



OFFICE OF THE ATTORNEY GENERAL  
STATE OF ILLINOIS

Kwame Raoul  
ATTORNEY GENERAL

December 2, 2019

The Honorable Alyssia Benford  
Trustee  
DuPage Township Board of Trustees  
241 Canterbury Lane  
Bolingbrook, Illinois 60440

The Honorable Maripat Oliver  
Trustee  
Senior Committee  
DuPage Township Board of Trustees  
241 Canterbury Lane  
Bolingbrook, Illinois 60440

RE: OMA Request for Review – 2019 PAC 60758

Dear Ms. Benford and Ms. Oliver:

The Public Access Bureau has received a Request for Review in which Ms. Alyssia Benford alleges that the Senior Committee of the DuPage Township Board of Trustees violated the Open Meetings Act (OMA) (120/1 *et seq.* (West 2019)) in connection with the minutes of its May 1, 2019, May 7, 2019, June 4, 2019, July 9, 2019, and August 6, 2019, meetings. Specifically, Ms. Benford alleges that the minutes do not expressly identify the members of the Committee who attended those meetings.

Section 3.5(a) of OMA (5 ILCS 120/3.5(a) (West 2018)) provides, in pertinent part:

A person who believes that a violation of this Act by a public body has occurred **may file a request for review with the Public Access Counselor established in the Office of the Attorney General not later 60 days after the alleged OMA violation.** If facts concerning the violation are not discovered within the 60-day period, but are discovered at a later date, not exceeding 2 years after the alleged violation, **by a person utilizing**

The Honorable Alyssia Benford  
The Honorable Maripat Oliver  
Page 2

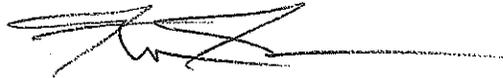
**reasonable diligence**, the request for review may be made within 60 days of the discovery of the alleged violation. (Emphasis added.)

Under the plain language of this provision, a person must submit a Request for Review not more than 60 days after an alleged violation unless the person did not discover facts concerning the alleged violation within those 60 days despite using reasonable diligence. It appears that each of the meeting minutes at issue were approved by the Committee more than 60 days before Ms. Benford filed her Request for Review. Ms. Benford, who is a member of the Township's Board of Trustees, has not asserted otherwise or provided any facts from which this office could conclude that she did not discover facts concerning the alleged violations within 60 days of the Committee's approval of the minutes despite using reasonable diligence. Because Ms. Benford's submission is untimely, section 3.5(a) of OMA precludes this office from reviewing her allegations.

The Office of the Public Access Counselor, however, is also charged with providing advice and education to both the public and public officials. *See* 15 ILCS 205/7(a), (b), (c) (West 2018). In that capacity, this office notes that section 2.06(a)(2) of OMA (5 ILCS 120/2.06(a)(2) (West 2018)) requires public bodies to include in their meeting minutes "the members of the public body recorded as either present or absent and whether the members were physically present or present by means of video or audio conference[.]" Accordingly, all public bodies should ensure that their meeting minutes contain this information.

This file is closed. If you have questions, you may contact me at (312) 814-6756 or [ssilverman@atg.state.il.us](mailto:ssilverman@atg.state.il.us).

Very truly yours,



STEVE SILVERMAN  
Bureau Chief  
Public Access Bureau

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OFFICE OF THE ATTORNEY GENERAL  
STATE OF ILLINOIS

Kwame Raoul  
ATTORNEY GENERAL

December 9, 2019

The Honorable Maripat Oliver  
Trustee  
Senior Committee  
DuPage Township Board of Trustees  
241 Canterbury Lane  
Bolingbrook, Illinois 60440

RE: OMA Request for Review – 2019 PAC 60758

Dear Ms. Oliver:

The Public Access Bureau received the attached Request for Review in which Ms. Alyssia Benford alleges that the Senior Committee (Committee) of the DuPage Township Board of Trustees violated the Open Meetings Act (OMA) (5 ILCS 120/1 *et seq.* (West 2018)). On December 2, 2019, this office determined that we were precluded from reviewing Ms. Benford's allegations that certain minutes of Senior Committee meetings did not comply with OMA because they did not identify members who attended those meetings. Specifically, we determined that the Request for Review was untimely because it was not submitted within 60 days of approval of the minutes. Ill. Att'y Gen. PAC Req. Rev. Ltr. 60758, issued December 2, 2019. However, Ms. Benford subsequently provided this office with documentation indicating that the minutes of the Committee's August 6, 2019, meeting were approved within 60 days of submission of her Request for Review; she stated that she wishes to pursue this matter.

Accordingly, we are re-opening this file. Please provide a copy of the minutes of the Committee's August 6, 2019, meeting and a written response to Ms. Benford's allegation that the minutes do not identify the members of the Committee that attended the meeting.

