

**MEETING OF THE  
DUPAGE TOWNSHIP  
BOARD OF TRUSTEES  
Tuesday, July 16, 2019  
MINUTES**

- I. **CALL TO ORDER:** Meeting was called to order at 7:00 p.m. by Supervisor George.
- II. **PLEDGE OF ALLEGIANCE:** Pledge of Allegiance was recited by all led by Trustee Oliver.
- III. **ROLL CALL FOR QUORUM:** Trustees Raga, Benford, Burgess, Oliver and Supervisor George were present.
- IV. **MOTION TO RECONSIDER:**
  - A. Motion to reconsider the June 25, 2019 vote to approve the Grant Request for the American Association of Retired Asians.

A motion was made by Trustee Oliver and seconded by Trustee Burgess to reconsider the Grant Request. Upon roll call vote the following voted yes: Trustees Oliver and Burgess. The following voted no: Trustees Raga, Benford and Supervisor George. The motion failed.

V. **APPROVAL OF AGENDA:**

A motion was made by Trustee Burgess and seconded by Trustee Benford to approve the agenda as presented. Upon roll call vote the following voted yes: Trustees Raga, Benford, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.

VI. **APPROVAL OF MINUTES:**

A motion was made by Trustee Burgess and seconded by Trustee Raga to approve the minutes from the May 21, 2019 Regular Board Meeting. Upon roll call vote the following voted yes: Trustees Raga, Burgess, Oliver and Supervisor George. Trustee Benford voted present. There were no nay votes. The motion passed.

A motion was made by Trustee Burgess and seconded by Trustee Benford to approve the minutes from the June 25, 2019 Regular Board Meeting. Upon roll call vote the following voted yes: Trustees Raga, Benford, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.

VII. **SUPERVISOR'S REPORT:**

Supervisor George shared that Pat Schanks, a long-time resident of DuPage Township passed away over the weekend.

VIII. **ACTION ITEMS:**

- A. Approval of Resolution19-17 adopting a Money Handling and Petty Cash Policy for DuPage Township

A motion to approve was made by Trustee Benford and seconded by Trustee Burgess. Upon roll call vote the following voted yes: Trustees Raga, Benford,

Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.

**B.** Approval of Ordinance 19-18 enacting an Investment Policy for DuPage Township.

A motion to approve was made by Trustee Benford and seconded by Trustee Burgess. Upon roll call vote the following voted yes: Trustees Raga, Benford, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.

**C.** Receipt of the 2018-2019 Annual Audit presented by Mack & Associates.

A representative of Mack & Associates provided a detailed report to the board on the audit findings while presenting the Township's annual financial report for the 2018-2019 fiscal year.

**D.** Approval of 0-3% raises for Township Employees to be determined by the Township Supervisor and in accordance with Township Policies and any applicable laws.

A motion to approve was made by Trustee Burgess and seconded by Trustee Benford. Upon roll call vote the following voted yes: Trustees Raga, Benford, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.

**E.** Approval of agreement renewal with Hudson Energy Gas & Electric service.

After a brief presentation by the company representative to the board on the amount of savings the Township can expect, a motion to approve the agreement renewal and authorize the Supervisor to execute same was made by Trustee Burgess and seconded by Trustee Benford. Upon roll call vote the following voted yes: Trustees Raga, Benford, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.

**F.** Approval of Grant Request received from "Heart Haven Outreach".

An extended discussion took place between the board after a motion to table the grant request was made by Trustee Burgess and seconded by Trustee Oliver. Upon roll call vote the following voted yes: Trustees Raga, Burgess and Oliver. The following voted no: Trustee Benford and Supervisor George. The motion passed.

**G.** Approval of Grant Request received from "Bolingbrook Buccaneers".

A motion to approve the grant request in the amount of \$500.00 was made by Trustee Benford and seconded by Trustee Burgess. Upon roll call vote the following voted yes: Trustees Raga, Benford, Burgess and Supervisor George. The following voted no: Trustee Oliver. The motion passed.

**H.** Approval of Grant Request received from "Community Service Council".

An extended discussion took place between the board after a motion to table the grant request was made by Trustee Burgess and seconded by Trustee

Oliver. Upon roll call vote the following voted yes: Trustees Raga, Burgess and Oliver. The following voted no: Trustee Benford and Supervisor George. The motion passed.

- I. Approval of request for use of Township Bus by “Bolingbrook Red Hat’s Club” September 5, 2019 and October 3, 2019.

A motion to approve was made by Trustee Burgess and seconded by Trustee Oliver. Upon roll call vote the following voted yes: Trustees Raga, Benford, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.

- J. Approval to participate in the Village of Romeoville Parade September 15, 2019.

A motion to approve was made by Trustee Burgess and seconded by Trustee Oliver. Upon roll call vote the following voted yes: Trustees Raga, Benford, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.

- K. Approval of appointments to DuPage Township Youth Services Committee.

A motion to approve the appointment of Trustee Ken Burgess, Dan Falese, Steve Miller, Schin Kerr, Geno Bagnuolo and Duane Bell to the Township Youth Services Committee was made by Trustee Burgess and seconded by Trustee Raga. Upon roll call vote the following voted yes: Trustees Raga, Benford, Burgess, Oliver and Supervisor George. The motion passed.

