

**REGULAR MEETING OF THE
DUPAGE TOWNSHIP SUPERVISOR
AND BOARD OF TRUSTEES
Tuesday, June 26th, 2018
MINUTES**

- I. **CALL TO ORDER:** Meeting was called to order at 7:00 p.m. by Supervisor Mayer.
- II. **PLEDGE OF ALLEGIANCE:** Pledge of Allegiance was recited by all led by Supervisor Mayer.
- III. **ROLL CALL FOR QUORUM:** Trustees Raga, Benford, Oliver, Burgess, and Supervisor Mayer were all present.
- IV. **APPROVAL OF AGENDA:**
Supervisor Mayer requested that Item c. be moved prior to Item a. on the Agenda. A motion was made by Trustee Burgess, and seconded by Trustee Benford to approve the agenda, with the change. Upon roll call vote the following voted yes: Trustees Raga, Benford, Burgess, Oliver, and Supervisor Mayer. The motion passed.
- V. **APPROVAL OF MINUTES:**
A motion was made by Trustee Burgess, and seconded by Trustee Oliver to approve the minutes from the May 22, 2018 Regular Meeting as presented. Trustee Benford questioned the Roll Call rotation that was changed by the Clerk. It was explained by Clerk Stach that it was questioned by Trustee Raga a few meetings back, and she then changed it to always be the same order. Trustee Raga had specifically told her he never knows when she is going to call his name. Upon roll call vote the following voted yes: Trustees Raga, Benford, Oliver, Burgess, and Supervisor Mayer. There were no nay votes, and the motion passed.
- VI. **SUPERVISOR'S REPORT:**

Note: During Agenda approval - Item c. was moved to the first Agenda Item for Board action.

**c. REVIEW QUOTES FOR REMOVAL OF TREES AT
BOARDMAN CEMETERY**

Three companies presented proposals to the Board for review by the Board for tree removal at Boardman Cemetery – F. A. Bartlett Tree Expert Company, Homer Tree Care, Inc., and Steve Piper and Sons, Inc. Based on proposals for the same completion of work by all three companies – A motion was made by Trustee Burgess and seconded by Trustee Oliver to accept the low proposal from Steve Piper and Sons, Inc., at a cost not to exceed \$2,650. Upon roll call vote the following voted yes: Trustees Raga, Benford, Oliver, Burgess, and Supervisor Mayer. There were no nay votes and the motion was approved.

a. PUBLIC HEARING FOR 2018-2019 TOWNSHIP BUDGET

At 7:04 p.m. a motion was made by Trustee Burgess and seconded by Trustee Benford to approve opening the Public Hearing for the 2018-2019 DuPage Township Budget. Upon roll call vote the following voted yes: Trustees Raga, Benford, Oliver, Burgess, and Supervisor Mayer. There were no nay votes and the motion was approved.

Supervisor Mayer then proceeded to review the various funds and key components of the 2018-2019 DuPage Township Budget. The total 2018-2019 DuPage Township Budget was proposed at \$3,013,534. Supervisor Mayer then opened the discussion regarding the proposed budget to the Public and the Board.

Judy Bredeweg requested where the Forensic Audit costs of \$10,000 – she was concerned that \$80,000 may not be enough to cover costs. She also wondered if fees will be pulled from Assessor and GA Budgets as well. Supervisor Mayer noted that we are now anticipating that the Forensic Audit will be a little lower than first anticipated, and Assessor and GA budgets were not included. She also wondered where the various Attorney fees are to be paid. Supervisor Mayer noted that the line items amounts are projected now, but may be transferred later if needed, once final amounts are determined, and some items may be cut if needed. She questioned Community Service Council and Heart Haven Outreach, and was shown that these are budgeted under the Social Services/Grant line item, and are budgeted at the amounts that were prior given, but were not guaranteed at these amounts. Leased vehicles were also discussed.

Petra Burgess asked why there was such an increase in the Assessor office dues line item. Supervisor Mayer felt this may be due to the increased staffing in the Assessor's office. He said he was not certain this is the case, since no one was available from the Assessor's office to respond.

Sharon Gurety asked who is paying for the Attorney fees, with the various representatives. It was noted that there were two private attorneys, one paid for by Trustee Benford, and one paid for Linda Youngs Attorney. There were two other Attorneys, one is representing the Attorney appointed by Supervisor Mayer, and the other is Attorney Campbell from the former Township law firm.

