

**MEETING OF THE  
DUPAGE TOWNSHIP  
BOARD OF TRUSTEES  
Tuesday, November 19, 2019  
MINUTES**

- I. **CALL TO ORDER:** Meeting was called to order at 7:00 p.m. by Supervisor George.
- II. **PLEDGE OF ALLEGIANCE:** Pledge of Allegiance was recited by all led by Supervisor George.
- III. **ROLL CALL FOR QUORUM:** Trustees Benford, Raga, Burgess and Supervisor George were present. Trustee Oliver was absent. The presence of a quorum was announced.
- IV. **APPROVAL OF AGENDA:** A motion was made by Trustee Burgess and seconded by Trustee Raga to approve the Agenda. Upon roll call vote, the following voted yes: Trustees Benford, Raga, Burgess and Supervisor George. There were no nay votes. The motion passed.
- V. **APPROVAL OF MINUTES**  
A motion was made by Trustee Burgess and seconded by Trustee Benford to approve the minutes from the October 15, 2019 Regular Board Meeting as presented. Upon roll call vote, the following voted yes: Trustees Benford, Raga, Burgess and Supervisor George. There were no nay votes. The motion passed.
- VI. **SUPERVISOR'S REPORT**  
**No separate or additional report given.**
- VII. **ACTION ITEMS**
  - A. Approval to post and publish the Tentative, Revised Budget & Appropriation Ordinance for DuPage Township for the 2019-2020 Fiscal Year with direction to the Township Clerk to schedule a public hearing for December 19, 2019. A motion was made by Trustee Benford and seconded by Trustee Raga to approve the item. Upon roll call vote the following voted yes: Trustees Benford, Raga, Burgess and Supervisor George. There were no nay votes. The motion passed.
  - B. Approval of determination of the amounts of money, exclusive of debt service and election cost, estimated to be necessary to be raised by taxation pursuant to the proposed levy by DuPage Township for the 2019 Tax Year, collectible in 2020 (Tax Levy Estimate), in the amount of \$2,340,316.00, with approval to post the tentative levy for the 2019 tax year. A motion was made by Trustee Benford and seconded by Trustee Burgess to approve the item. Upon roll call vote, the following voted yes: Trustee Benford, Raga, Burgess and Supervisor George. There were no nay votes. The motion passed.
  - C. Approval of Resolution 19-26 A Resolution Approving an Agreement for the Provision of Services Between DuPage Township and Heart Haven Outreach ("H2O"). A motion was made by Trustee Burgess and seconded by Trustee Benford to approve the item with funding from the Township not to exceed \$4,000.00 for the 2019-2020 Fiscal Year. Upon roll call vote, the following

voted yes: Trustees Benford, Raga, Burgess and Supervisor George. There were no nay votes. The motion passed.

- D. Approval of appointment for Antonio Timothee to the Building, Assets and Grounds Committee and approval of appointment for Shantina Boyf to the Youth Committee. A motion was made by Trustee Burgess and seconded by Trustee Benford to approve the item. Upon roll call vote the following voted yes: Trustees Benford, Raga and Supervisor George. Trustee Burgess abstained. There were no nay votes. The motion passed.
- E. Approval of Pace Dial a Ride Share Program 2020 Local Share Agreement with authorization for Township Supervisor to execute Contract. A motion was made by Trustee Burgess and seconded by Trustee Benford to approve the item. Upon roll call vote the following voted yes: Trustees Benford, Raga, Burgess and Supervisor George. There were no nay votes. The motion passed.
- F. Approval of Modification to Resolution No. 19-17 and the DuPage Township Money Handling and Petty Cash Policy. A motion was made by Trustee Burgess and seconded by Trustee Benford to approve the item. Upon roll call vote the following voted yes: Trustees Benford, Raga, Burgess and Supervisor George. There were no nay votes. The motion passed.
- G. Approval of Modification DuPage Township Holiday Calendar. A motion was made by Trustee Burgess and seconded by Trustee Benford to approve the item. Upon roll call vote the following voted yes: Trustees Benford, Raga, Burgess and Supervisor George. There were no nay votes. The motion passed.
- H. Approval of New Phone Service vendor proposal after of quotes, approval of Agreement terms, and authorization for Township Supervisor to execute Contract for AT&T (16 lines @\$23.00 per line). A motion was made by Trustee Benford and seconded by Trustee Burgess to approve the item. Upon roll call vote the following voted yes: Trustees Benford, Raga, Burgess and Supervisor George. There were no nay votes. The motion passed.
- I. Approval of Request for use of The Levy Center "Bolingbrook Buccaneers" December 18, 2019. A motion was made by Trustee Raga and seconded by Trustee Benford to approve the item. Upon roll call vote the following voted yes: Trustees Benford, Raga, Burgess and Supervisor George. There were no nay votes. The motion passed.