As required by section 3.5(b) of the Open Meetings Act (5 ILCS 120/3.5(b) (West 2018)), please provide this information to our office within 7 working days after receipt of this letter. As we conduct our review of this matter, we will notify you if we need to review additional records or information. You have the option under the Act to provide a written response to these allegations in addition to the requested materials. That response may take the form of a letter, brief or memorandum. Please note that under the Act, we are required to forward a copy of any response from a public body to the requester and provide the requester an

The Honorable Maripat Oliver  
December 9, 2019  
Page 2

opportunity to reply. 5 ILCS 120/3.5(c) (West 2018). The Act also permits a public body to provide a copy of a response with confidential information redacted for release to the requester. **If you claim that any portion of your written response is confidential, please send two versions of your response letter: a complete copy for this office's confidential review and a redacted version suitable for this office to forward to the requester.** If you believe that other documents or information would be helpful to us as we review the issues, you may submit additional records or affidavits.

If you have any questions or would like to discuss this matter, please contact me at (312) 814-6756.

Very truly yours,



STEVE SILVERMAN  
Bureau Chief  
Public Access Bureau

Attachment

cc: The Honorable Alyssia Benford (will receive letter only)  
Trustee  
DuPage Township Board of Trustees  
241 Canterbury Lane  
Bolingbrook, Illinois 60440

Request for Review – OMA – DuPage Township – Senior Committee

Request for Review of alleged OMA violations which includes not maintaining meeting minutes in compliance with the Open Meetings Act

**Public Body:**

Maripat Oliver, Trustee  
DuPage Township  
241 Canterbury Lane  
Bolingbrook, IL 60440  
Phone: 630-759-1317  
Fax: 630-759-3412

**OMA Request for Review:**

I am asking the PAC to review the matter and make a determination if the public body meeting minutes are in compliance with the Open Meetings Act.

The attached meeting minutes dated 5/1/19, 5/7/19, 6/4/19, 7/9/19 and 8/6/19 fail to comply with 5 ILCS 120/2.06

*Sec. 2.06 (a) (2) Minutes shall include, but need not be limited to the members of the public body recorded as either present or absent and whether the members were physical present or present by means of video or audio conference.*

The attached meeting minutes fail to list the members or simply states "everyone responded here".

I am asking the PAC to review this matter and make a determination on the public bodies meeting minutes.

Please confirm receipt of this communication.

Respectfully Submitted,



Alyssia Benford

Dupage Township Senior Committee Meeting

241 Canterbury Lane Bolingbrook

Wednesday, May 1, 2019

Minutes

**CALL TO ORDER:** The meeting was called to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE:** Pledge of Allegiance was recited by all

1<sup>st</sup> motion to make Nancy A. Secretary – Motion by Christine B and seconded by Al

All Aye's/motion passed

2<sup>nd</sup> motion to make Al Chairman – Motion by Loraine H and seconded by OC

All Aye's/motion passed

3<sup>rd</sup> motion to make Christine B Co-Chairman – Motion by OC and seconded by Nancy

All Aye's/motion passed.

4<sup>th</sup> motion to accept Diane as board member – Motion by Christine B and seconded by Al

All Aye's/motion passed

5<sup>th</sup> motion to accept Cathy W. as board member – Motion by OC and seconded by Loraine W

Terms Served

Christine B/Lorraine W/Diane = 3 year term

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OC/Al/Cathy = 2 year term

Nancy/Jimmy/Rita = 1 year term

Review article 220-10 (SCS)

Al read the article. We all agreed o discuss things that seniors want and try to implement them by ringing to the board ideas and hopefully getting them carried out.

## Policies and Procedures

Al motioned that meetings would be held the 1<sup>st</sup> Tuesday of the month – Jimmy 2<sup>nd</sup>

Chris motioned that any member missing 5 consecutive meetings would no longer be on the board. Nancy 2<sup>nd</sup> it.

## Senior Vision

Al said his vision would be Unity/views/opinions from all members. Cathy suggested a survey be given to all with specific questions such as:

Do you want a newsletter? Would you rather receive it E-Mail instead of regular mail? Do you have enough food to eat? Etc.

You can go o Food Pantry 2X a month. One in Romeoville is at 719 Parkwood. No questions asked, you will receive food.

Nancy asked about pick-up to and from meetings on Tuesday at Leavy Center. Not from Pace but from the township including pick up in Romeoville. That idea will be brought to the board for discussion.

Homework=Read Roberts Rules attached to paperwork

Maripat thanked Linda for helping at meeting, Felix for joining us that night and his support. And all the members of our new senior board.

Next meeting will be May 7 @ 6pm and then the next one after that will be 6/4 @ 6 pm

Adjournment by Al @ 7:50pm, 2<sup>nd</sup> by Nancy.

Dupage Township Senior Committee Meeting

241 Canterbury Lane Bolingbrook

Tuesday, May 7, 2019

Minutes

Meeting started 6:01 pm

**CALL TO ORDER:** The meeting was called to order at 6:01 p.m. by Al

**PLEDGE OF ALLEGIANCE:** Pledge of Allegiance was recited by all

**ROLL CALL:** Everyone responded "here". Rita was not able to attend meeting.

**AAPPROVAL OF AGENDA:** Diane motioned and Ocie seconded. Ays by all, none opposed.  
Motion passed.

**APPROVAL OF MINUTES:** Nancy read the minutes. Corrections were made regarding spelling of names and one item about food pantry. Jimmie motioned to accept seconded by Diane. Ays by all. None opposed, motion passed.

