
5490	Senior Program/Picnic	5,538	7,500
		65,906	72,120
	TOTAL ADMINISTRATION:	290,877	287,420

		2019-2020 ACTUAL	2020-2021 BUDGET
606	<u>ILLINOIS MUNICIPAL RETIREMENT FUND</u>		
	BEGINNING BALANCE	-	14,572
	<u>REVENUES</u>		
4010	Property Tax	116,445	123,826
	Town Support		
	TOTAL REVENUES:	116,445	123,826
	TOTAL FUNDS AVAILABLE:	116,445	138,398
	<u>EXPENDITURES</u>		
	<u>PERSONNEL</u>		
600	Retirement Contribution	101,873	105,000
	TOTAL EXPEND/APPROPRIATION:	101,873	105,000
	ENDING BALANCE	<u>14,572</u>	<u>33,398</u>
505	<u>SOCIAL SECURITY FUND</u>		
	BEGINNING BALANCE	-	-
	<u>REVENUES</u>		
4010	Property Tax	82,254	97,757
	Town Support	14,024	-
	TOTAL REVENUES:	96,278	97,757
	TOTAL FUNDS AVAILABLE:	96,278	97,757
	<u>EXPENDITURES</u>	96,278	
	<u>PERSONNEL</u>		
5100	Social Security/Medicare	96,278	97,757
	TOTAL EXPEND/APPROPRIATION:	96,278	97,757
	ENDING BALANCE	<u>-</u>	<u>-</u>

		2019-2020 ACTUAL	2020-2021 BUDGET
303	<u>GENERAL ASSISTANCE FUND</u>		
	BEGINNING BALANCE	470,043	413,185
	<u>REVENUES</u>		
4010	Property Tax	244,460	247,652
4030	Interest Income	10,925	10,925
		-	-
	TOTAL REVENUES:	255,385	258,577
	TOTAL FUNDS AVAILABLE:	725,428	671,762
	<u>EXPENDITURES</u>		
	Administration	153,005	180,750
	Food Pantry	94,758	198,100
	Home Relief	64,480	216,500
	TOTAL EXPENDITURES:	312,243	595,350
	TOTAL APPROPRIATIONS:	312,243	595,350
	Fund Balance Policy Implementation/Contingencies		
	ENDING BALANCE	413,185	76,412

		2019-2020 ACTUAL	2020-2021 BUDGET
0301	<u>G/A ADMINISTRATION</u>		
	<u>PERSONNEL</u>		
5000	Salaries	104,005	111,000
5050	Health Insurance	14,561	17,000
5080	Unemployment Insurance	541	1,250
5090	Worker's Compensation	608	1,500
		119,715	130,750
	<u>CONTRACTUAL SERVICES</u>		
5220	Professional Services	10,000	10,000
5230	Legal Service	2,914	10,000
5240	Postage	-	750
5250	Telephone/Internet	2,881	5,000
5280	Dues	-	250
5290	Travel	864	4,000
5300	Training	1,751	3,000
5320	Information Tech/IT	5,181	10,000
		23,591	43,000
	<u>COMMODITIES</u>		
5500	Office Supplies	785	2,000
		785	2,000
	<u>CAPITAL OUTLAY</u>		
5900	Equipment/Software/Renewal	8,914	5,000
		8,914	5,000
	TOTAL G/A ADMINISTRATION:	153,005	180,750

309 **G/A FOOD PANTRY**

<u>PERSONNEL</u>			
5000	Salaries	53,489	95,000
5050	Health Insurance	7,140	13,500
5080	Unemployment	1,089	1,500
5090	Workers Compensation	-	2,000
		61,718	112,000
<u>CONTRACTUAL SERVICES</u>			
5200	Maintenance	7,826	6,000
5270	Printing	-	1,000
5290	Travel/Tolls	360	600
5310	Utilities	5,473	-
5420	Uniforms	-	1,000
5500	Supplies	3,059	2,500
		16,718	11,100
<u>COMMODITIES</u>			
5510	Food Supplies	16,322	75,000
		16,322	75,000
<u>CAPITAL OUTLAY</u>			
5900	Equipment	-	-
		-	-
	TOTAL FOOD PANTRY:	94,758	198,100
	Combined G/A and Food Pantry	247,763	378,850

		2019-2020	2020-2021
		ACTUAL	BUDGET
303	<u>HOME RELIEF</u>		
	<u>CONTRACTUAL SERVICES</u>		
5370	Social Services	-	5,000
6000	Physician Service	-	10,000
6010	Hospital Service-In Patient	-	7,500
6020	Hospital Service-Out Patient	-	7,500
6030	Perscription Drugs	90	1,500
6040	Dental Service	-	1,500
6050	Other Med Services/Ins	3,453	5,000
6060	Funeral & Burial Service	1,500	7,500
6080	G.A. Utility		5,000
6090	G.A. Shelter		5,000
6100	E.A. Utility	26,485	75,000
6110	E.A. Shelter	32,295	75,000
		63,823	205,500
	<u>COMMODITIES</u>		
6060	Personal Incidentals	-	500
6170	Transportation	200	2,500
6180	Community Workprogram Training		5,000
6190	Job Search	457	1,500
6200	Home Relief Communication	-	1,500
		657	11,000
	TOTAL HOME RELIEF:	64,480	216,500

