

**MEETING OF THE  
DUPAGE TOWNSHIP  
BOARD OF TRUSTEES  
Tuesday, October 15, 2019  
MINUTES**

- I. **CALL TO ORDER:** Meeting was called to order at 7:00 p.m. by Supervisor George.
- II. **PLEDGE OF ALLEGIANCE:** Pledge of Allegiance was recited by all led by Supervisor George.
- III. **ROLL CALL FOR QUORUM:** Trustees Benford, Raga, Burgess, Oliver and Supervisor George were present. The presence of a quorum was announced.
- IV. **APPROVAL OF AGENDA:** A motion was made by Trustee Burgess and seconded by Trustee Benford to approve the Agenda. Trustee Oliver inquired with Township Attorney, Ross Secler, regarding the wording of certain Agenda items and an explanation was provided. Upon roll call vote, the following voted yes: Trustees Benford, Raga, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.
- V. **APPROVAL OF MINUTES**

A motion was made by Trustee Burgess and seconded by Trustee Benford to approve the minutes from the September 17, 2019 Regular Board Meeting with a minor correction. Upon roll call vote, the following voted yes: Trustees Benford, Raga, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.
- VI. **SUPERVISOR'S REPORT**

No separate or additional report given.
- VII. **ACTION ITEMS**
  - A. Approval of Resolution No. 19-24 - A Resolution Approving an Agreement Between DuPage Township and Community Service Council of Northern Will County ("CSC"). A motion was made by Trustee Benford and seconded by Trustee Raga to approve the Resolution and the Agreement for Provision of Services between DuPage Township and Community Service Council of Northern Will County with funding from the Township not to exceed \$25,000.00 for the 2019-2020 Fiscal Year. After a lengthy discussion between Trustees ensued, Supervisor George called the meeting back to order. There being no further requests to speak, Supervisor George called for a vote. Upon roll call vote the following voted yes: Trustees Benford, Raga, Supervisor George. Trustee Burgess abstained and Trustee Oliver voted no. The motion passed.
  - B. Approval of Ordinance No. 19-25 - An Ordinance Transfer of Appropriations for DuPage Township FY 2019-2020. After inquiry by Trustee Oliver, a lengthy description of services provided by Township Attorney, Ross Secler, was provided. A motion was then made by Trustee Burgess and seconded by Trustee Raga to approve the item. Upon roll call vote, the following voted yes: Trustee Benford, Raga, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.

- C. Approval of Request for use of The Levy Center "Girl Scout Troop 75471" December 17, 2019. A motion was made by Trustee Burgess and seconded by Trustee Raga to approve the item. Upon roll call vote, the following voted yes: Trustees Benford, Raga, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.
- D. Approval of appointment for Christopher Hudson to the Social Services and General Assistance Committee. A motion was made by Trustee Benford and seconded by Trustee Raga to approve the item. Upon roll call vote the following voted yes: Trustees Benford, Raga, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.
- E. Approval of Request for use of The Levy Center "Bolingbrook Trojan Football" November 14, 2019. A motion was made by Trustee Benford and seconded by Trustee Raga to approve the item. Upon roll call vote the following voted yes: Trustees Benford, Raga, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.

**VIII. AUDIT OF BILLS & CLAIMS**

- IX. **APPROVAL OF TOWNSHIP BILLS & CLAIMS (09/12/2019 - 10/10/2019) IN THE AMOUNT OF \$102,721.06**
  - i. Open Payables - \$36,735.38
  - ii. Paid Payables - \$65,985.68

A motion was made by Trustee Burgess and seconded by Trustee Oliver to approve the bills. Upon roll call vote, the following voted yes: Trustees Benford, Raga, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.

**X. NEW BUSINESS**

**A. Review Banquet Carpet Bids with possible Board Action.** The Board reviewed proposals received for replacing the banquet hall carpet. Trustee Benford inquired into previously completed renovations for Township buildings and any documentation and/or warranties that may exist with respect to same. After a brief discussion, a motion was made by Trustee Burgess and seconded by Trustee Oliver to approve Pete's Carpet Service's proposal for \$14,360.00. Upon roll call vote, the following voted yes: Trustees Burgess, Oliver and Supervisor George. Trustees Benford and Raga abstained. The motion passed.

