

**MINUTES OF THE EXECUTIVE SESSION
THURSDAY, MAY 10, 2001**

The Board convened to Executive Session at 8:30 p.m. to discuss personnel. The Board discussed the upcoming vacancy that will be created when Dennis Meehan retires as Office Manager. Trustee Montemayor noted several employees have expressed interest in the position.

It was decided that the position will be advertised in the Bolingbrook Sun Newspaper on Friday, May 18th, for a one day advertisement, seeking qualified applicants, and copies of advertisement will be circulated to staff. The open time for accepting applications will close the following Friday, May 25th. The ad will be prepared and published by the clerk, with Dennis' assistance in job duties description. A salary range is not to be published.

The Supervisor and Trustees will review resumes and interview selected candidates, possibly on a Saturday morning. Applications will be reviewed at close of meeting, May 28, 2001.

There was some concern addressed by Trustee George that the Township buses are not to being utilized as much as they should be. The board felt that the bus coordinator should be addressed with this concern, and possibly expand services.

At 8:41 p.m., a motion was made by Trustee Montemayor and seconded by Trustee Montemayor to reconvene to Regular Session. All voted in favor to reconvene.

Approved for Release in Open Session on 07/16/19.