		2019-2020 ACTUAL	2020-2021 BUDGET
1000	Represents a cash basis budget CEMETERY FUND		
	BEGINNING BALANCE	4,287	3,268
	REVENUES		
4010	Township Support	-	-
4020	Bolingbrook HPC Support	-	-
4030	Interest Income	66	90
4040	Specified Donations	-	-
4050	Unspecified Donations	-	-
4400	Fund Raisers	-	-
	TOTAL REVENUES:	66	90
	TOTAL FUNDS AVAILABLE:	4,353	3,358
	EXPENDITURES		
1001	Administration	1,085	500
	TOTAL EXPENDITURES:	1,085	500
	TOTAL APPROPRIATIONS:	1,085	500

Fund Balance Policy Implementation/Contingencies

ENDING BALANCE	<u>3,268</u>	<u>2,858</u>
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1001	ADMINISTRATION		
	CONTRACTUAL SERVICES		
5200	Legal	-	-
5220	Professional Services	1,085	500
5230	Printing	-	-
		1,085	500
	COMMODITIES		
5250	Fund Raising Supplies	-	-
	CAPITAL OUTLAY		
5270	Improvements		-
	OTHER EXPENDITURES		
5270	Miscellaneous/Utilities	-	-
	TOTAL ADMINISTRATION:	1,085	500

		2019-2020 ACTUAL	2020-2021 BUDGET
1100	<u>CAPITAL PROJECTS FUND</u>		
	BEGINNING BALANCE	148,077	116,118
	<u>OTHER FINANCING SOURCES</u>		
4010	Transfers In - General Town Fund		200,000
4030	Interest	2,679	2,517
	TOTAL REVENUES:	2,679	202,517
	TOTAL FUNDS AVAILABLE:	150,756	318,635
	<u>CAPITAL OUTLAY</u>		
5905	Improvements	2,824	93,000
5900	Equipment	31,809	50,000
	Bank Fee	5	
	TOTAL EXPENDITURES:	34,638	143,000
	TOTAL APPROPRIATIONS:	34,638	143,000
Fund Balance Policy Implementation/Contingencies			
	ENDING BALANCE	116,118	175,635

Estimates for Capital Outlay:

Senior Buses Lease Buy-out	17,851
Roads/Subdivision	10,000
Food Pantry Parking Lot/Admin	10,000
Riding Mower	8,000
New/Used Pickup Truck	20,000
Carpet Admin and Assessors	20,000
Garden Irrigation System	10,000

SECTION 3: That the amount appropriated for town purposes for the fiscal year beginning April 1, 2020 and ending March 31, 2021 by fund shall be as follows:

1 General Town Fund	2,245,625
2 Banquet Rental Fund	287,420
6 Illinois Municipal Retirement Fund	105,000
5 Social Security Fund	97,757
3 General Assistance Fund	595,350
A Cemetery Fund	500
C Capital Projects Fund	143,000
TOTAL APPROPRIATIONS:	\$ 3,474,652

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in

Section 2, constituting the total appropriations in the amount of THREE MILLION, FOUR HUNDRED SEVENTY FOUR THOUSAND, SIX HUNDRED FIFTY TWO DOLLARS NO CENTS (\$3,474,652.00) for the fiscal year beginning April 1, 2020 and ending March 31, 2021.

SECTION 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Budget & Appropriation Ordinance shall be filed with the County Clerk within 30 days after adoption.

ADOPTED this 16th day of June , 2020 pursuant to a roll call vote by the Board of Trustees of DuPage Township, Will County, Illinois.

BOARD OF TRUSTEES

AYE

Alyssia Benford	_____
Dennis Raga	_____
Maripat Oliver	_____
Ken Burgess	_____

TOWNSHIP SUPERVISOR

FELIX GEORGE	_____
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Kulsum Ali, Town Clerk

Felix George, Township Supervisor

CERTIFICATION OF BUDGET & APPROPRIATION ORDINANCE

**IN ACCORDANCE WITH CHAPTER 35 SECTION 200/18-50
ILLINOIS COMPILED STATUTES**

The undersigned, being Clerk and Chief Fiscal Officer of *DuPage Township*,
do hereby certify that attached hereto is a TRUE AND CORRECT COPY of the
Budget/Appropriation Ordinance of said District for its 2020-2021 fiscal year, adopted on the
16th day of June , 2020.

We further certify that the ESTIMATE OF REVENUES, by source, anticipated to
be received by said Taxing District, as set forth in said document, is a true
statement of said estimate.

Dated this 16th day of June , 2020

Felix George, Chief Fiscal Officer

Kulsum Ali, Town Clerk

Filed this ____ day of _____, 2020

Lauren Staley Ferry, Will County Clerk

CERTIFIED ESTIMATE OF REVENUES BY SOURCE

DUPAGE TOWNSHIP

The undersigned, Supervisor, Chief Fiscal Officer, of DuPage Township, Will County, Illinois, does hereby certify that the estimate of revenues by source or anticipated to be received by said taxing district, is either set forth in said ordinance as "Revenues" or attached hereto by separate document, is a true statement of said estimate.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18050) and on behalf of DuPage Township, Will County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this 16th day of JUNE, 2020

Felix George, Supervisor - Chief Fiscal Officer

Filed this ____ day of _____, 2020

Lauren Staley Ferry, Will County Clerk