Judy Bredeweg asked about Linda Youngs paid administrative leave, and the payment of \$11,000 legal fees for the settlement, and where did those fees come from. Supervisor Mayer explained that he is bound by confidentiality to not allow answering questions about the litigation, but it is not in the Budget.

Trustee Oliver noted that she is concerned about the potential 15% budget increases in the Assessor's office. She doesn't want to see raises of 6-15% in a Government body. She also questioned a salary increase in Administration. Discussion ensued regarding potential raises to all staff. The GA Administration line item was actually budgeted at a 3% increase, and this line item also includes a new partnership Low Income Program with Valley View School District.

Lorine Hild questioned Low Income Program guidelines – discussion ensued.

Christine Mayer questioned why other budgets were decreased but Assessor's budget across the board was showing 11% in increases.

Salaries throughout the various funds were also reviewed and discussed to some extent.

Trustee Benford questioned General Assistance contractual line items and then they were discussed, and it was explained by the Supervisor and Accountant that it is best to keep these funds available in the event of any GA catastrophic events.

Gary Marshke questioned why the Assessor is getting a 6% raise for each of the next four years, but the other officials have remained the same. The Assessor will be at \$99,000 at the end of this term – \$30,000 higher than any other Assessor in the County.

Township Newsletter costs were reviewed and discussed.

Trustee Benford expressed various concerns of beginning balances still not being accurate. Supervisor Mayer noted that these concerns are being reviewed by the Forensic Auditors, and would be able to be modified and corrected at a later date based on their findings.

Supervisor Mayer asked three times if there were any further questions or comments. Hearing no further comments or questions, he called for a motion to close the Public Hearing. At 8:23 p.m. a motion was made by Trustee Burgess and seconded by Trustee Oliver to approve closing the Public Hearing for the 2018-2019 DuPage Township Budget. Upon roll call vote the following voted yes: Trustees Raga, Benford, Oliver, Burgess, and Supervisor Mayer. There were no nay votes and the motion was approved.

**b. APPROVAL OF 2018-2019 DUPAGE TOWNSHIP
BUDGET ORDINANCE 18-04**

A motion was made by Trustee Burgess and seconded by Supervisor Mayer to approve the 2018-2019 DuPage Township Budget Ordinance - Ordinance 18-04 with a reduction in each of the Assessor's line items to equal the 2017-2018 Actual Spent total amounts of \$355,707. Upon roll call vote the following voted yes: Trustee Burgess and Supervisor Mayer. Trustees Raga, Benford, and Oliver voted no. The motion was not approved.

Supervisor Mayer called for a motion to approve the DuPage Township Budget Ordinance 18-04 as presented. No motion was made. It was then explained to the Board that the Township may not receive funding through the County.

**c. REVIEW QUOTES FOR REMOVAL OF TREES AT
BOARDMAN CEMETERY**

Note: During Agenda approval - Item c. was moved to the first Agenda Item for Board action.

d. ITEMS FOR DISCUSSION:

Supervisor Mayer spoke about Bluff Road and construction and improvements in progress. Supervisor Mayer has been working with

Village of Romeoville and the County Board and State Representatives. Flaggers and police officers are now in place to help control traffic.

VII. TRUSTEES REPORTS:

VIII. CLERK'S REPORT:

Clerk Stach made a heartfelt plea to strongly encourage the Board to reconsider adoption of the Budget Ordinance, due to the ramifications of a possible financial shutdown of the Township if the Budget was not approved. She also noted that potentially the Township taxes may not be released by the County to the Township, if the Budget is not approved prior to the June 30th deadline. She stated that if the budget is not passed this evening - in adhering to the 30 day notification requirements; additional publications, postings and hearings would then need to be scheduled to be held, well past the June 30th compliance deadline.

IX. ASSESSOR'S REPORT: Written report presented to the Board.

X. ASSISTANT TO THE SUPERVISOR'S REPORT: No report.

XI. YOUTH DEPARTMENT REPORT: No report.

XII. SENIOR DEPARTMENT REPORT: No report.

XIII. GA/EA REPORT: No report.

XIV. BANQUET COORDINATOR REPORT: No report.

XV. ATTORNEY REPORT:

Attorney Brukalo with Spina, McGuire & Okal, P.C. recommended that the Budget be passed this evening. She stated that the Budget may be modified later, and things can be adjusted later. She stated that come July – there is no guarantee that we will be able to be getting paid or processing payments if a Budget is not approved this evening.

