

**MEETING OF THE
DUPAGE TOWNSHIP
BOARD OF TRUSTEES
Tuesday, August 20, 2019
MINUTES**

- I. **CALL TO ORDER:** Meeting was called to order at 7:00 p.m. by Supervisor George.
- II. **PLEDGE OF ALLEGIANCE:** Pledge of Allegiance was recited by all led by Supervisor George.
- III. **ROLL CALL FOR QUORUM:** Trustees Benford, Oliver, Burgess and Supervisor George were present. Trustee Raga was absent. The presence of a quorum was announced.
- IV. **APPROVAL OF AGENDA:** A motion was made by Trustee Benford and seconded by Trustee Burgess to approve the Agenda with the removal of the name, Jimmy Barber, from Action Item E: DuPage Township Youth Services Committee. Upon roll call vote, the following voted yes: Trustees Benford, Oliver, Burgess and Supervisor George. There were no nay votes. The motion passed.

V. **APPROVAL OF MINUTES**

A motion was made by Trustee Burgess and seconded by Trustee Benford to approve the minutes from the May 18, 2019 Budget Meeting. Upon roll call vote, the following voted yes: Trustees Benford, Oliver, Burgess and Supervisor George. There were no nay votes. The motion passed.

A motion was made by Trustee Benford and seconded by Trustee Burgess to approve the minutes from the June 25, 2019 FY 2019-2020 Budget & Appropriation Ordinance Public Hearing Minutes. Upon roll call vote the following voted yes: Trustees Benford, Oliver, Burgess and Supervisor George. There were no nay votes. The motion passed.

A motion was made by Trustee Burgess and seconded by Trustee Benford to approve the minutes from the July 16, 2019 Regular Board Meeting. Upon roll call vote the following voted yes: Trustees Benford, Oliver, Burgess and Supervisor George. There were no nay votes. The motion passed.

VI. **SUPERVISOR'S REPORT**

No separate or additional report given

VII. **ACTION ITEMS**

- A. Approval of Ordinance 19-19 amending DuPage Township Ordinance Number 19-10 and Ordinance Number 19-15 Establishing Advisory Committee for DuPage Township to include the establishment of a Social Service Advisory Committee.

A motion was made by Trustee Oliver and seconded by Trustee Burgess to table (postpone consideration) the item as there was a typo discovered in the committee name. Upon roll call vote the following voted yes: Trustees Benford, Oliver, Burgess and Supervisor George. There were no nay votes. The motion to table passed.

- B.** Approval of Ordinance 19-20 Adopting a Fund Balance Policy for DuPage Township. A motion was made by Trustee Benford and seconded by Supervisor George to approve the item.

A motion was then made by Trustee Oliver and seconded by Trustee Burgess to table (postpone consideration) the item. Upon roll call vote, the following voted yes: Trustees Oliver and Burgess. The following voted no: Trustee Benford and Supervisor George. The motion to table failed.

The Board then considered the main motion to approve the item. Upon roll call vote, the following voted yes: Trustee Benford and Supervisor George. The following voted no: Trustees Oliver and Burgess. The motion failed.

- C.** Approval of the proposed amended and restated Section 125 “DuPage Township Cafeteria Plan” and authorization for Township Supervisor to execute Amended and Restated Adoption Agreement and any other required plan documents.

A motion was made by Trustee Burgess and seconded by Trustee Oliver to approve the item. Upon roll call vote the following voted yes: Trustees Benford, Oliver, Burgess and Supervisor George. There were no nay votes. The motion passed.

- D.** Approval of the DuPage Township Committee Recommendation 2019-2020 Grant Year Fund Request Form.

A motion was made by Trustee Burgess and seconded by Trustee Benford to approve the item. Upon roll call vote the following voted yes: Trustees Benford, Oliver, Burgess and Supervisor George. There were no nay votes. The motion passed.

- E.** Approval of appointment for Joe Johnson to the DuPage Township Youth Services Committee.

A motion was made by Trustee Burgess and seconded by Trustee Oliver to approve the item. Upon roll call vote the following voted yes: Trustees Benford, Oliver, Burgess and Supervisor George. There were no nay votes. The motion passed.

- F.** Boardman Cemetery Presentation by Cathy Boule.

A representative of Boardman Cemetery provided an update on repairs to the Board.

- G.** Approval of Request for use of The Levy Center “Webelos den Pack 31” February 9, 2020.

A motion was made by Trustee Burgess and seconded by Trustee Benford to approve the item. Upon roll call vote the following voted yes: Trustees Benford, Oliver, Burgess and Supervisor George. There were no nay votes. The motion passed.

- H. Approval of appointment for Peggie McMillan to the Social Services and General Assistance Committee.

A motion was made by Trustee Benford and seconded by Supervisor George to approve the item. Upon roll call vote, the following voted yes: Trustee Benford and Supervisor George. The following voted no: Trustees Oliver and Burgess. The motion failed.

- I. Approval of appointments to the DuPage Township Building, Assets and Ground Committee Dennis Raga (Chair), Robert Martin, William Bitto, David Locke and Felix George.

