

**MEETING OF THE
DUPAGE TOWNSHIP
BOARD OF TRUSTEES
Tuesday, June 25, 2019
MINUTES**

- I. **CALL TO ORDER:** Meeting was called to order at 7:07 p.m. by Supervisor George.
- II. **PLEDGE OF ALLEGIANCE:** Pledge of Allegiance was recited by all led by Trustee Oliver.
- III. **ROLL CALL FOR QUORUM:** Trustees Raga, Benford, Burgess, Oliver and Supervisor George were present.
- IV. **APPROVAL OF AGENDA:**
A motion was made by Trustee Oliver and seconded by Trustee Burgess to approve the agenda as presented. Upon roll call vote the following voted yes: Trustees Raga, Benford, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.
- V. **APPROVAL OF MINUTES:**
A motion was made by Trustee Burgess and seconded by Trustee Raga to approve the minutes from the April 16, 2019 Regular Board Meeting. Upon roll call vote the following voted yes: Trustees Raga, Benford, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.

A motion was made by Trustee Burgess and seconded by Trustee Oliver to approve the minutes from the April 30, 2019 Budget Workshop Meeting. Upon roll call vote the following voted yes: Trustees Raga, Benford, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.

A motion was made by Trustee Benford and seconded by Trustee Raga to table the minutes from the May 21, 2019 Regular Board Meeting. Upon roll call vote the following voted yes: Trustees Raga, Benford, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.

- VI. **SUPERVISOR'S REPORT:** No additional or separate report given.
- VII. **ACTION ITEMS:**
 - A. Approval of Ordinance 19-15, "An Ordinance Amending DuPage Township Ordinance 19-10 Establishing Advisory Committees for DuPage Township to Include the Establishment of a Social Service Advisory Committee."

A motion to approve was made by Trustee Oliver and seconded by Trustee Benford. Upon roll call vote the following voted yes: Trustees Raga, Benford, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.
 - B. Approval of Township Supervisor's additional appointments to Township Advisory Committees pursuant to Ordinance 19-15.

A motion to approve was made by Trustee Raga and seconded by Trustee Benford. Upon roll call vote the following voted yes: Trustees Raga, Benford, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.

- C.** Adoption and Approval of the Budget & Appropriation Ordinance for DuPage Township for the 2019-2020 Fiscal Year (Ordinance 19-16).

A motion to approve was made by Trustee Benford and seconded by Trustee Burgess. Upon roll call vote the following voted yes: Trustees Raga, Benford, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.

- D.** Approval of vendor for IT Service after receipt of proposals, approval of Agreement terms, and scope of work; Authorization for Township Supervisor to execute Contract.

A brief description of bids was presented by Assistant to the Supervisor and presentation was made by a vendor. A motion to approve \$250.00 monthly fee for outsourcing services and pre-purchasing a block of 25 support hours from Outsource (*service provider*), and IT Rite (*service provider*) will handle the BSA conversion. A motion to approve was made by Trustee Burgess and seconded by Trustee Benford. Upon roll call vote the following voted yes: Trustees Raga, Benford, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.

- E.** Approval of request for use of Township Levy Center and Township Bus by “Bolingbrook Senior Club” on August 14, 2019 and December 10, 2019.

A motion to approve was made by Trustee Burgess and seconded by Trustee Raga. Upon roll call vote the following voted yes: Trustees Raga, Benford, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.

- F.** Approval of request for use of Township Levy Center by “Will County Supervisor of Assessment” on August 22, 2019.

A motion to approve was made by Trustee Burgess and seconded by Trustee Benford. Upon roll call vote the following voted yes: Trustees Raga, Benford, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.

- G.** Approval of request for use of Township Levy Center by “Operation Christmas” for Breakfast with Santa December 21, 2019.

A motion to approve was made by Trustee Burgess and seconded by Trustee Raga. Upon roll call vote the following voted yes: Trustees Raga, Burgess, Oliver and Supervisor George. Trustee Benford voted present. There were no nay votes. The motion passed.