**IX. AUDIT OF BILLS & CLAIMS**

**X. APPROVAL OF TOWNSHIP BILLS: \$92,533.79 (for 06/21/2019 thru 07/12/2019)**

- i. Open Payables: \$33,892.80
- ii. Paid Payables: \$58,640.99

A motion to approve the Township Bills was made by Trustee Burgess and seconded by Trustee Benford. Upon roll call vote the following voted yes: Trustees Raga, Benford, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.

**XI. NEW BUSINESS:**

- A. Review any bids/proposals or feedback received in response to Phone System / Service RFP; Discussion of potential modifications to RFP.
- B. Discussion regarding Audio or Video Recordings of Township Board Meetings.
- C. Discussion of possible Open Meetings Act Policy for meeting attendance by a means other than physical presence pursuant to 5 ILCS 120/7.
- D. Discussion of estimates of costs of proposed traffic control devices on certain township roads.

All items above were discussed briefly between the board, the Assistant to the Supervisor and the Township attorney. No items were voted on.

**XII. ELECTED OFFICIALS & ADVISORY COMMITTEE REPORTS:**

- A. Assessor: Written report provided.
- B. Clerk: No Report.
- C. Trustees:
  - a. Trustee Benford: Updates provided on finance and social service committees.
  - b. Trustee Burgess: Condolences to Schanks family.
  - c. Trustee Oliver: Updates provided on senior services committee and transportation needs for seniors. After the updates Trustee Oliver left the meeting.
  - d. Trustee Raga: No Report. Trustee Raga will be chairing Bldg./Grounds Committee per Supervisor George.

**XIII. REPORTS FROM ADMINISTRATIVE STAFF AND CONTRACTORS:**

- A. Legal Report (Ross Secler): No written report provided.
- B. Senior Report (Lynne Woodward): Written report provided.
- C. Senior Report (Maureen Fox): Written report provided.
- D. Food Pantry Report (Dave Locke): Written report provided.
- E. General Assistance Report (Kymberlee Owens): Written report provided.
- F. Human Resource Report (Amy Albright): Written report provided.
- G. Banquets Report (Kelli Lizardo): Written report provided.

**XIV. PUBLIC COMMENTS:**

- (1) Public comment was given by Petra Burgess.
- (2) Public comment was given by Gary Marshke.
- (3) Public comment was given by Diane Kloepfer.
- (4) Public comment was given by Timothy (resident).
- (5) Public comment was given by Female (resident).
- (6) Public comment was given by Lynne Woodward.
- (7) Public comment was given by Linda Youngs / Amy Albright.
- (8) Public comment was given by Alicia Benford.
- (9) Public comment was given by Judy Bredewig.
- (10) Public comment was given by Dwayne Bell.
- (11) Public comment was given by Joe Giamanco.

**XV. ROLL CALL TO ENTER CLOSED SESSION (IF NECESSARY):**

**A.** Approval to convene Closed Session of the DuPage Township Board of Trustees to consider one or more of the following subjects pursuant to the Illinois Open Meetings Act, 5 ILCS 120/1, *et seq.*:

- i. Section 2(c)(21): Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06;

A motion was made to enter Closed Session for the above-listed purpose at 9:01 p.m. by Trustee Benford and seconded by Trustee Burgess. Upon roll call vote the following voted yes: Trustees Raga, Benford, Burgess and Supervisor George. There were no nay votes. The motion passed.

**XVI. RETURN TO OPEN SESSION:**

A motion was made to reconvene open session at 9:09 p.m. by Trustee Burgess and seconded by Trustee Raga. Upon roll call vote the following voted yes: Trustee Raga, Benford, Burgess and Supervisor George. There were no nay votes. The motion passed and Open Session reconvened.

**XVII. POSSIBLE ACTION ITEMS FOLLOWING CLOSED SESSION:**

Action regarding the review of Closed Session minutes following consideration of whether a need for confidentiality still exists as to all or parts of minutes, or whether the minutes or portions thereof no longer require confidential treatment and should be made available for public inspection, pursuant to 2.06(d) of the Illinois Open Meetings Act, for the following Closed Session minutes:

**May 10, 2001**  
**May 29, 2001**  
**June 4, 2001**  
**June 14, 2001**  
**March 11, 2014**  
**April 22, 2014**

A motion was made to release for public inspection the Closed Session minutes for the above-listed dates by Trustee Burgess and seconded by Trustee Benford. Upon roll call vote the following voted yes: Trustee Raga, Benford, Burgess and Supervisor George. There were no nay votes. The motion passed in Open Session.

**XVIII. ADJOURNMENT:**

A motion was made by Trustee Burgess and seconded by Trustee Raga to adjourn at 9:10 p.m. Upon roll call vote the following votes yes: Trustees Raga, Benford, Burgess and Supervisor George. All were in favor and the meeting adjourned.

Respectfully submitted,

Kulsum Ali  
DuPage Township Clerk

Approved 08/22/19

Motion Trustee Burgess/ 2nd Trustee Benford. Roll Call Vote: All were in favor. There were no nay votes.