

REGULAR MEETING OF THE  
DUPAGE TOWNSHIP SUPERVISOR  
AND BOARD OF TRUSTEES  
Tuesday, November 20, 2018  
MINUTES

- I. CALL TO ORDER:  
The meeting was called to order at 7:00 p.m. by Supervisor Mayer.
- II. PLEDGE OF ALLEGIANCE:  
Pledge of Allegiance was recited by all led by Supervisor Mayer.
- III. ROLL CALL FOR QUORUM:  
Trustees Raga, Benford, Oliver, Burgess, and Supervisor Mayer were all present.
- IV. APPROVAL OF AGENDA:  
A motion was made by Trustee Burgess, and seconded by Trustee Oliver to approve the agenda as presented. Upon roll call vote the following voted yes: Trustees Raga, Benford, Oliver, Burgess, and Supervisor Mayer. The motion was passed.
- V. APPROVAL OF MINUTES:  
A motion was made by Trustee Oliver, and seconded by Trustee Burgess to approve the minutes from the October 23, 2018 Senior Olympics Award Presentation Meeting. Upon roll call vote the following voted yes: Trustees Raga, Benford, Oliver, Burgess, and Supervisor Mayer. There were no nay votes, and the motion passed.

A motion was made by Trustee Burgess, and seconded by Trustee Oliver to approve the minutes from the October 23, 2018 Regular Board Meeting. Upon roll call vote the following voted yes: Trustees Raga, Benford, Oliver, Burgess, and Supervisor Mayer. There were no nay votes, and the motion passed.

VI. SUPERVISOR'S REPORT:

Supervisor Mayer noted that Clerk Stach apologized for not being able to attend the meeting – due to recent hospitalization for illness.

a. BOLINGBROOK COMMUNITY CHORUS WINTER CONCERT  
- DECEMBER 2, 2018

A motion was made by Trustee Burgess and seconded by Trustee Benford to approve use of the Levy Center at no cost on the afternoon of December 2, 2018, by the Bolingbrook Community Chorus for their Winter Concert. Upon roll call vote, the following voted yes: Trustee Raga, Benford, Oliver, Burgess, and Supervisor Mayer. The motion was approved.

b. BOLINGBROOK TROJANS AWARDS BANQUET  
- DECEMBER 10, 2018

A motion was made by Trustee Burgess and seconded by Trustee Raga to approve the use of the Levy Center at no cost on December 10, 2018, by the Bolingbrook Trojans for their Awards Banquet. Upon roll call

vote, the following voted yes: Trustee Raga, Benford, Oliver, Burgess, and Supervisor Mayer. The motion was approved.

**c. ACCEPTANCE OF PROPOSAL FOR BUSINESS ADVISORY,  
ACCOUNTING AND TAX SERVICES**

Supervisor Mayer submitted the sole Proposal for Business Advisory, Accounting and Tax Services submitted to the Township by Klein Hall CPAs. Fee schedules were outlined which included a fixed monthly fee of \$6,500; various annual reports and necessary audit workpapers for a fee of \$5,000; preparation and cleanup of past records at the rate of \$150 per hour. A motion was made by Trustee Oliver and seconded by Trustee Burgess to approve acceptance of Klein Hall CPAs as the provider for the Business Advisory, Accounting and Tax Services. Upon roll call vote the following voted yes: Trustees Oliver, Burgess, and Supervisor Mayer. Trustees Raga and Benford voted no. The motion was approved.

**d. PACE PARATRANSIT LOCAL SHARE AGREEMENT**

A motion was made by Trustee Burgess and seconded by Trustee Benford to approve the PACE Paratransit Local Share Agreement as presented. This would amount to a total local share of \$48,035. Supervisor Mayer also noted that he recently met with the Township Supervisor of Naperville as well as a representative from the City of Naperville, seeking ways to possibly expand these services more. Upon roll call vote the following voted yes: Trustees Raga, Benford, Oliver, Burgess, and Supervisor Mayer. There were no nay votes. The motion was approved.

**e. RTA REGIONAL FARE PROGRAM AFFILIATE AGREEMENT**

Supervisor Mayer read a letter statement from RTA Regional Fare Program Affiliate Agreement. A motion was then made by Trustee Benford and seconded by Trustee Burgess to approve the RTA Regional Fare Program Affiliate Agreement. Supervisor Mayer noted that this would be for the card for reduced-fare and ride-free applications. Upon roll call vote the following voted yes: Trustees Raga, Benford, Oliver, Burgess, and Supervisor Mayer. There were no nay votes. The motion was approved.