**INTRODUCTIONS:** No new members

**OLD BUSINESS:** Discussion of new policies/procedures, input from the seniors

Senior Survey – Kathy looked up senior survey and brought some ideas on it. Copies were passed out to all 9 members. Kathy will pick out the top 15 questions and bring it to the next meeting.

Items discussed: To up the fee for non-residents from \$12.00 to \$50.00. This would include all trips that they can go on without any more up-charges for non residents. Luraine was very happy to see that the board will finally decide if this is a good change. She has been talking about this for a few years.

Regarding the survey: Kathy will pick out the top 15 questions and bring them to the next meeting for us to discuss. Also, if a member does not attend 1 event in the year, they will no longer be a member. If they want to become a member again, they would have to pay again and then join in on the events.

It was discussed that residents of Romeoville and Bolingbrook can ask for a ride to and from the Tuesday senior meetings, using the small buses. Discussion about getting another bus driver for the Levy center to accommodate these rides and such.

**NEW BUSINESS:** We decided to pass the survey out at the next Bolingbrook Senior club meeting and the next Romeoville Senior Golden Agers Club meeting. We will give them a week to fill it out and bring it back the next week or bring to the Levy Center when they are through with filling it out.

Talked about Lynn going to the Romeoville Golden Agers club meeting at least once a month to bring flyers and other information for up-coming trips and important info to share.

Chris mentioned that she and Nancy joined the Bolingbrook Senior club so they could get the dates and events to share with the Romeoville Senior Golden Agers because Romeoville doesn't get the newsletter until later than Bolingbrook and sometimes the trips are already filled.

Felix mentioned he was happy to be part of the group to give his support and possible ideas.

Next meeting will be June 4th @ 6pm.

Chris B motioned to adjourn the meeting and Ocie seconded, all ayes, none opposed. The motion passed.

**DuPage Township Senior Committee Meeting**

**241 Canterbury Lane Bolingbrook**

**Tuesday, June 4, 2019**

**MINUTES**

**CALL TO ORDER:** The meeting was called to order at 6:01 p.m. by Christine Betschel

**PLEDGE OF ALLEGIANCE:** Pledge of Allegiance was recited by all

**ROLL CALL:** Everyone responded "here"

**APPROVAL OF AGENDA:** A motion was made by Maripat and seconded by Nancy-Ays by all, none opposed. The motion passed.

**APPROVAL OF MINUTES:** Nancy read the minutes, corrections were made regarding members have to be absent for 5 meetings before they no longer are members. Motion made by Diane, seconded by Rita. The motion passed.

**INTRODUCTIONS:** No new members

**OLD BUSINESS:** Discussion of new policies/procedures, input from the seniors

Senior Survey- Kathy brought the survey she typed up and passed it out to all. We all read them and talked about them. Maripat read each one and we commented. Speakers were talked about being repetitive. Waiting for more suggestions about what we want to hear about. Commented on bus transportation and the board has to approve it at next board meeting. Decided there was enough room on the survey to answer questions on back of paper or on last page which is left blank intentionally. Linda will take on copying the surveys and will also make box for drop off. We will give them a week to fill the survey out and return it to the drop off box.

We revisited the discussion on charging out of township fees to non-residents from \$12.00 to \$35.00 single, and \$50.00 couple. This would include all trips that they can go on without any more up-charges for non residents. Motion to change the amounts. Everyone voted and decided it was a good idea.

**NEW BUSINESS:** We received the newsletter on time. Kudos to them. We should have Felix write a letter and be on the front page.

Some discussion about what can be done at parties other than music and dancing. Suggestions included, Murder Mystery dinner, dance lessons to participate in, psychic, hand reading, magician, waiting for suggestions from the surveys that will be filled out.

There was discussion about having a wellness fair to include: nutrition, depression, cooking for one, vision check. These were some of the ideas for people to come and talk on. This would include Flu and Pneumonia shots but not the Shingles shot because not all insurances cover it or even part of it.

It was discussed that a cookie exchange was not a good idea.

**PUBLIC COMMENTS:** Felix mentioned he was happy to be part of the group to give his support and possible ideas.

Nancy thanked Linda for the recorder.

Next meeting will be July 9th @ 6pm due to the holiday on the 4<sup>th</sup>- A motion was made and passed. Rita motioned to adjourn the meeting and Jimmie seconded. All ayes, none opposed. The motion passed.

**DuPage Township Senior Committee Meeting**

**241 Canterbury Lane Bolingbrook**

**Tuesday, July 9, 2019**

**MINUTES**

**CALL TO ORDER:** The meeting was called to order at 6:00 p.m. by Christine Betschel

**PLEDGE OF ALLEGIANCE:** Pledge of Allegiance was recited by all

**ROLL CALL:** Everyone responded "here"

**APPROVAL OF AGENDA:** A motion was made by Nancy and seconded by Diane-Ays by all, none opposed. The motion passed.

**APPROVAL OF MINUTES:** Nancy read the minutes, corrections were made regarding the word flu being spelled wrong.. Motion to approve made by Rita; seconded by Lurine. The motion passed.

