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**DUPAGE TOWNSHIP  
WILL COUNTY, ILLINOIS**

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**RESOLUTION  
NUMBER 19-23**

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**A RESOLUTION  
REPORTING THE DETERMINATION OF THE DUPAGE TOWNSHIP BOARD  
REGARDING THE REVIEW OF CLOSED SESSION MINUTES PURSUANT TO  
SECTION 2.06 OF THE ILLINOIS OPEN MEETINGS ACT  
(for the period ending June 30, 2019)**

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**FELIX GEORGE, Supervisor  
KULSUM ALI, Clerk**

**ALYSSIA BENFORD  
MARIPAT OLIVER  
KEN BURGESS  
DENNIS RAGA  
Trustees**

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Prepared by ODELSON & STERK, LTD. - Township Attorneys - 3318 West 95th Street - Evergreen Park, Illinois 60805

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**DUPAGE TOWNSHIP**  
**RESOLUTION NO. 19-23**

**A RESOLUTION REPORTING THE DETERMINATION OF THE DUPAGE  
TOWNSHIP BOARD REGARDING THE REVIEW OF  
CLOSED SESSION MINUTES PURSUANT TO SECTION 2.06 OF THE ILLINOIS  
OPEN MEETINGS ACT  
(For the period ending June 30, 2019)**

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**WHEREAS**, DuPage Township, Will County, State of Illinois (the “Township”) is a duly organized and existing township and a unit of local government organized under the laws of the State of Illinois and is operating under the provisions of the Illinois Township Code, 60 ILCS 1/1-1, *et. seq.*, and all laws amendatory thereto; and

**WHEREAS**, Township has met from time to time in closed session for purposes authorized by the Illinois Open Meetings Act, 5 ILCS 120/1, *et seq.*, (the “OMA”);

**WHEREAS**, the Township has kept written minutes of all such meetings held in closed session, as required by the OMA; and

**WHEREAS**, Section 2.06 of the OMA requires public bodies to periodically, but no less than semi-annually, meet to review the minutes of closed sessions; and

**WHEREAS**, the Township has met to review all closed session minutes for the period ending June 30, 2019 and is now prepared to report (and/or memorialize) its determinations in open session pursuant to Section 2.06 of the OMA; and

**WHEREAS**, the Township Board has determined that the minutes of the meetings listed on Schedule A, attached hereto, no longer require confidential treatment, in whole or in part, and should be made available for public inspection; and

**WHEREAS**, the Township Board has further determined that a need for confidentiality still exists as to the closed session minutes from the meetings set forth on Schedule B, attached hereto; and

**WHEREAS**, Section 2.06 of the OMA, requires all public bodies to keep verbatim records of all closed session meetings in the form of audio or video recordings; and

**WHEREAS**, the Township Clerk has kept such verbatim recordings as required by the Act; and

**WHEREAS**, Subsection (c) of Section 2.06 of the OMA, authorizes a public body to destroy such verbatim records without notification to or the approval of a local records commission or the State Archivist no less than 18 months after the completion of the meeting recorded, but only after the public body approves the destruction of a particular recording and approves written minutes of the closed meeting, *see* 5 ILCS 120/2.06(c); and

**WHEREAS**, no less than 18 months have passes after the completion of the closed session meetings listed in Schedule C of this Resolution and all said written meeting minutes have been approved by the Township Board; and

**WHEREAS**, the Township Board has determined that the verbatim records of the closed session meetings listed in Schedule C of this Resolution no longer need to be retained and are authorized for destruction.

**NOW, THEREFORE, BE IT RESOLVED** by the Supervisor and Board of Trustees of DuPage Township, Will County, Illinois, as follows:

**SECTION 1:** That all of the recitals contained in the preambles to this Resolution are true and correct and are hereby incorporated into this Resolution by reference.

**SECTION 2:** The Township Board has determined that the closed session minutes from those meetings set forth on Schedule A, attached hereto and incorporated herein, no longer require confidential treatment, in whole or in part, as indicated within said Schedule A, which is attached hereto and incorporated herein.

**SECTION 3:** The Township Clerk is hereby authorized and directed to make said minutes listed in Schedule A available for public inspection in accordance with the standing procedures of the Township Clerk's office and any applicable legal requirements.

**SECTION 4:** The closed session minutes from those meetings set forth on Schedule B, which is attached hereto and incorporated herein, shall be and hereby are retained as confidential pending further review in the future to determine their eligibility for release.