**f. SENIOR COMMITTEE APPOINTMENTS**

Supervisor Mayer reviewed the Senior Committee guidelines – and stated that Trustee Ken Burgess is the Board Liaison. He stated that he has worked with Lynne Woodard and Ken Burgess to have seniors submit applications for this committee. The committee requires that there are no more than nine members. The following applicants have been reviewed and are being recommended to serve:

Christine Betschel  
Nancy Anzalone  
Ocie Koonce  
Sheila Neil  
Lorraine Hild  
Diane Itell  
Jimmie Hargrove  
Rita Armstrong

A motion was made by Trustee Oliver and seconded by Trustee Burgess to approve the Senior Committee Appoints as presented. Upon roll call vote the following voted yes: Trustees Raga, Benford, Oliver, Burgess, and Supervisor Mayer. There were no nay votes. The motion was approved.

**g. YOUTH COMMITTEE APPOINTMENTS**

Supervisor Mayer reviewed the Youth Committee guidelines –Trustee Maripat Oliver is the Board Liaison. The committee requires no less than five members. The following applicants have been reviewed and are being recommended to serve:

Jason Atkin  
James Vernom  
Steven Miller  
Cordell Smith  
Shin Kir

A motion was made by Trustee Oliver and seconded by Trustee Burgess to approve the Youth Committee Appoints as presented. Upon roll call vote the following voted yes: Trustees Raga, Benford, Oliver, Burgess, and Supervisor Mayer. There were no nay votes. The motion was approved.

**h. RENEWAL OF ANNUAL LIABILITY INSURANCE WITH MESIROW FINANCIAL**

Supervisor Mayer reviewed the presentation showing a total insurance premium increase from the 2017-2018 premium year of 7.94% to \$59,492. A motion was made by Trustee Burgess and seconded by Trustee Oliver to approve the Renewal of the Annual Liability Insurance Agreement with Mesirow Financial at a cost of \$59,492. Upon roll call vote the following voted yes: Trustees Raga, Benford, Oliver, Burgess, and Supervisor Mayer. There were no nay votes. The motion was approved.

**i. DUPAGE TOWNSHIP SENIOR HOLIDAY CELEBRATION  
DECEMBER 21, 2018**

A motion was made by Trustee Oliver and seconded by Trustee Burgess to approve hosting the DuPage Township Senior Holiday Extravaganza on December 21, 2018 at the Levy Center at a cost of \$5,750 to Evenda Events Caterers. Upon roll call vote the following voted yes: Trustees Raga, Benford, Oliver, Burgess, and Supervisor Mayer. There were no nay votes. The motion was approved.

**j. APPROVAL TO POST TENTATIVE 2018-2019 TOWN LEVY**

Supervisor Mayer reviewed the 2018-2019 proposed Tentative DuPage Township Levy. In reviewing, it was noted that the Town Levy request would remain the same as it has been the last ten years, at 7/10 of 1% - approximately \$50-\$60 per household. A motion was made by Trustee Burgess and seconded by Trustee Oliver to approve Posting of the Tentative 2018-2019 DuPage Township Levy. Following a brief discussion, a roll call vote was taken, and the following voted yes: Trustees Raga, Oliver, Burgess, and Supervisor Mayer. Trustee Benford voted no. The motion was approved.

**k. ACCEPTANCE OF TOWNSHIP CLERK RESIGNATION**

A motion was made by Trustee Burgess and seconded by Trustee Benford to accept Town Clerk Patricia Stach's resignation. Upon roll

call vote the following voted yes: Trustees Raga, Benford, Oliver, Burgess, and Supervisor Mayer. There were no nay votes. The motion was approved.

#### **I. ITEMS FOR DISCUSSION**

Supervisor Mayer noted that the Bolingbrook Buccaneers have requested the use of the Levy Center at a future date. This item did not make the agenda in time – but will be added to the next meeting.

Turkeys and meals were distributed today at the Food Pantry and Greenleaf, and the distribution was video taped by ABC news and will be shown on December 12<sup>th</sup> or 13<sup>th</sup>. Over 400 cars were serviced at the Food Pantry. Northern Illinois Food Bank representatives and the Mayor of Romeoville were also on site. Supervisor Mayer thanked all the volunteers.