**INTRODUCTIONS:** We had one person attend and that was Judy Bredaweg.

**OLD BUSINESS:** Kathy divided 120 surveys by 9 people to take home and correlate the answers and report back next week.

Felix came up with the idea that the first 7 days of an event would be open to DuPage Township residents first and then all others.

Jimmy mentioned the Pace Bus charges \$1 for people who carry a cane or walker and \$3.25 for those who don't. Still checking into the Levy Center bus picking up and dropping off people for meetings. Linda suggested we need different topics to discuss next week.

**NEW BUSINESS:** The survey results will be revealed and a wellness fair considered.

A shredder was brought up to have one at the Levy Center and people can bring papers to shred themselves.

Food drive was brought up. School starts soon and we need specific items for the pupils. Everyone can bring a box of cereal to donate. Each month the item to be donated would change. Judy mentioned a box would be used for these contributions.

It was discussed that once a month all of the groups at the Levy Center could represent themselves and let new people know what is available.

**PUBLIC COMMENTS:** NONE

Next meeting will be August 6, 2019 @6pm - A motion was made and passed. Maripat motioned to adjourn the meeting and Ocie seconded. All ayes, none opposed. The motion passed.

Dupage Township Senior Committee Meeting

241 Canterbury Lane Bolingbrook

Tuesday August 6, 2019

Minutes

Meeting started 6:00 pm

Called to order: by Christine Betschel

Pledge of Allegiance: spoke by all

Roll call: everyone responded here. Ocie came @ 6:20pm

Approval of Agenda: Kathy motioned and Rita 2<sup>nd</sup> – Ayes by all, no opposed, motion passed

Approval of Minutes: Nancy read the minutes. Motioned made by Maripat., 2nd by Jimmie

Introductions: No new members

Reports:

Chairperson Report: Christine mentioned Romeofest went well and we are looking forward to Bunco @ Levy center.

Trustee Liaison Report: The printer is now working. We are still working on shredder, getting prices. Last board meeting was staff involvement on things are improving so it will take more time re: fees and more on newsletter and staff doing more and so on.

Red Hats question: Maripat got an email asking when membership will be open. The complaint was that person didn't feel it was ever going to be open. Lurine is the Queen of Levy Lovely Ladies. She mentioned they dropped from being Red Hats because all members voted and they decided to do their own trip and such. Now the name is officially levy lovely ladies. Suggestion was made to make sure our newsletter reflects that new name and the Red Hats are a separate organization. Membership into the LLL is \$24 yearly and now have 30 members and want to keep it closed until after Christmas because of events planned and booked already. No one has contacted Lurine whose name and number is in the newsletter and asked to join the group. Maripat suggested to open the hall to other groups in the same space. There seemed to be enough room to do so.

Old Business: Discussion of The Seniors Survey –Kathy will take everyone home and re-tally them all so we will get results next time we meet. Decision to throw out the tallies when done.

**New Business:**

ACT Training was passed around and everyone has to complete it and bring in their certificate showing they passed the training. It should take about an hour to complete.

Senior picnic is Sunday. Please come, it will be a lot of fun. Free food and games geared toward seniors. It will be behind Levy Center under big tenth. Noon to 4pm.

The cost of newsletters will go down with cheaper paper to start and more things changing later.

The Grant proposal was tabled.

**Adjournment:**

Next meeting will be Sept 3rd @ 6pm. Motion made by Nancy and 2<sup>nd</sup> by Rita.

All ayes, no opposed/motion passed.

Dupage Township Senior Committee Meeting

241 Canterbury Lane Bolingbrook

Tuesday, January 7, 2020

6:00 pm

AGENDA

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Approval of Agenda
- V. Approval of Minutes
  - a. November 5, 2019
  - b. December 3, 2019
  - c. May 1, 2019-Revised
  - d. May 7, 2019-Revised
  - e. June 4, 2019-Revised
  - f. July 9, 2019-Revised
  - g. August 6, 2019-Revised
  - h. October 1, 2019-Revised
- VI. Reports
  - a. Chairperson's Report
  - b. Trustee Liaison's Report
- VII. Old Business
  - a. Senior Survey Discussion
  - b. Wellness Fair Update
  - c. Lunch N Learn Update
  - d. Food Pantry Donations
  - e. Review all Clubs housed at "The Levy Center"/ Bi-Laws
  - f. 2020 Action Plan
- VIII. New Business
  - a.
- IX. Public Comments
- X. Members Comments
- XI. Adjournment

★ May 1, 2019

I make a motion to amend the minutes of May 1, 2019 to reflect the following people were present:

Al Tegethino  
Christine Betschel  
Diane Helt  
Kathy Wayne  
Lurine Hild  
Jimmie Hargrove  
Ocie Koonce  
Nancy Angelone  
Nanpat Oliver  
Linda Young

Not present was:

Leta Armstrong

Motion made by Nancy Angelone  
2nd by:

Dupage Township Senior Committee Meeting

241 Canterbury Lane Bolingbrook

Wednesday, May 1, 2019

Minutes

Meeting started 7:00 pm

Introductions/Elections

1<sup>st</sup> motion to make Nancy A. Secretary – Motion by Christine B and seconded by Al

All Aye's/motion passed

2<sup>nd</sup> motion to make Al Chairman – Motion by Luraine H and seconded by Ocie

All Aye's/motion passed.

