

**MEETING OF THE  
DUPAGE TOWNSHIP  
BOARD OF TRUSTEES  
Tuesday, December 19, 2019  
MINUTES**

- I. **CALL TO ORDER:** Meeting was called to order at 7:00 p.m. by Supervisor George.
- II. **PLEDGE OF ALLEGIANCE:** Pledge of Allegiance was recited by all led by Supervisor George.
- III. **ROLL CALL FOR QUORUM:** Supervisor George stated the Hearing on the Revised Budget and Appropriation Ordinance will be postponed until February and that the Township will hold a Special Meeting to approve the posting and publishing of same in January 2020, as the newspaper did not publish the tentative, revised Budget And Appropriation Ordinance until November 27, 2019, which is not sufficient for compliance with the Municipal Budget Law and the Illinois Township Code. Thereupon roll call for quorum was taken for the Regular Township Board Meeting. Trustees Benford, Burgess, Oliver and Supervisor George were present. Trustee Raga was absent. The presence of a quorum was announced.
- IV. **APPROVAL OF AGENDA:** A motion was made by Trustee Burgess and seconded by Trustee Benford to approve the Agenda. Upon roll call vote, the following voted yes: Trustees Benford, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.
- V. **APPROVAL OF MINUTES:** A motion was made by Trustee Burgess and seconded by Trustee Benford to approve the minutes from the November 19, 2019 Regular Board Meeting with a minor correction to the date entered into minutes. Upon roll call vote, the following voted yes: Trustees Benford, Burgess and Supervisor George. Trustee Oliver abstained. There were no nay votes. The motion passed.
- VI. **SUPERVISOR'S REPORT**
- VII. **ACTION ITEMS**
  - A. Approval of Resolution 19-27 A Resolution Approving an Agreement for the Provision of Services Between DuPage Township and Operation Christmas: Bolingbrook ("OCB"). Supervisor George confirmed the contract is for approval of 50 Turkey Meals at a cost not to exceed \$800.00. A motion was made by Trustee Burgess and seconded by Trustee Oliver to approve the item. Upon roll call vote the following voted yes: Trustees Burgess, Oliver and Supervisor George. Trustee Benford abstained. There were no nay votes. The motion passed.
  - B. Approval of Resolution No. 19-28 A Resolution Approving an Agreement for the Provision of Services Between DuPage Township and Camp Fire Illinois Prairie- Camp KATA KANI ("Campfire"). Supervisor George confirmed the Township is being asked to approve a one-time expenditure in the amount of \$500.00 for Camp KATA KANI. A motion was made by Trustee Burgess and

- seconded by Trustee Benford to approve the item. Upon roll call vote, the following voted yes: Trustee Benford, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.
- C.** Approval of Ordinance 19-29 Revised Budget & Appropriation for DuPage Township for the 2019-2020 Fiscal Year. A motion to postpone item to publish in January 2020 to meet posting requirement was made by Trustee Benford and seconded by Trustee Oliver. Upon roll call vote, the following voted yes: Trustees Benford, Burgess, Oliver and Supervisor George. There were no nay votes. The motion to postpone passed.
  - D.** Approval Ordinance 19-30 for DuPage Township for the Tax Levy 2019 payable in 2020. Supervisor George confirmed Levy is \$100,000.00 more than it was in previous year. A motion was made by Trustee Benford and seconded by Trustee Oliver to approve the item. Trustee Burgess questioned the legal fees increasing from previous year, upon which a discussion between Supervisor George and Trustees Burgess and Oliver commenced. Attorney Ross Secler also explained the billing for Township and that the levy is not the same thing as the budget. Upon roll call vote the following voted yes: Trustees Burgess, Oliver and Supervisor George. Trustee Benford voted present. There were no nay votes. The motion passed.
  - E.** Approval of DuPage Township Employee Insurance Broker and services from Alliant/Mesirow with Township Supervisor's authority to execute any required plan documents. A motion was made by Trustee Burgess and seconded by Trustee Benford to approve the item. Upon roll call vote the following voted yes: Trustees Burgess, Oliver and Supervisor George. Trustee Benford voted present. There were no nay votes. The motion passed.
  - F.** Approval to Remove Trustee Alyssia Benford and William Mayer from the Liquor License for "The Levy Center" and to add Township Supervisor Felix George to same. Trustee Oliver questioned why Trustee Benford was listed on the license, Trustee Benford explained she was unaware and has been investigating why she was added. A motion was made by Trustee Burgess and seconded by Trustee Benford to approve the item. Upon roll call vote the following voted yes: Trustees Benford, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.
  - G.** Approval of the DuPage Township 2020 Holiday Calendar. A motion was made by Trustee Burgess and seconded by Trustee Benford to approve the item. Upon roll call vote the following voted yes: Trustees Benford, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.
  - H.** Approval of the DuPage Township Board and Committee 2020 Meeting Dates Calendar. A motion was made by Trustee Benford and seconded by Trustee Burgess to approve the item. Upon roll call vote the following voted yes: Trustees Benford, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.
  - I.** Approval to Purchase General Assistance Software Program "VisualGA" Software purchase not to exceed \$8,000.00. Supervisor George briefly explained the software program. A motion was made by Trustee Benford and seconded by Trustee Burgess to approve the item. Upon roll call vote the

following voted yes: Trustees Benford, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.