**SECTION 5:** Pursuant to Section 2.06(c) of the Open Meetings Act, the verbatim records of the closed session meetings set forth in Schedule C, which is attached hereto and incorporated herein, are hereby approved for destruction.

**SECTION 6.** The provisions of this Resolution are hereby declared to be severable, and should any provision of this Resolution be determined to be in conflict with any law, statue, or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable, and as though not provided for herein, but such invalidity shall not affect other provisions or applications of this Resolution that can be given effect without the invalid application or provision, and all other provisions shall remain unaffected, unimpaired, valid, and in full force and effect.

**SECTION 7.** All resolutions, rules and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded and repealed.

**SECTION 8:** This Resolution shall be in full force and effect from and after its passage and approval according to law.

**ADOPTED** by the Supervisor and Board of Trustees of DuPage Township, Will County,

Illinois this 17<sup>th</sup> day of September 2019, pursuant to a roll call vote, as follows:

	YES	NO	ABSENT	PRESENT
Trustee Benford	✓			
Trustee Oliver			✓	
Trustee Burgess	✓			
Trustee Raga	✓			
Supervisor George	✓			
<b>TOTAL</b>	<b>4</b>		<b>1</b>	

**APPROVED** at a Regular Meeting of the Board of Trustees of the DuPage Township, on September 17, 2019.

  
FELIX GEORGE, Supervisor

ATTEST:

  
KULSUM ALI, Township Clerk

STATE OF ILLINOIS    )  
  ) ss.  
COUNTY OF WILL     )

I, the undersigned, do hereby certify that I am the duly qualified and acting Township Clerk of DuPage Township, Will County, Illinois, and as such I am the keeper of the records and files of the Board of Trustees of said Township.

I further certify that the foregoing is a full, true and complete copy of Resolution No. 19-23 titled,

**A RESOLUTION REPORTING THE DETERMINATION OF THE DUPAGE TOWNSHIP BOARD REGARDING THE REVIEW OF CLOSED SESSION MINUTES PURSUANT TO SECTION 2.06 OF THE ILLINOIS OPEN MEETINGS ACT**

adopted at a duly called Regular Meeting of the Board of Trustees of DuPage Township, held at 7:00 p.m. on the 17<sup>th</sup> day of September, 2019.

I do further certify that the deliberations of the Board on the adoption of said Resolution were conducted openly, that the vote on the adoption of said Resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Township Code of the State of Illinois, as amended, and that the Board has complied with all the provisions of said Act and said Code and with all the procedural rules of the Board.

IN WITNESS WHEREOF I hereunto affix my official signature at DuPage Township, Illinois, this 17<sup>th</sup> day of September, 2019.



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Township Clerk, DuPage Township

**CLOSED SESSION MINUTES DETERMINATION SCHEDULES**

**RESOLUTION NO. 19-23**

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**SCHEDULE "A"**

**Closed Session Minutes Recommended for Release in Whole or in Part (as indicated)\***

<b>MEETING MINUTES DATE</b>	<b>RELEASE COMMENTS</b>
January 30, 2001	Release in Full
May 10, 2001	Release in Full
May 29, 2001	Partial Release: Release all except the first substantive paragraph.
June 4, 2001	Release in Full
June 14, 2001	Release in Full
March 11, 2014	Release in Full
April 22, 2014	Release in Full
April 16, 2019	Partial Release: Release item # ii Only
June 25, 2019	Release in Full

\*Nothing herein shall provide for the release of any verbatim record unless otherwise specified.

## SCHEDULE "B"

### Closed Session Minutes Not Eligible for Release Due to a Need for Continued Confidentiality

MEETING MINUTES DATE	FURTHER COMMENTS
May 29, 2001	Partial Release of Closed Session Minutes. The first substantive paragraph still requires confidential treatment.
March 27, 2018	No Release
May 15, 2018	No Release
May 22, 2018	No Release
June 12, 2018	No Release
June 26, 2018	No Release
July 10, 2018	No Release
August 22, 2018	No Release
November 20, 2018	No Release
February 15, 2019	No Release
February 19, 2019	No Release
April 16, 2019	Partial Release (Item # ii only regarding the discussion and approval of draft minutes and the conducting of a semi-annual review of approved closed session minutes); Confidentiality required for remainder of minutes.

## SCHEDULE "C"

### Verbatim Recording of Closed Session Meetings Approve for Destruction

MEETING MINUTES DATE
January 30, 2001
May 10, 2001
January 13, 2004
June 8, 2004
July 13, 2004
March 11, 2014
April 22, 2014