**VIII. AUDIT OF BILLS & CLAIMS**

**IX. APPROVAL OF TOWNSHIP BILLS & CLAIMS (10/10/2019 through 11/14/2019) IN THE AMOUNT OF \$97,168.02**

- i. Open Payables - \$16,751.81
- ii. Paid Payables - \$80,416.21

A motion was made by Trustee Burgess and seconded by Trustee Benford to approve the bills. Upon roll call vote, the following voted yes: Trustees Benford, Raga, Burgess and Supervisor George. There were no nay votes. The motion passed.

**X. NEW BUSINESS**

None.

**XI. ELECTED OFFICIALS & ADVISORY COMMITTEE REPORTS**

**A.** Assessor: Written report provided.

**B.** Clerk: Reminder for Township Staff that reports turned in after 5PM on Friday prior to Board Meeting will not be accepted.

**C.** Trustees

i. Alyssia Benford: Updates on Social Services & GA Meeting moved to December 4, 2019 (Wednesday), attended GA Training, EA Training, software for GA is being purchased. Audit Committees were provided, update on audit issues to be provided to Board, software being installed.

ii. Ken Burgess: Youth Committee last week, new member added, next Tuesday Thanksgiving turkeys will be distributed

iii. Maripat Oliver: Absent.

iv. Dennis Raga: November 21, 2019 will be first meeting for Building, Assets and Grounds Committee.

**XII. REPORTS FROM ADMINISTRATIVE STAFF AND CONTRACTORS**

**A.** Legal Report – Township Attorney: No written report provided.

**B.** Senior Report – Lynne Woodard: Written report provided.

**C.** Senior Report – Maureen Fox: Written report provided.

**D.** Food Pantry – Report Dave Locke: No written report provided.

**E.** General Assistance Report – Kymberlee Owens: No written report provided.

**F.** Human Resource Report – Amy Albright: Written report provided.

**G.** Banquets Report – Kelli Lizardo: Written report provided.

**XIII. PUBLIC COMMENTS**

(1) A public comment was made by Jackie Traynere.

(2) A public comment was made by Kirk Allen.

(3) A public comment was made by Diane Kloepfer.

**XIII. ROLL CALL TO ENTER CLOSED (EXECUTIVE) SESSION (IF NECESSARY):**

No Action – No Closed Session convened.

**XV. RETURN TO OPEN SESSION**

No Action – No Closed Session convened.

**XVI. POSSIBLE ACTION ITEMS FOLLOWING CLOSED SESSION**

No Action – No Closed Session convened.

**XVII. ADJOURNMENT:**

A motion was made by Trustee Burgess and seconded by Trustee Benford to adjourn at 7:33 p.m. Upon roll call vote the following votes yes: Trustees Benford, Raga, Burgess and Supervisor George. All were in favor and the meeting adjourned.

Respectfully submitted,

Kulsum Ali  
DuPage Township Clerk

Approved 12/19/19

Motion Trustee Burgess/ 2<sup>nd</sup> Trustee Benford. Roll Call Vote: All were in favor.  
There were no nay votes.