3<sup>rd</sup> motion to make Christine B Co-Chairman – Motion by Ocie and seconded by Nancy

All Aye's/motion passed.

4<sup>th</sup> motion to accept Diane as board member – Motion by Christine B and seconded by Al

All Aye's/motion passed

5<sup>th</sup> motion to accept Kathy W. as board member – Motion by OCCie and seconded by Luraine H

All Aye's/motion passed

Terms Served

Christine B/Luraine H/Diane = 3 year term

Ocie/Al/Kathy = 2 year term

Nancy/Jimmie/Rita = 1 year term

Review article 220-10 (SCS)

*Mary Pat / Linda*

Al read the article. We all agreed o discuss things that seniors want and try to implement them by ringing to the board ideas and hopefully getting them carried out.

1 Rita Armstrong

## Policies and Procedures

Al motioned that meetings would be held the 1<sup>st</sup> Tuesday of the month – Jimmie 2<sup>nd</sup>

Chris motioned that any member missing 5 consecutive meetings would no longer be on the board. Nancy 2<sup>nd</sup> it.

## Senior Vision

Al said his vision would be Unity/views/opinions from all members. Cathy suggested a survey be given to all with specific questions such as:

Do you want a newsletter? Would you rather receive it E-Mail instead of regular mail? Do you have enough food to eat? Etc.

You can go to Food Pantry 2X a month. You need to sign up first. One in Romeoville is at 719 Parkwood. No questions asked, you will receive food.

Nancy asked about pick-up to and from meetings on Tuesday at Levy Center. Not from Pace but from the township including pick up in Romeoville. That idea will be brought to the board for discussion.

Homework=Read Roberts Rules attached to paperwork

Maripat thanked Linda for helping at meeting, Felix for joining us that night and his support. And all the members of our new senior board.

Next meeting will be May 7 @ 6pm and then the next one after that will be 6/4 @ 6 pm

Adjournment by Al @ 7:50pm, 2<sup>nd</sup> by Nancy.

★ May 7, 2019

I make a motion to amend the minutes of May 7, 2019 to reflect the following people were present:

Al Leggettino  
Nancy Angelone  
Christine Betschel  
Diane Hill  
Kathy Wayne  
Lurrie Hill  
Jimmie Hargrove  
Ocie Koonce  
Sita Armstrong  
Linda Young  
Felip George  
Naripat Oliver

motion made by Nancy Angelone  
2nd by:

Dupage Township Senior Committee Meeting

241 Canterbury Lane Bolingbrook

Tuesday, May 7, 2019

Minutes



Meeting started 6:01 pm

Called to order: by Al

Pledge of Allegiance: spoke by all

Roll call: everyone responded here, Rita was not able to attend meeting.

Approval of Agenda: Diane motioned and Ocie 2<sup>nd</sup> – Ays by all, no opposed, motion passed

Approval of Minutes: Nancy read the minutes, corrections were made regarding spelling of names and one item about food pantry. Jimmie motioned to accept/Diane 2<sup>nd</sup>-Ays by all, no opposed, motion passed.

Introductions: No new members

Old Business: Discussion of new policies/procedures, input from the seniors

Old Business: Senior Survey – Kathy looked up senior survey and brought some ideas on it. Linda Xeroxed it and passed out to all 9 members. Kathy will pick out the top 15 questions and bring it to the next meeting.

Items discussed: To up the fee for non-residents from \$12.00 to \$50.00. This would include all trips that they can go on without any more up-charges for non residents. Luraine was very happy to see that the board will finally decide if this is a good change. She has been talking about this for a few years.

Regarding a survey: Kathy will pick out the top 15 questions and bring them to the next meeting for us to discuss. Also, if a member does not attend ~~5~~ event in the year, they will no longer be a member. If they want to become a member again, they would have to pay again and then join in on the events.

Linda will also bring up that residents of Romeoville and/or Bolingbrook can ask for a ride to and from the Tuesday senior meetings, using the small buses. Talk about getting another bus driver for the Levy center to accommodate these rides and such.

### New Business:

We decided to pass the survey out at the next Bolingbrook Senior club meeting and the next Romeoville Senior Golden Agers Club meeting. We will give them a week to fill out and then bring back the next week or bring to the Levy Center when they are through with filling it out.

Talked about Lynn going to the Romeoville Golden Agers club meeting at least once a month to bring flyers and so on for up-coming trips and important info to share.

Chris mentioned that she and Nancy joined the Bolingbrook Senior club so we could get the dates and events to share with the Romeoville Senior Golden Agers because Romeoville doesn't get the newsletter until later than Bolingbrook and sometimes the trips are already filled.

Felix mentioned he was happy to be part of the group to give his support and possible ideas.

Next meeting will be June 4th @ 6pm.

Chris B motioned to adjourn the meeting and Ocie 2nded, all ayes, no opposed/motion passed.