A motion was made by Trustee Burgess and seconded by Trustee Benford to table (postpone consideration) the item. Upon roll call vote the following voted yes: Trustees Benford, Oliver, Burgess and Supervisor George. There were no nay votes. The motion to table passed.

- J. Approval of new computer purchase for Senior Education Director at a cost not to exceed \$800.00.

A motion was made by Trustee Burgess and seconded by Trustee Benford to approve the item. Upon roll call vote the following voted yes: Trustees Benford, Oliver, Burgess and Supervisor George. There were no nay votes. The motion passed.

VIII. AUDIT OF BILLS & CLAIMS

**IX. APPROVAL OF TOWNSHIP BILLS & CLAIMS (07/12/2019 - 08/14/2019)
IN THE AMOUNT OF \$160,268.88**

- i. Open Payables - \$59,266.48
- ii. Paid Payables - \$101,002.40

A restated motion was made by Trustee Burgess and seconded by Supervisor George to correct the end date from 08/21/2019 (*as entered on Agenda*) to 08/14/2019 and to approve the bills. Upon roll call vote, the following voted yes: Trustees Benford, Oliver, Burgess and Supervisor George. There were no nay votes. The motion passed.

X. NEW BUSINESS

Supervisor George thanked the DuPage Township staff for the Senior Picnic that had 165 seniors in attendance.

XI. ELECTED OFFICIALS & ADVISORY COMMITTEE REPORTS

A. Assessor: Written report provided.

B. Clerk: No Report.

C. Trustees

- i. Alyssia Benford: Committee updates included review of audit report, quarterly updates to be provided to the Board.
- ii. Ken Burgess: Youth Services Committee had the first meeting on 08/19/2019.

- iii. Maripat Oliver: Annual membership is \$24.00 p/person Lovely Levy Ladies. Senior Committee is very active and looking to have lunch and learns. Meeting for September will be cancelled due to Labor Day.
- iv. Dennis Raga: Absent.

XII. REPORTS FROM ADMINISTRATIVE STAFF AND CONTRACTORS

- A. Legal Report – Township Attorney: No written report provided; Oral report and update provided at meeting regarding newly enacted legislation and status of Township Employee Manual revisions.
- B. Senior Report – Lynne Woodard: Written report provided.
- C. Senior Report – Maureen Fox: Written report provided.
- D. Food Pantry – Report Dave Locke: No written report provided.
- E. General Assistance Report – Kymberlee Owens: Written report provided.
- F. Human Resource Report – Amy Albright: Written report provided.
- G. Banquets Report – Kelli Lizardo: Written report provided.

XIII. PUBLIC COMMENTS

- (1) A public comment was made by (male) resident.
- (2) A public comment was made by Judy Bredewig.
- (3) A public comment was made by Petra Burgess.

XIV. ROLL CALL TO ENTER CLOSED (EXECUTIVE) SESSION (IF NECESSARY):

Approval to convene Closed Session of the DuPage Township Board of Trustees to consider one or more of the following subjects pursuant to the Illinois Open Meetings Act, 5 ILCS 120/1, et. seq.:

A. Section 2(c)(1): The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity;

B. Section 2(c)(11): Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting; and

C. Section 2(c)(21): Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

A motion was made to enter Closed Session for the above-listed purposes at 7:40 p.m. by Trustee Benford and seconded by Trustee Burgess. Upon roll call vote the following voted yes: Trustees Benford, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.

XV. RETURN TO OPEN SESSION

A motion was made to enter Regular Session at 9:07 p.m. by Trustee Burgess and seconded by Trustee Benford. Upon roll call vote the following voted yes: Trustees Benford, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed and quorum was re-established.

XVI. POSSIBLE ACTION ITEMS FOLLOWING CLOSED SESSION

A. Action regarding employment status and possible disciplinary action for employee matter number 2019-D-001.

No action taken.

B. Report regarding the review of Closed Session minutes and approval of action following consideration of whether a need for confidentiality still exists as to all or parts of those minutes or whether the minutes or portions thereof no longer require confidential treatment and should be made available for public inspection, pursuant to Section 2.06(d) of the Illinois Open Meetings Act, for the following Closed Session minutes: January 30, 2001; and July 16, 2019.

A motion was made by Trustee Benford and seconded by Trustee Burgess to release the Closed Session minutes of January 30, 2001. Upon roll call vote the following voted yes: Trustees Benford, Burgess, Oliver, and Supervisor George. There were no nay votes. The motion passed in Open Session.

XVII. ADJOURNMENT:

A motion was made by Trustee Benford and seconded by Trustee Burgess to adjourn at 9:08 p.m. Upon roll call vote the following votes yes: Trustees Benford, Oliver, Burgess and Supervisor George. All were in favor and the meeting adjourned.

Respectfully submitted,

Kulsum Ali
DuPage Township Clerk

Approved 09/17/19

Motion Trustee Burgess/ 2nd Trustee Benford. Roll Call Vote: All were in favor. There were no nay votes.