**B. Review Insurance Proposal Property & Casualty: December 1, 2019-2020 Workers Compensation: January 1, 2020-2021.** A motion was made by Trustee Benford and seconded by Trustee Burgess to approve the item as presented. Upon roll call vote, the following voted yes: Trustees Benford, Raga, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.

**XI. ELECTED OFFICIALS & ADVISORY COMMITTEE REPORTS**

- A. Assessor: Written report provided.
- B. Clerk: No Report. Clerk Ali questioned the Township Attorney regarding the defined services CSC is to provide DuPage Township as stated within the

Agreement approved as part of Resolution Number 19-24 to confirm and clarify that all defined terms are consistent therein.

**C. Trustees**

- i. Alyssia Benford: Updates on Social Services & GA Committee were provided. The Social Services & GA Committee's next meeting will be on Monday, November 4, 2019. Updates on the Financial Advisory & Audit Committee were provided. The Financial Advisory & Audit Committee's next Meeting will be on Monday, October 21, 2019. Committee updates were followed by questions surrounding two dissolved entities of DuPage Township. Supervisor George confirmed he was able to address both issues since the discussion in the last meeting.
- ii. Ken Burgess: Updates on Youth Committee were provided. The Committee's next meeting will be on Monday, October 28, 2019.
- iii. Maripat Oliver: Updates on Senior Committee were provided. The Committee's next meeting scheduled for next month.
- iv. Dennis Raga: Congratulated seniors on Senior Olympics.

**XII. REPORTS FROM ADMINISTRATIVE STAFF AND CONTRACTORS**

- A.** Legal Report – Township Attorney: No written report provided; oral report and update provided at meeting.
- B.** Senior Report – Lynne Woodard: Written report provided.
- C.** Senior Report – Maureen Fox: Written report provided.
- D.** Food Pantry – Report Dave Locke: Written report provided.
- E.** General Assistance Report – Kymberlee Owens: Written report provided.
- F.** Human Resource Report – Amy Albright: Written report provided.
- G.** Banquets Report – Kelli Lizardo: Written report provided.

**XIII. PUBLIC COMMENTS**

- (1) A public comment was made by Bob Jaskewichz
- (2) A public comment was made by Gary Marshke.
- (3) A public comment was made by Kymberly Owens.
- (4) A public comment was made by Community Service Counsel Rep & Client, no names provided.

**XIII. ROLL CALL TO ENTER CLOSED (EXECUTIVE) SESSION (IF NECESSARY):**

- A.** Approval to convene Closed Session of the DuPage Township Board of Trustees to consider one or more of the following subjects pursuant to the Illinois Open Meetings Act, 5 ILCS 120/1, et. seq.;

A motion was made by Trustee Benford and seconded by Trustee Burgess to enter Closed Session at 8:01PM for the purpose of discussing pending litigation pursuant to Sec. 2(c)11 of the Illinois Open Meetings Act. Upon roll call vote, the following voted yes: Trustees Benford, Raga, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.

**XV. RETURN TO OPEN SESSION**

A motion was made by Trustee Benford and seconded by Trustee Burgess to return to Open Session at 8:08PM: Upon roll call vote, the following voted yes: Trustees Benford, Raga, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed and quorum was re-established.

**XVI. POSSIBLE ACTION ITEMS FOLLOWING CLOSED SESSION**

No actions taken.

**XVII. ADJOURNMENT:**

A motion was made by Trustee Burgess and seconded by Trustee Benford to adjourn at 8:08 p.m. Upon roll call vote the following votes yes: Trustees Benford, Raga, Burgess, Oliver and Supervisor George. All were in favor and the meeting adjourned.

Respectfully submitted,

Kulsum Ali  
DuPage Township Clerk

Approved 11/19/19

Motion Trustee Burgess/ 2<sup>nd</sup> Trustee Benford. Roll Call Vote: All were in favor. There were no nay votes.