\* June 4, 2019

I make a motion to amend the minutes of June 4, 2019 to reflect the following people were present:

Nancy Angelone  
Christine Betschel  
Lurine Held  
Rita Armstrong  
Diane Itell  
Kathy Wayne  
Jimmie Hargrove  
Dell Koonce  
Al Leggett  
Marpal Olivia  
Linda Young  
Felix George

Motion made by Nancy Angelone  
2nd by:

Dupage Township Senior Committee Meeting

241 Canterbury Lane Bolingbrook

Tuesday, June 4, 2019



**Minutes**

Meeting started 6:01 pm

**Called to order:** by Christine Betschel

**Pledge of Allegiance:** spoke by all

**Roll call:** everyone responded here

**Approval of Agenda:** Maripat motioned and Nancy 2<sup>nd</sup> – Ays by all, no opposed, motion passed

**Approval of Minutes:** Nancy read the minutes, corrections were made regarding members had to be absent for 5 meetings before they no longer are members. Motioned made by , 2nd by

**Introductions:** No new members

**Old Business:** Discussion of new policies/procedures, input from the seniors

Senior Survey – Kathy brought survey she typed up and passed out to all. We all read them and talked about them. Maripat read each one and we commented. Speakers were talked about being repetitive. Waiting for more suggestions about what we want to hear about. Commented on bus transportation and the board has to approve it at next board meeting. Decided there was enough room on the survey to answer questions on back of paper or on last page which is left blank intentionally. Linda will take on Copying the surveys. She will also make box for drop off. We will give them a week to fill the survey out and return to drop off box.

Items discussed: We revisited the discussion on charging out of township fees to non-residents from \$12.00 to \$35.00 single, and \$50.00 couple. This would include all trips that they can go on without any more up-charges for non residents. Motion to change the amounts. Everyone voted and decided it was a good idea.

## New Business:

We received the newsletter on time. Kudos to them. We should have Felix write a letter and be on the front page.

Some discussion about what can be done at parties other than music and dancing. Suggestions included, Murder Mystery dinner, dance lessons to participate in, psychic, hand reading, magician, waiting for suggestions from the surveys that will be filled out.

Linda mentioned having a wellness fair. Nutrition, depression, cooking for one, vision check, were some ideas for people to come and talk on. Flu~~x~~ and Pneumonia shots but not the shingles shot because not all insurances cover it or even part of it. Cookie exchange was not a good idea.

Public Comments: Felix mentioned he was happy to be part of the group to give his support and possible ideas. Mentioned about a possible raffle which would keep people there longer.

Mentioned about collecting the money and separating them into piles of different amounts to give as the raffle prize. Doing the raffle at the end of the night. Everyone liked that idea.

Can't do a Vegas night because of licensing issues.

~~Maria brought some flowers to the meeting for the recorder. Nancy thanked Linda for the recorder. They are not allowed to send flowers.~~ Nancy thanked Linda for the recorder.

Next meeting will be July 9th @ 6pm due to the holiday on the 4<sup>th</sup>. Motion made and passed.

Rita motioned to adjourn the meeting and Jimmie 2nded, all ayes, no opposed/motion passed.



July 9, 2019

I make a motion to amend the minutes of July 9, 2019 to reflect the following people were present:

Al Legittimo  
Christine Betschel  
Nancy Angelone  
Rita Armstrong  
Diane Itell  
Kathy Wayne  
Jimmie Hargrove  
Oce Koonce  
Lurine Hild  
Marjorie Olson  
Linda Young  
Felix George

Motion made by Nancy Angelone  
2nd by:

**DuPage Township Senior Committee Meeting**

**241 Canterbury Lane Bolingbrook**

**Tuesday, July 9, 2019**

**MINUTES**

**CALL TO ORDER:** The meeting was called to order at 6:00 p.m. by Christine Betschel

**PLEDGE OF ALLEGIANCE:** Pledge of Allegiance was recited by all

**ROLL CALL:** Everyone responded "here"

**APPROVAL OF AGENDA:** A motion was made by Nancy and seconded by Diane-Ays by all, none opposed. The motion passed.

**APPROVAL OF MINUTES:** Nancy read the minutes, corrections were made regarding the word flu being spelled wrong. Motion to approve made by Rita, seconded by Lurine. The motion passed.

**INTRODUCTIONS:** We had one person attend and that was Judy Bredaweg.

**OLD BUSINESS:** Kathy divided 120 surveys by 9 people to take home and correlate the answers and report back next week.

Felix came up with the idea that the first 7 days of an event would be open to DuPage Township residents first and then all others.

Jimmy mentioned the Pace Bus charges \$1 for people who carry a cane or walker and \$3.25 for those who don't. Still checking into the Levy Center bus picking up and dropping off people for meetings. Linda suggested we need different topics to discuss next week.

**NEW BUSINESS:** The survey results will be revealed and a wellness fair considered.

A shredder was brought up to have one at the Levy Center and people can bring papers to be shredded.

Food drive was brought up. School starts soon and we need specific items for the pupils. Everyone can bring a box of cereal to donate. Each month the item to be donated would change. Judy mentioned a box would be used for these contributions.

It was discussed that once a month all of the groups at the Levy Center could represent themselves and let new people know what is available.

**PUBLIC COMMENTS:** NONE

Next meeting will be August 6, 2019 @6pm - A motion was made and passed. Maripat motioned to adjourn the meeting and Ocie seconded. All ayes, none opposed. The motion passed.

