

**MEETING MINUTES OF THE SOCIAL SERVICES
COMMITTEE**

at

DuPage Township Boardroom

241 Canterbury Lane

MONDAY NOVEMBER 4, 2019 4:30 P.M.

- I. Called to order at 4:32 pm.
- II. Pledge of Allegiance
- III. Roll Call for Quorum
 - Present – Tracy Odom, Felix George, Peggie McMillian, Ruth Smith, Kym Owens, Kim Johnson, Kulsum Ali, Alyssia Benford
 - Absent – Maureen Fox
- IV. Approval of Agenda
 - Motion by Felix George, Second by Tracy Odom. Motion Passed.
- V. Approval of minutes from August 1, 2019 Committee Meeting
 - Motion to Kym Owens second by Tracy Odom. Motion passed.
- VI. Approval of minutes from September 16, 2019 Committee Meeting
 - Motion to Tracy Odom, Second by Felix George, Motion passed.
- VII. Approval of minutes from October 7, 2019 Committee Meeting
 - Motion to Felix George, Second by Tracy Odom, Motion passed.
- VIII.
- IX. Public Comment
 - None
- X. Community Partnership Grants Application Review/Status

- a. Operation Christmas
 - i. Lee Bush Jr provided the committee with the history of Operation Christmas. He shared information regarding the current operations. The committee has been invited out to the open house on December 4, 2019. Operation Christmas has had an informal agreement in the past for turkeys for Christmas meals and donations for toys. Organization is requesting \$2,000 for toy purchases and 50 turkeys for holiday meals.
- b. H20
 - i. Felix George reviewed the community partnership agreement with the committee.

c. Community Service Council

Partnership agreement has been approved by the board for financial support up to \$25,000.

d. Citizens Against Abuse

Citizens Against Abuse presented at the September board meeting. Felix George has submitted some additional questions to the committee for review.

XI. General Assistance and Emergency Discussion

a. Client Needs

Kim Owens discussed a partnership with the Lions Club for Winter Coats. Alyssia Benford mentioned Operation Warm as a location to purchase new coats at a low cost.

b. Site visit update

Alyssia Benford mentioned that Thornton Township will be attending the TOI conference and meeting dates will be scheduled

c. Emergency Assistance and General Assistance Limits for board approval

Felix George, Kym Owens, Tracy Odem and Alyssia Benford will be attending the General Assistance conference in Springfield in November.

XII. Fiscal Year 2019 Schedule of Material Weaknesses Action Plan

Alyssia Benford mentioned the audit issues that pertain to general assistance are still being reviewed. Additional information will be obtained at the Township Officials of Illinois Training.

XIII. Open Meetings Act Training Requirement

Alyssia Benford reminded committee members they have 90 days to complete the training.

XIV. Public Comment
None

XV. Old Business
Next meeting has been changed to Wednesday, December 4, 2019

XVI. New Business

None

XVII. Adjournment
a. Motion to adjourn by Peggy McMillian, second by Kim Owens Meeting adjourned at 5:35pm. Motion passed.

Pursuant to the Illinois Township Code, 60 ILCS 1/80-10(b), appropriate notice is hereby given to the Township Clerk for a committee meeting with the above listed Agenda.