

SOCIAL SERVICE COMMITTEE MEETING MINUTES
MEETING DATE - JANUARY 6, 2020

AGENDA

- I. Call to order to order 4:32 p.m.
- II. Pledge of Allegiance
- III. Roll Call for Quorum
 - Present – Tracy Odom, Felix George, Kym Owens, Alyssia Benford, Chris Hudson joined at 4:34 pm., Kim Johnson and Ruth Smith joined at 4:37 pm.
 - Absent – Peggie McMillian, Kulsum Ali, Maureen Fox
- IV. Approval of Agenda
 - Motion by Kym Owens, Second by Tracy Odom, Motion passed
- V. Approval of minutes from December 4, 2019 Committee Meeting
 - Motion by Felix George, Second by Kym Owens
- VI. Public Comment
 - None
- VII. Community Partnership Grants Application Review/Status
 - a. Operation Christmas
 - Approved at December 2019 DuPage Township Board Meeting
 - b. Citizens Against Abuse
 - Felix George has submitted a few questions to Pastor Harris regarding his community partnership agreement
- VIII. General Assistance and Emergency Discussion
 - a. Job Training Program
 - i. Pastor Chris Hudson shared some ideas regarding the job training programs and initiatives. He shared that he is looking at High Point in Romeoville and looking at locations in Bolingbrook. The programs will also include financial planning.
 - ii. Pastor Chris Hudson shared a program for the high school students to assist with resume writing and dressing for interviews.
 - iii. Kym Owens shared information regarding the township’s job fair held in October each year
 - iv. Kym Owens suggested that general assistance and emergency assistance recipients can participate in the training via the job training program.
 - b. Help the Homeless Initiative
 - i. Kim Johnson shared that her church, Triumph Community Church has been taking warm clothes to some of the homeless in Bolingbrook

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- ii. Kim Johnson shared that some of the homeless have asked for a location to go inside for a couple of hours to get off the street to heat food, a break from the cold etc.
 - iii. Kim Johnson shared the PADS program, a traveling shelter for some of the homeless.
 - iv. Kim Johnson is also planning to meet with the Bolingbrook Clergy Association
 - c. Site Visit Update
 - i. Alyssia Benford reported that we are still waiting to hear back from Thornton Township for a site visit. Alyssia Benford shared with the group that she and Supervisor Felix George visited the Christmas Program at Operation Christmas.
 - d. GA Software Update
 - i. Alyssia Benford reported that the GA software has been purchased and the implementation process has begun. Kym Owens mentioned that she is working on the questionnaires received from Visual GA.
- IX. Fiscal Year 2019 Schedule of Material Weaknesses Action Plan
 - i. Alyssia Benford reported that the audit matters will be addressed after the GA software has been implemented.
- X. Public Comment
- XI. Old Business
 - a. Alyssia Benford has reported that all committee members have completed the open meetings act training. All certificate copies have been turned into the township.
- XII. New Business
 - a. The next board meeting is scheduled for Monday, February 3, 2020.
 - b. Kim Johnson discussed the Business Incubator that she and Ruth Smith are working on. The series will begin in 2020 for entrepreneurs in the area. They have been meeting with the chamber and the village to finalize the plans for their program.
 - c. Felix George asked that we add committee member comments to the agenda going forward.
- XIII. Adjournment
 - Motion by Kym Owen, second by Tracy Odum. Meeting adjourned at 5:29

Pursuant to the Illinois Township Code, 60 ILCS 1/80-10(b), appropriate notice is hereby given to the Township Clerk for a committee meeting with the above listed Agenda.