★

August 6, 2019

I make a motion to amend the minutes of August 6, 2019 to reflect the following people were present:

Lurine Hild

Rita Armstrong

Kathy Wayne

Jimmie Hargrove

Ocie Hoone (came @ 6:20pm)

Christine Betschel

Nancy Angelone

Maripat Oliver

Linda Young

Felix George

Not present were: Al Legittimo  
Diane Hill

Motion made by Nancy Angelone  
2nd by:

Dupage Township Senior Committee Meeting

241 Canterbury Lane Bolingbrook

Tuesday August 6, 2019



**Minutes**

Meeting started 6:00 pm

**Called to order:** by Christine Betschel

**Pledge of Allegiance:** spoke by all

**Roll call:** everyone responded here. Ocie came @ 6:20pm

**Approval of Agenda:** Kathy motioned and Rita 2<sup>nd</sup> – Ayes by all, no opposed, motion passed

**Approval of Minutes:** Nancy read the minutes. Motioned made by Maripat , 2nd by Jimmie

**Introductions:** No new members

**Reports:**

**Chairperson Report:** Christine mentioned Romeofest went well and we are looking forward to Bunco @ Levy center.

**Trustee Liaison Report:** The printer is now working. We are still working on shredder, getting prices. Last board meeting was staff involvement on things are improving so it will take more time re: fees and more on newsletter and staff doing more and so on.

Red Hats question: Maripat got an email asking when membership will be open. The complaint was that person didn't feel it was ever going to be open. Lurine is the Queen of Levy Lovely Ladies. She mentioned they dropped from being Red Hats because all members voted and they decided to do their own trip and such. Now the name is officially levy lovely ladies. Suggestion was made to make sure our newsletter reflects that new name and the Red Hats are a separate organization. Membership into the LLL is \$24 yearly and now have 30 members and want to keep it closed until after Christmas because of events planned and booked already. No one has contacted Lurine whose name and number is in the newsletter and asked to join the group. Maripat suggested to open the hall to other groups in the same space. There seemed to be enough room to do so.

**Old Business:** Discussion of The Seniors Survey –Kathy will take everyone home and re-tally them all so we will get results next time we meet. Decision to throw out the tallies when done.

**New Business:**

ACT Training was passed around and everyone has to complete it and bring in their certificate showing they passed the training. It should take about an hour to complete.

Senior picnic is Sunday. Please come, it will be a lot of fun. Free food and games geared toward seniors. It will be behind Levy Center under big tent. Noon to 4pm.

The cost of newsletters will go down with cheaper paper to start and more things changing later.

The Grant proposal was tabled.

**Adjournment:**

Next meeting will be <sup>OK</sup> ~~Sept~~ 3rd @ 6pm. Motion made by Nancy and 2<sup>nd</sup> by Rita.  
*Cancelled Sept meeting*

All ayes, no opposed/motion passed.

\* October 1, 2019

I make a motion to amend the date on September 1, 2019 minutes to read October 1, 2019.

I make a motion to amend the minutes of October 1, 2019 to reflect the following people were present:

- Nancy Angelone
- Christine Botschel
- Sota Armstrong
- Diane Itell
- Kathy Wayne
- Jimmie Sargrove
- Ocie Koonce
- Lurine Hild
- Linda Young
- Felix George

Not present were: Al Leggettino  
Marypat Oliver

Motion made by Nancy Angelone  
2nd by:

Dupage Township Senior Committee Meeting

241 Canterbury Lane Bolingbrook

OCTOBER 1, 2019  
~~Tuesday September 1, 2019~~

Minutes

Meeting started 6:00 pm

Called to order: by Al Legettino

Pledge of Allegiance: spoke by all

Roll call: everyone responded here. Felix represented the township, Marypat wasn't present.

Approval of Agenda: Nancy motioned and Kathy 2<sup>nd</sup> – Ayes by all, no opposed, motion passed

Approval of Minutes: Nancy read the minutes. Forgot to mention that September meeting was canceled and we met in October. October 1 was official date of that meeting. Motioned made by Jimmy , 2nd by Rita

Introductions: No new members

Reports:

Trustee Liaison Report: Given by Felix: Marypat did a wonderful job at the last board meeting and was excited about our committee and glad to continue to work with us.

Old Business: Kathy read the results to us. The committee picked out 5 of the most important points made and we will talk about them next meeting to see how we will accommodate those points.

New Business:

The 5 most important ideas were,

1. CPR Classes
2. Lunch and Learn
3. Home Repairs
4. Weight Loss
5. Welcoming Committee

Regarding welcoming, the 9 of us on the committee were made ambassadors and should welcome new people and invite them to sit with us or find a place for them to sit.

ACT Training Update: Linda collected the certificates from those who remembered them and will finish next meeting if they all come in.

Wellness Fair: we will try for March date because Romeoville is having one shortly and they cannot be too close to each other.

Lunch and Learn Kickoff: there is one scheduled so it is started.

Food Pantry donations: We will ask Judy B. if we can announce at the senior club meeting about the food donations we ask everyone to bring.

