

**MEETING MINUTES OF THE SOCIAL SERVICES
COMMITTEE**

at

DuPage Township Boardroom

241 Canterbury Lane

Monday, May 4, 2020 4:30 P.M.

AGENDA

- I. Call to order
Meeting called to order at 4:33 p.m.
- II. Pledge of Allegiance
- III. Roll Call for Quorum

Present: Kym Owens, Tracy Odum, Felix George, Ruth Smith, Kim Johnson, Alyssia Benford, Chris Hudson.

Absent: Kulsum Ali, Peggie McMillian, Maureen Fox
- IV. Approval of Agenda
Motion by Tracy Odum and Second by Kim Johnson to approve the agenda. Motion passed.
- V. Approval of minutes from March 2, 2020 Committee Meeting
Motion by Tracy Odum and Second by Kim Johnson to accept the minutes as presented. Motion passed.
- VI. Public Comment
None
- VII. Community Partnership Grants Application Review/Status
 - a. Citizens Against Abuse

Felix George is waiting for responses from Pastor Harris.
 - b. HEART Organization
Dr. Ingram presented on behalf of The HEART Organization. The last class with the for the HEART Organization had 36 students. The average has been 20 kids.

Kim Johnson recommended grants to Dr. Ingram for additional funding options. He discussed the HEART Organization new program with the Valley View School District.

VIII. General Assistance and Emergency Assistance Discussion

a. Job Training Program

Pastor Hudson stated the program has been working on fundraising. They have raised \$750. The location at High Point is currently not available due to COVID19. The program is starting to recruit volunteers. They are getting discounts on laptops and Microsoft licenses. The program is working on flyers and applications.

b. Help the Homeless Initiative

Kim Johnson provided an update. Her church met with 4Kids Sake to determine where we can coordinate efforts. Their program has been reduced to focus on providing coats. Ruth has been serving facemasks for homeless.

c. Site visit update

Alyssia Benford provided an update. The Thornton Township visit that was scheduled for March 20, 2020, was postponed due to COVID19.

d. GA Software update

Alyssia Benford provided an update. There are a few questions for the accounting firm regarding one of the questionnaires. We are waiting on a response. Software implementation is in process.

e. Mobile Food Bus

Kym Owens provided an update. Mobile food bus dates were proposed for May and June.

f. Car Seat Program

Kym Owens provided an update. Program on hold due to COVID19.

g. Donation to Diaper Depot at New Life Church

Kym Owens provided an update. Susan at New Life has grant application to complete. The township is currently a drop off location for donations. Victory Cathedral donated food, diapers and wipes to the food pantry. They also donated \$2,500.

h. Mask Program

Senior citizens are calling the township to inquire about masks and if they are being given away. The township purchased 250 masks and is currently purchasing 1,000 masks. The masks are jersey material.

i. Meadowbrook Manor Assistance

Books and games are being donated by the township. Kym Owens is working with the Bolingbrook Chamber to determine what assistance is needed at Meadowbrook Manor.

IX. Fiscal Year 2019 Schedule of Material Weaknesses Action Plan

Alyssia Benford provided an update. Committee will review weaknesses after Visual General Assistance (GA) software is installed.

X. Public Comment

None

XI. Committee Member Comments

Kym Owens – Kym recognized that a lot of people have stepped up during these difficult times. She thanked Pastor Hudson for going grocery shopping for families in need. Victory Cathedral has stepped up with Diaper Dept. Kym inquired if the township can purchase hand sanitizer and shield for the reception desk before the township is open to the public.

Maureen Fox – Absent

Chris Hudson – Inspired to be a part of the team. He is excited to see things working from different perspectives. Pastor Hudson recommended toiletries, socks, underwear for homeless and pregnancy resource center in Joliet to Kim Johnson.

Ruth Smith – No comment

Kim Johnson – No comment

Tracy Odum – This is the new normal. Tracy is concerned about the level of need after the township reopens to the public.

Felix George – The township has increased their budget numbers to assist after we reopen to the public.

Alyssia Benford – Thanked the committee for being a team player and working hard to assist the community during these difficult times.

XII. Old Business

None

XIII. New Business

None

XIV. Adjournment

Motion by Kim Johnson, Second by Ruth Smith. Meeting adjourned at 5:52 p.m.

Pursuant to the Illinois Township Code, 60 ILCS 1/80-10(b), appropriate notice is hereby given to the Township Clerk for a committee meeting with the above listed Agenda.