- VII. CLERK'S REPORT: No report.
- VIII. ASSESSOR'S REPORT: No report.
- IX. ASSISTANT TO THE SUPERVISOR REPORT: Township Administrator Youngs noted that 270 turkey dinners were delivered to Greenleaf and Romeoville Gardens with the assistance of the Rotary, Fire Department and Police Department.
- X. YOUTH DEPARTMENT REPORT: Kim Owens reported that on Saturday, October 20<sup>th</sup> was the S.T.A.R.S. Convention – awesome event with over 200 youth attendees, and approximately 50 volunteers. She thanked the Board for allowing this event to continue.
- XI. SENIOR DEPARTMENT REPORT: Senior Director Woodard reported there will be trips for seniors coming in the next year, and that the Senior Dept. is entering the Holiday season and preparing for associated celebrations.
- XII. GA/EA REPORT: Kim Owens reported that it was a very busy and exciting month for General Assistance/Emergency Assistance, servicing approximately 50 clients per week through the Will County Center for Concerns. She shared that one of her homeless clients that she has worked with over the last several months contacted her to thank her. Due to the assistance through the Township – they are now in a home, and she expressed that she is very grateful to be able to assist in this way.
- XIII. BANQUET COORDINATOR REPORT: Banquet Coordinator Kelly Lizardo reported that banquets are going well – 7 new bookings since the last meeting. Total profits since last meeting, after expenses was \$16,863.83.
- XIV. ATTORNEY REPORT: Attorney Spina that he will be presenting information to Supervisor Mayer regarding recommended proposed revisions and changes to the Employee Handbook at the next meeting.
- XV. APPROVAL OF TOWNSHIP BILLS - \$90,217.00  
APPROVAL OF OPEN PAYABLES - \$22,749.71  
AND PAID PAYABLES (10/18/18 – 11/15/18) - \$67,467.29**  
A motion was made by Trustee Burgess and seconded by Trustee Benford to approve the bills as presented for payment. Upon roll call vote the following voted yes: Trustees Raga, Benford, Oliver, Burgess, and Supervisor Mayer. There were no nay votes. The motion carried.

XVI. OLD BUSINESS/NEW BUSINESS: None presented.

XVII. COMMENTS OR QUESTIONS – PRESS AND PUBLIC:

The following individuals addressed the Supervisor and Board during the comments and questions segment of the meeting:

First person - could not catch name – traffic bumps

John Kraft

Kirk Allen

Diane Kloepfer

Robert Bogue (SPELLING ?)

XVIII. TRUSTEE'S COMMENTS

ALYSSIA BENFORD: Trustee Benford thanked Kim Owens for her work with the S.T.A.R.S. Convention. She requested prayers for the victims and families of the Mercy Hospital mass shooting. Reminded all to think of the things they have and be thankful as they enter into the Holiday season.

KENNETH BURGESS: Trustee Burgess expressed condolences to the families of the Mercy shooting victims. He reminded all to treasure their time with their families as we enter into the Thanksgiving season, since our time is not promised.

MARIPAT OLIVER: Trustee Oliver expressed sadness and grief over the tragedy of the domestic violence resulting in the Mercy Hospital shooting. She thanked the Township for their continued beautiful work in the distribution of the turkeys and dinners, and hoped that everyone has a time of peace and happiness.

DENNIS RAGA: Trustee Raga expressed a safe and Happy Thanksgiving to everyone.

XIX. CLOSED MEETING PURSUANT TO 5ILCS 120/2 (c)

A motion was made to go into Executive Session at 8:05 p.m. by Trustee Burgess and seconded by Trustee Oliver for the purpose of the following:

1) The Employment, Discipline and Performance of a Specific Employee

2) Approval of Semi-Annual Review of Closed Meeting Minutes

Upon roll call vote, the following voted yes: Trustees Oliver, Benford, Raga, Burgess, and Supervisor Mayer.

A motion was made to reconvene to the Regular Board Meeting at 8:44 p.m. by Trustee Oliver and seconded by Trustee Benford. Upon roll call vote, the following voted yes: Trustees Raga, Benford, Oliver, Burgess, and Supervisor Mayer. There were no nay votes, and the motion carried.

A motion was made by Trustee Burgess and seconded by Trustee Benford that the Executive Session Minutes would remain closed for the following meetings that were reviewed - March 27, 2018, May 15, 2018, and May 22, 2018. Upon roll call vote, the following voted yes: Trustees Raga, Benford, Oliver, Burgess, and Supervisor Mayer. There were no nay votes, and the motion carried.

XX. ADJOURNMENT:

A motion was made by Trustee Burgess and seconded by Trustee Benford to adjourn the meeting at 8:45 p.m. All were in favor and the meeting was adjourned.

Respectfully submitted,

Patricia M. Stach  
DuPage Township Clerk

Meeting was attended by:  
Lynne Woodard  
DuPage Township Deputy Clerk