The review of all clubs housed at the Levy center was tabled until by-laws were established for all the groups.

### Public Comments

**Members Comments** Comments were made on days we are planning events because of the meetings at Bolingbrook and Romeoville. We are working on getting them in-between other events.

### **Adjournment:**

Next meeting will be Oct 8rd @ 6pm. Motion made by Nancy and 2<sup>nd</sup> by Rita.

All ayes, no opposed/motion passed.

DPAGE TOWNSHIP SENIOR MEETING  
TUESDAY 12/3/19

*MINUTES*

STARTING TIME 6:02

IN ATTENDANCE WERE: NANCY ANZELONE, DIANE ITELL, RITA ARMSTRONG, LURINE HILD, AL LEGETTINO, KATHY WAYNE, CHRISTINE BETSCHEL, MARIPAT OLIVER (NOT IN ATTENDANCE), FELIX GEORGE, LINDA YOUNG, JIMMIE HARGROVE, OCIE KOONCE.

ALSO JUDY BREDAWAY WAS PRESENT

CALLED TO ORDER: BY AL LEGETTINO

PLEDGE OF ALLEGIANCE: SPOKE BY ALL

ROLL CALL: ALL RESPONDED HERE. FELIX REPRESENTED THE TOWNSHIP, MARIPAT IS OUR LIASON

APPROVAL OF AGENDA: MOTIONED BY NANCY/2<sup>ND</sup>ED B DIANE

APPROVAL OF MINUTES: TABLED BY CHRIS/2<sup>ND</sup> BY RITA

INTRODUCTION: NO NEW MEMBERS

REPORTS:

CHAIRPERSON REPORT: AL SPOKE ABOUT THE ITALY TRIP. A WHOLE LOT OF WALKING BUT BEAUTIFUL. PLANE TRIP HOME VERY SCARY. LOTS OF WINE WITH ALL MEALS. ALL IN ALL, VERY ENJOYABLE.

TRUSTEE REPORT: NO REPORT BECAUSE NOTHING TO BRING BEFORE THE BOARD BUT WILL DO SO FOR TODAY

OLD BUSINESS: 5 MOST IMPORTANT IDEAS WERE TAKEN FROM LAST MEETINGS SUGGESTIONS. THEY ARE 1) CPR CLASSES, 2) LNCH AND LEARN, 3) HOME REPAIRS, 4) WEIGHT LOSS, 5) WELCOMING COMMITTEE. AT THE COMING CHRISTMAS PARTY, WE WILL TAKE TURNS GREETING PEOPLE WHEN THEY COME IN. WE COULD GO TABLE TO TABLE AND ASK HOW THEY ARE DOING. TALKING ABOUT LEVY CENTER XMAS PARTY ON FRIDAY. PEOPLE ARE IN PEORIA AND WILL BE BACK FOR PARTY BUT NOT ABLE TO HELP DECORATE. ROMEOVILL'S ELECTION THE THURSDAY BEFORE. LINDA ASKED IF EVERYONE HANDED IN CERTIFICATES FOR ACTION PLAN (ACT) TRAINING.

WELNESS FAIR IN OCTOBER. NANCY THOUGHT THERE WASN'T ENOUGH VENDORS OFFERING SERVICES. EXERCISE CLASSES IN THE WORKS FOR NEXT YEAR. TALKED ABOUT COOKING CLASSES. TOWNSHIP WILL BE ROLLING OUT SOME NEW CLASSES NEXT YEAR PER LINDA. SOME PEOPLE FROM THE PARK DISTRICT ALREADY DOES A COOKING CLASS AND MAY BE THEY WOULD DO IT FOR US. QUESTIONS ABOUT WHETHER OR NOT PARTICIPANTS WOULD HAVE TO PAY TO ATTEND THE CLASSES. FELIX SAID THE TOWNSHIP WOULD PAY THE FEES.

ALL CLUBS AT THE LEVY CENTER WILL HAVE BY-LAWS SOON. THEY ARE BEING WORKED ON.

NEW BUSINESS: 2020 ACTION PLAN: CPR CLASS BY FIRE DEPT. TAKING TIME TO THINK ABOUT WHAT WE WANT TO ACCOMPLISH THIS YEAR. WILL TALK ABOUT AT THE JANUARY MEETING.

PUBLIC COMMENTS: JUDY BREDAWAY SAID THE CLUB GIVES THEIR DONATIONS. THEY AREN'T THE ONLY CLUB THAT COULD GIVE. MENTIONED THERE ARE MANY FOOD PANTRIES BESIDE THE ONE IN BOLINGBROOK. START A MICRO-PANTRY OTHER PLACES TO SPREAD OUT THE FOOD WHERE PEOPLE HAVE TO GO TO PICK UP SOME. JUDY WILL MAKE ANNOUNCEMENTS BUT MENTIONED THE CENTER WILL BE CLOSED FOR 2 WEEKS BETWEEN CHRISTMAS AND NEW YEARS. SAID AGAIN THAT THEY ARE NOT THE ONLY ORGANIZATION THAT COULD DONATE.

ADJOURNMENT: MOTION MADE BY RITA/2<sup>ND</sup>ED BY LURINE.

NEXT MEETING 1/7/2020