- J. Discussion of new Levy Center sign to be provided by "Friends of the Levy" and Board approval to procure and install same. Lynne Woodward confirmed sign removal/installation cost will be \$35,000.00 and at no cost to DuPage Township. A motion was made by Trustee Burgess and seconded by Trustee Benford to approve the item. Upon roll call vote the following voted yes: Trustees Benford, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.
- K. Approval of Request for use of The Levy Center "Citizen's Against Abuse" October 8, 2020. A motion was made by Trustee Burgess and seconded by Trustee Oliver to approve the item. Upon roll call vote the following voted yes: Trustees Benford, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.

**VIII. AUDIT OF BILLS & CLAIMS**

**IX. APPROVAL OF TOWNSHIP BILLS & CLAIMS (11/15/2019 - 12/11/2019)  
IN THE AMOUNT OF \$167,754.83**

- A. Open Payables - \$37,118.22
- B. Paid Payables - \$130,636.61

A motion was made by Trustee Burgess and seconded by Trustee Benford to approve the bills. Upon roll call vote, the following voted yes: Trustees Benford, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.

**X. NEW BUSINESS**

Supervisor George spoke regarding his 10-month tenure with DuPage Township; speaking regarding the deficiencies DuPage Township was going through, to the Resolutions/Ordinances adopted since he joined DuPage Township. Supervisor George confirmed the committees that were established under his leadership and thanked the DuPage Township staff in general, including assistant Linda Youngs, for going above and beyond. He also wished all the staff for the holidays.

**XI. ELECTED OFFICIALS & ADVISORY COMMITTEE REPORTS**

A. Assessor: Written report provided.

B. Clerk: No Report.

C. Trustees

i. Alyssia Benford: Merry Christmas and Happy New Year to staff. Updates on Social Services & General Assistance and Audit Committees were provided. Written update provided from audit committee in board packet, accounting software is up and running. Request for board to oversee payroll in a confidential manner. Social Services & General Assistance; attended TOI and will bring recommendations to Board.

ii. Ken Burgess: Merry Christmas and Happy New Year to staff. Youth Committee has had five meetings so far. Parents summit January 15, 2020 at 6PM.

iii. Maripat Oliver: Thanked Supervisor George on improvements. Senior Committee is going great, sent out a survey and received great feedback.

iv. Dennis Raga: Absent.

**XII. REPORTS FROM ADMINISTRATIVE STAFF AND CONTRACTORS**

- A. Legal Report – Township Attorney: No written report provided.
- B. Senior Report – Lynne Woodard: Written report provided.
- C. Senior Report – Maureen Fox: Written report provided.
- D. Food Pantry – Report Dave Locke: Written report provided.
- E. General Assistance Report – Kymberlee Owens: No written report provided.
- F. Human Resource Report – Amy Albright: Written report provided.
- G. Banquets Report – Kelli Lizardo: Written report provided.

**XIII. PUBLIC COMMENTS**

- (1) A public comment was made by Lee Bush Jr.
- (2) A public comment was made by Gary Marshke.
- (3) A public comment was made by Lynne Woodward.
- (4) A public comment was made by Geno Bagnolo.
- (5) A public comment was made by Female Resident (no name).
- (6) A public comment was made by Kirk Allen.

**XIII. ROLL CALL TO ENTER CLOSED (EXECUTIVE) SESSION (IF NECESSARY):**

- A. Approval to convene Closed Session of the DuPage Township Board of Trustees to consider one or more of the following subjects pursuant to the Illinois Open Meetings Act, 5 ILCS 120/1, et. seq.;

A motion was made by Trustee Benford and seconded by Trustee Oliver to enter Closed Session at 8:19PM for the purpose of discussing (i) pending litigation pursuant to Sec. 2(c)11 of the Illinois Open Meetings Act, (ii) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body pursuant to Section 2(c)(1) of the Illinois Open Meetings Act, and (iii) the minutes of meetings lawful closed under the Illinois Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06, pursuant to Section 2(c)(21) of the Illinois Open Meetings Act . Upon roll call vote, the following voted yes: Trustees Benford, Oliver and Supervisor George. Trustee Burgess voted no. The motion passed.

**XV. RETURN TO OPEN SESSION**

A motion was made by Trustee Benford and seconded by Trustee Oliver to return to Open Session at 9:01PM. Upon roll call vote, the following voted yes: Trustees Benford, Oliver and Supervisor George. There were no nay votes and Trustee Burgess was now absent. The motion passed and quorum was re-established.

**XVI. POSSIBLE ACTION ITEMS FOLLOWING CLOSED SESSION**

- A. Approval of August 20, 2019 Closed Session Meeting Minutes. A motion was made by Trustee Benford and seconded by Trustee Oliver to approve the item. Upon roll call vote, the following voted yes: Trustees Benford, Oliver and Supervisor George. There were no nay votes. The motion passed.
- B. Approval of October 15, 2019 Closed Session Meeting Minutes. A motion was made by Trustee Benford and seconded by Trustee Oliver to approve the item. Upon roll call vote, the following voted yes: Trustees Benford, Oliver and Supervisor George. There were no nay votes. The motion passed.

**C.** Action regarding employment status and possible disciplinary action for employee matter number 2019-D-002.

No action taken.

**XVII. ADJOURNMENT:**

A motion was made by Trustee Benford and seconded by Trustee Oliver to adjourn at 9:02 p.m. Upon roll call vote the following votes yes: Trustees Benford, Oliver and Supervisor George. All were in favor and the meeting adjourned.

Respectfully submitted,

Kulsum Ali  
DuPage Township Clerk

Approved 01/21/20

Motion Trustee Burgess/ 2<sup>nd</sup> Trustee Oliver. Roll Call Vote: All were in favor. There were no nay votes.