

**REGULAR MEETING OF THE
DUPAGE TOWNSHIP
BOARD OF TRUSTEES
Via Remote "ZOOM" Conference
Tuesday, May 12, 2020
MINUTES**

- I. **CALL TO ORDER:** Meeting was called to order at 7:04 p.m. by Supervisor George.
- II. **PLEDGE OF ALLEGIANCE:** Pledge of Allegiance was recited by all led by Supervisor George.
- III. **ROLL CALL FOR QUORUM:** Trustees Benford, Burgess, and Raga were present via remote means as allowed by Gubernatorial Executive Order; Trustee Oliver and Supervisor George were present at the Township; The existence of a quorum was determined for the purpose of conducting the meeting.
- IV. **APPROVAL OF AGENDA:** A motion was made by Trustee Benford and seconded by Trustee Burgess to approve the agenda as presented. Upon roll call vote, the following voted yes: Trustees Benford, Burgess, Oliver, Raga and Supervisor George. There were no nay votes. The motion passed.
- V. **APPROVAL OF MINUTES:**
 - A. A motion was made by Trustee Burgess and seconded by Trustee Raga to approve the minutes from the March 17, 2020 Regular Board Meeting. Upon roll call vote, the following voted yes: Trustees Benford, Burgess, Oliver, Raga and Supervisor George. There were no nay votes. The motion passed.
 - B. A motion was made by Trustee Raga and seconded by Trustee Burgess to approve the minutes from the April 14, 2020 Regular Board Meeting. Upon roll call vote, the following voted yes: Trustees Benford, Burgess, Oliver, Raga and Supervisor George. There were no nay votes. The motion passed.
- VI. **SUPERVISOR'S REPORT:** No additional or separate report given.
- VII. **ACTION ITEMS:**
 - A. Approval of Resolution 20-07 A Resolution Approving an Agreement for the Provisions of Services between DuPage Township and The Heart Organization for the Township Fiscal Year 2020-2021. A motion was made by Trustee Burgess and seconded by Trustee Benford to approve the item. A very extensive discussion ensued between Trustee Oliver, Benford and Supervisor George surrounding Trustee Benford's role with The Heart Organization. Upon roll call vote the following voted yes:

Trustees Burgess, Raga and Supervisor George. Trustee Oliver voted no. Trustee Benford abstained. The motion passed.

- B. Approval to post and publish the Tentative Budget & Appropriation Ordinance 20-08 for DuPage Township for the 2020-2021 Fiscal Year with direction to Township Clerk to schedule a public hearing for June 16, 2020 pursuant to the Illinois Municipal Budget Law. A motion was made by Trustee Oliver and seconded by Trustee Burgess to approve the posting and publishing of the Tentative Budget & Appropriation Ordinance with a transfer of \$200,000 for Capital Improvements. Upon roll call vote the following voted yes: Trustees Benford, Burgess, Raga, Oliver and Supervisor George. There were no nay votes. The motion passed.
- C. Presentation of the Supervisor's Annual Financial Statement for the 2019- 2020 Fiscal Year following cancellation of Annual Town Meeting pursuant to Gubernatorial Executive Order 2020-22. A motion was made by Trustee Oliver and seconded by Trustee Benford to approve the item. Upon roll call vote the following voted yes: Trustees Benford, Burgess, Raga, Oliver and Supervisor George. There were no nay votes. The motion passed.
- D. Approval of Township purchase of new riding mower following receipt and review of quotes; Approval of purchase terms and authorization for Township Supervisor to execute Contract and effectuate same. Vendor will be selected based on item availability per Supervisor. A motion was made by Trustee Burgess and seconded by Trustee Benford to approve the item. Upon roll call vote the following voted yes: Trustees Benford, Burgess, Raga, Oliver and Supervisor George. There were no nay votes. The motion passed.

VIII. AUDIT OF BILLS & CLAIMS

- IX. APPROVAL OF TOWNSHIP BILLS & CLAIMS** (for 04/10/20 through 05/07/20) in the amount of **\$91,261.56**
- i. Open Payables - \$24,801.67
 - ii. Paid Payables - \$66,459.89

A motion was made by Trustee Raga and seconded by Supervisor George to approve the bills. Upon roll call vote, the following voted yes: Trustees Benford, Burgess, Raga and Supervisor George. Trustee Oliver voted present. There were no nay votes. The motion passed.

X. NEW BUSINESS

- A. Township Social Media Plan-Discussion with possible Board Action. Benford/Raga. An in-depth discussion surrounding the social media platform/account was discussed, with one service provider invited by Trustee Benford presented her ideas. Attorney Mary Norwell provided additional opinion with respect to same. Supervisor George ended by stating that further discussions will continue on the matter with the Board.

- B. Call One Invoices- Discussion with possible Board Action. Benford/Raga. An in-depth discussion surrounding Call One invoices ensued, with no board action taken.

XI. ELECTED OFFICIALS & ADVISORY COMMITTEE REPORTS

- a. **Assessor:** No written report provided.
- b. **Clerk:** No Report.
- c. **Trustees:**
 - I. Alyssa Benford: Condolences to Roosevelt family. Social Services committee met last week; aware there are a lot of people in need in the community. Working on getting mobile food buses in town. No Accounting/Auditing committee meeting this month. Addressed Trustee Oliver.
 - II. Ken Burgess: Condolences to Roosevelt family. Youth Committee meeting was cancelled this month.
 - III. Maripat Oliver: Condolences to Roosevelt family. Addressed Trustee Benford.
 - IV. Dennis Raga: Condolences to Roosevelt family. Addressed Trustee Oliver. No other report.

XII. REPORTS FROM ADMINISTRATIVE STAFF AND CONTRACTORS

- A. Legal Report – Township Attorney: No written report.
- B. Senior Report – Lynne Woodard: No written report.
- C. Senior Report – Maureen Fox: No written report.
- D. Food Pantry Report –Dave Locke: No written report.
- E. General Assistance Report – Kymberlee Owens: Written report provided.
- F. Human Resource Report – Amy Albright: No written report.
- G. Banquets Report – Kelli Lizardo: No written report.

XIII. PUBLIC COMMENTS:

- (1) Dr. Ingram made a public comment.

XIV. ADJOURNMENT:

A motion was made by Trustee Burgess and seconded by Trustee Raga to adjourn at 8:12 p.m. Upon roll call vote the following votes yes: Trustees Benford, Burgess, Raga, Oliver and Supervisor George. All were in favor and the meeting adjourned.

Respectfully submitted,

Kulsum Ali
DuPage Township Clerk

Approved 06/16/20

Motion Trustee Benford/ 2nd Trustee Raga. Roll Call Vote: All were in favor. There were no nay votes.