- H.** Approval of sponsorship request for Rainbow Council Scouting Program in an amount not to exceed \$500.00.

A motion to approve was made by Trustee Oliver and seconded by Trustee Benford. Upon roll call vote the following voted yes: Trustees Raga, Benford, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.

- I. Approval of Grant Request “The Heart Organization.” in an amount not to exceed \$5,000.00.

A motion to approve was made by Trustee Burgess and seconded by Trustee Raga. Upon roll call vote the following voted yes: Trustees Raga, Burgess, Oliver and Supervisor George. Trustee Benford voted present. There were no nay votes. The motion passed.

- J. Approval of open invoices from BKD CPAs & Advisors.

A motion to approve was made by Trustee Burgess and seconded by Trustee Oliver. Upon roll call vote the following voted yes: Trustees Raga, Benford, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.

- K. Approval of Grant Request American Association of Retired Asians in an amount not to exceed \$4,000.00.

A motion to approve was made by Trustee Benford and seconded by Trustee Raga. Upon roll call vote the following voted yes: Trustees Raga, Benford, Oliver and Supervisor George. Trustee Burgess voted no. The motion passed.

- L. Approval of Grant Request BB Junteenth.

A request was made by Supervisor George to table the motion. A motion to table the matter was made by Trustee Burgess and seconded by Trustee Oliver. Upon roll call vote the following voted yes: Trustees Raga, Benford, Burgess, Oliver and Supervisor George. There were no nay votes. The motion to table passed.

- M. Approval to participate in the Village of Bolingbrook Parade September 8, 2019.

A motion to approve was made by Trustee Burgess and seconded by Trustee Raga. Upon roll call vote the following voted yes: Trustees Raga, Benford, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.

VIII. AUDIT OF BILLS & CLAIMS

IX. APPROVAL OF TOWNSHIP BILLS: \$144,965.42 (for 05/16/2019 thru 06/12/2019)

- i. Open Payables: \$70,497.31
- ii. Paid Payables: \$74,468.11

A motion to approve the Township Bills was made by Trustee Burgess and seconded by Trustee Benford. Upon roll call vote the following voted yes: Trustees Raga, Benford, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.

X. NEW BUSINESS:

A. Discussion and direction for issuance of Request for Proposal (RFP) for Phone System and Service plan in accordance with the requirements of the Illinois Township Code and the Township's Purchasing and Accounts Payable Policy.

After a brief discussion, Supervisor George stated that he would like to begin the process of searching for a new phone system and service plan. A motion to approve was made by Trustee Benford and seconded by Trustee Burgess. Upon roll call vote the following voted yes: Trustees Raga, Benford, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.

XI. ELECTED OFFICIALS & ADVISORY COMMITTEE REPORTS:

A. Assessor: Comments provided regarding 2019 Assessments.

B. Clerk: No Report.

C. Trustees:

a. Trustee Benford: Updates provided on finance and social service committees.

b. Trustee Burgess: Updates provided on search for youth committee; 4 applications received.

c. Trustee Oliver: Updates provided on senior services committee and how the team is discussing ideas to improve levy center membership.

d. Trustee Raga: No Report.

XII. REPORTS FROM ADMINISTRATIVE STAFF AND CONTRACTORS:

A. Legal Report: No written report provided.

C. Senior Report: Written report provided.

D. Food Pantry Report: Written report provided.

E. General Assistance Report: Written report provided.

F. Human Resource Report: No written report provided.

G. Banquets Report: Written report provided.

XIII. PUBLIC COMMENTS:

(1) Public comment was given by Pat (resident).

(2) Public comment was given by Maureen Hill.

(3) Public comment was given by Jackie Randall.

(4) Public comment was given by Judy Bredewig.

(5) Public comment was given by Gary Marshke.

(6) Public comment was given by Male (no name given).

(7) Public comment was given by Antonio (resident).

(8) Public comment was given by Lee Bush.

(9) Public comment was given by Dan Falese.

