

**REGULAR MEETING OF THE  
DUPAGE TOWNSHIP  
BOARD OF TRUSTEES  
Tuesday, February 18, 2020  
MINUTES**

- I. **CALL TO ORDER:** Meeting was called to order at 7:05 p.m. by Supervisor George.
- II. **PLEDGE OF ALLEGIANCE:** Pledge of Allegiance was recited by all led by Trustee Burgess during the Public Hearing immediately preceding the Regular Township Board Meeting.
- III. **ROLL CALL FOR QUORUM:** Trustees Benford, Raga, Burgess, Oliver and Supervisor George were present. The presence of a quorum was announced.
- IV. **APPROVAL OF AGENDA:** A motion was made by Trustee Burgess and seconded by Trustee Benford to approve the agenda as presented. Upon roll call vote the following voted yes: Trustees Benford, Raga, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.
- V. **APPROVAL OF MINUTES:** A motion was made by Trustee Burgess and seconded by Trustee Raga to approve the minutes from the January 21, 2020 Regular Board Meeting. Upon roll call vote, the following voted yes: Trustees Benford, Raga, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.
- VI. **SUPERVISOR'S REPORT:** No additional or separate report given.
- VII. **ACTION ITEMS:**
  - A. Approval of Ordinance 19-29 Revised Budget & Appropriation Ordinance for DuPage Township for the 2019-2020 Fiscal Year. A motion was made by Trustee Benford and seconded by Trustee Raga to approve the item. Upon roll call vote the following voted yes: Trustees Benford, Raga, Oliver and Supervisor George. Trustee Burgess voted no. The motion passed.
  - B. Approval of Ordinance Number 20-02, an Ordinance Adopting Modifications to Section 2.10 of the DuPage Township Employee Handbook (regarding drug and alcohol use/abuse policy). A motion was made by Trustee Burgess and seconded by Trustee Oliver to approve the item. Upon roll call vote the following voted yes: Trustees Benford, Raga, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.
  - C. Approval of Ordinance Number 20-03 Establishing Open Meeting Act Remote Attendance Policy for DuPage Township. After a brief explanation by Supervisor George and a short discussion between Trustee Oliver and Supervisor George, a motion was made by Trustee Benford and seconded by Trustee Raga to approve the item. Upon roll call vote the following voted yes: Trustees Benford, Raga, Oliver and Supervisor George. Trustee Burgess voted no. The motion passed.

- D. Approval of Phase II of the Carpet Install at the Levy Center by Pete's Carpet Service with an estimated cost of \$4,084.00, with final expenditure not to exceed \$5,000.00, and authorization for Township Supervisor to execute contract. A motion was made by Trustee Benford and seconded by Trustee Raga to approve the item. Upon roll call vote the following voted yes: Trustees Benford, Raga, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.
- E. Approval for the Bolingbrook Lions Club to use the Levy Center for their St. Patrick's Celebration on Friday March 13, 2020 6PM-10PM. A motion was made by Trustee Benford and seconded by Trustee Burgess to approve the item. Upon roll call vote the following voted yes: Trustees Benford, Raga, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.
- F. Approval for the Bolingbrook Rotary Club to use the Levy Center for their Rotary Top 10 Dinner on Wednesday May 6, 2020. A motion was made by Trustee Burgess and seconded by Trustee Benford to approve the item. Upon roll call vote the following voted yes: Trustees Benford, Raga, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.
- G. Approval for the VFW to use the Levy Center for their Christmas Party on December 12, 2020. A motion was made by Trustee Burgess and seconded by Trustee Benford to approve the item. Upon roll call vote the following voted yes: Trustees Benford, Raga, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.

**VIII. AUDIT OF BILLS & CLAIMS**

**IX. APPROVAL OF TOWNSHIP BILLS & CLAIMS** (for 01/17/2020 through 02/13/2020 in the amount of **\$94,829.40**)

- i. Open Payables - \$18,379.86
- ii. Paid Payables - \$76,449.54

A motion was made by Trustee Burgess and seconded by Trustee Benford to approve the bills. Upon roll call vote, the following voted yes: Trustees Benford, Raga, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.

**X. ELECTED OFFICIALS & ADVISORY COMMITTEE REPORTS**

- a. **Assessor:** Written report provided.
- b. **Clerk:** No Report.
- c. **Trustees:**
  - I. Alyssa Benford: Provided update from Social Services Advisory Committee meeting 02/03/20 where the following was discussed and noted: limits on General Assistance and Emergency Assistance, implementation of software Visual GA, all members on committee have completed OMA training. Also provided update from the 02/10/20 Audit Committee meeting where the following was discussed and noted: forms/FOIA's demo by a vendor for the audit committee, updates on repeat audit issues corrected. Noted

employees' work hard at Township, thanked staff, supervisor and legal team. Discussed issue with Senior Citizens Committee and how senior participation is important and has asked Illinois Attorney General for advice regarding on OMA compliance. Requested Clerk to include correspondence with AG in minutes.

II. Ken Burgess: Donation request submitted, will present at next board meeting.

III. Maripat Oliver: Provided update from the Senior Services Advisory Committee activities and meetings, to wit: Paramedics came out to teach Lunch & Learn for seniors; Senior picnic coming up, ideas came up for future classes in care-taking of people. Discussed issue of OMA complaints and Senior Services Advisory Committee, provided copy of correspondence exchanges to Clerk to include in minutes. Noted that all correspondence from Attorney General must be reviewed and responded to by Township Attorney.

IV. Dennis Raga: Reminder on Thursday is building committee meeting.

**XI. REPORTS FROM ADMINISTRATIVE STAFF AND CONTRACTORS**

A. Legal Report – Township Attorney: No written report.

B. Senior Report – Lynne Woodard: No written report.

C. Senior Report – Maureen Fox: Written report provided.

D. Food Pantry Report –Dave Locke: Written report provided.

E. General Assistance Report – Kymberlee Owens: Written report provided.

F. Human Resource Report – Amy Albright: Written report provided.

G. Banquets Report – Kelli Lizardo: Written report provided.

**XII. PUBLIC COMMENTS:**

(1) A public comment was made by Barbara Parker.

(2) A public comment was made by Gary Marshke.

(3) A public comment was made by Antonio Timothy.

(4) A public comment was made by Diane Kloepfer.

(5) A public comment was made by Felix George.

**XIII. ADJOURNMENT:**

A motion was made by Trustee Burgess and seconded by Trustee Raga to adjourn at 8:03 p.m. Upon roll call vote the following votes yes: Trustees Benford, Raga, Burgess, Oliver and Supervisor George. All were in favor and the meeting adjourned.

Respectfully submitted,

Kulsum Ali  
DuPage Township Clerk

Approved 03/17/20

Motion Trustee Burgess/ 2<sup>nd</sup> Trustee Benford. Roll Call Vote: All were in favor. There were no nay votes.