XIV. ROLL CALL TO ENTER CLOSED SESSION (IF NECESSARY):

A. Approval to convene Closed Session of the DuPage Township Board of Trustees to consider one or more of the following subjects pursuant to the Illinois Open Meetings Act, 5 ILCS 120/1, *et seq.*:

iii. Section 2(c)(21): Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06;

A motion was made to enter Closed Session at 8:03 p.m. by Trustee Oliver and seconded by Trustee Benford. Upon roll call vote the following voted yes: Trustees Raga, Benford, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.

XV. RETURN TO OPEN SESSION:

A motion was made to reconvene open session at 8:37 p.m. by Trustee Raga and seconded by Trustee Benford. Upon roll call vote the following voted yes: Trustee Raga, Benford, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed and Open Session reconvened.

XVI. POSSIBLE ACTION ITEMS FOLLOWING CLOSED SESSION:

Action regarding the review of Closed Session minutes following consideration of whether a need for confidentiality still exists as to all or parts of minutes, or whether the minutes or portions thereof no longer require confidential treatment and should be made available for public inspection, pursuant to 2.06(d) of the Illinois Open Meetings Act, for the following Closed Session minutes:

i. May 29, 2001

A motion was made by Trustee Benford and seconded by Trustee Burgess to release the minutes with first paragraph redacted as a need for confidentiality was found to still exist with respect to that portion of the minutes. Upon roll call vote the following voted yes: Trustee Raga, Benford, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.

ii. March 27, 2018

A motion was made by Trustee Burgess and seconded by Trustee Benford to not release the minutes as a need for confidentiality still remains. Upon roll call vote the following voted yes: Trustee Raga, Benford, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.

iii. May 15, 2018

A motion was made by Trustee Benford and seconded by Trustee Burgess to not release the minutes as a need for confidentiality still remains. Upon roll call vote the following voted yes: Trustee Raga, Benford, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.

iv. May 22, 2018

A motion was made by Trustee Benford and seconded by Trustee Burgess to not release the minutes as a need for confidentiality still remains. Upon roll call vote the following voted yes: Trustee Raga, Benford, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.

v. June 12, 2018

A motion was made by Trustee Benford and seconded by Trustee Burgess to not release the minutes as a need for confidentiality still remains. Upon roll call vote the following voted yes: Trustee Raga, Benford, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.

vi. June 26, 2018

A motion was made by Trustee Benford and seconded by Trustee Burgess to not release the minutes as a need for confidentiality still remains. Upon roll call vote the following voted yes: Trustee Raga, Benford, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.

vii. July 10, 2018

A motion was made by Trustee Burgess and seconded by Trustee Benford to not release the minutes as a need for confidentiality still remains. Upon roll call vote the following voted yes: Trustee Raga, Benford, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.

viii. August 22, 2018

A motion was made by Trustee Benford and seconded by Trustee Burgess to not release the minutes as a need for confidentiality still remains. Upon roll call vote the following voted yes: Trustee Raga, Benford, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.

ix. November 20, 2018

A motion was made by Trustee Benford and seconded by Trustee Raga to not release the minutes as a need for confidentiality still remains. Upon roll call vote the following voted yes: Trustee Raga, Benford, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.

x. February 15, 2019

A motion was made by Trustee Benford and seconded by Trustee Raga to not release the minutes as a need for confidentiality still remains. Upon roll call vote the following voted yes: Trustee Raga, Benford, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.

xi. February 19, 2019

A motion was made by Trustee Burgess and seconded by Trustee Raga to not release the minutes as a need for confidentiality still remains. Upon roll call vote the following voted yes: Trustee Raga, Benford, Burgess, Oliver and Supervisor George. There were no nay votes. The motion passed.

XVII. ADJOURNMENT:

A motion was made by Trustee Raga and seconded by Trustee Benford to adjourn at 8:44 p.m. Upon roll call vote the following votes yes: Trustees Raga,

Burgess, Oliver and Supervisor George. All were in favor and the meeting adjourned.

Respectfully submitted,

Kulsum Ali
DuPage Township Clerk

Approved 07/16/19

Motion Trustee Burgess/ 2nd Trustee Benford. Roll Call Vote: All were in favor. There were no nay votes.