XVI. APPROVAL OF TOWNSHIP BILLS - \$40,265.49

APPROVAL OF OPEN PAYABLES - \$26,066.62

AND PAID PAYABLES (6/7/18 through 6/21/18) - \$14,198.87

A motion was made by Trustee Burgess and seconded by Trustee Benford to approve the bills as presented for payment. Upon roll call vote the following voted yes: Trustees Raga, Benford, Oliver, Burgess, and Supervisor Mayer. There were no nay votes and the motion was approved.

XVII. OLD BUSINESS/NEW BUSINESS: None presented.

XVIII. COMMENTS OR QUESTIONS:

Judy Bredeweg echoed Attorney recommendation to request re-entertaining Approval of the Budget. She recommended that a motion be made to reconsider the Budget. Essential services may continue – but other payments and services may need to be stopped. She encouraged one of the Trustees to be brave during their comments and request to reconsider the Budget.

Christine Mayer also asked the Board to reconsider the Budget, and keep in mind that the Budget can be modified with % adjustments to the various line items, if needed.

XIX. TRUSTEE'S COMMENTS:

ALYSSIA BENFORD: Trustee Benford addressed the Budget and her concerns regarding items she worked trying to help fix beginning

balances. She felt she has been working for over two months trying to have issues addressed through emails and meetings, but to no avail.

KENNETH BURGESS: Trustee Burgess noted that at the last Budget meeting there was no mention of the beginning balance issues by Trustee Benford, and wondered why it became an issue following the request to change Assessor's budget. Trustee Burgess wanted to make a motion to enter back into Item VI. b. The Attorneys present noted that only a member of the prevailing party for the prior motion may make a motion to reconsider the Budget.

MARIPAT OLIVER: Trustee Oliver then made a motion and Trustee Raga seconded the motion to reconsider re-entertaining and revisiting Supervisor's Report, Item VI. b. - Approval of 2018-2019 DuPage Township Budget Ordinance 18-04. Upon roll call vote the following voted yes: Trustees Raga, Benford, Oliver, Burgess, and Supervisor Mayer. There were no nay votes and the motion was approved.

A motion was then made by Trustee Burgess and seconded by Trustee Oliver to approve the 2018-2019 DuPage Township Budget Ordinance - Ordinance 18-04 with an amendment that would increase each of the 2017-2018 Actual Assessor's line items by 6%, not to exceed a total of 6%. This would then reduce the total Assessor's budget. The total remaining funds, after these amendments are made, will be placed into a reserve in contingencies. Various concerns and possible errors in beginning balances were discussed. Supervisor Mayer noted that the Forensic Auditors will be reviewing and will make recommendations to assist in rectifying the proper beginning balances. Upon roll call vote the following voted yes: Trustees Raga, Oliver, Burgess, and Supervisor Mayer. Trustees Benford voted no. The motion was approved.

DENNIS RAGA: No report.

XX. EXECUTIVE SESSION FOR PERSONNEL DISCUSSION:

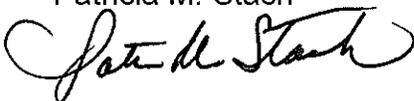
A motion was made at 9:03 p.m. by Trustee Benford and seconded by Trustee Oliver to go into Executive Session for Personnel. Upon roll call vote, the following voted yes: Trustees Benford, Raga, Oliver, and Burgess. Supervisor Mayer voted no. The motion carried.

A motion was made to reconvene to the Regular Board Meeting at 9:33 p.m. by Trustee Benford and seconded by Trustee Oliver. Upon roll call vote, the following voted yes: Trustees Raga, Benford, Oliver, Burgess, and Supervisor Mayer. There were no nay votes, and the motion carried.

XXI. ADJOURNMENT:

A motion was made by Trustee Burgess and seconded by Trustee Benford to adjourn the meeting at 9:39 p.m. All were in favor and the meeting was adjourned.

Respectfully submitted,
Patricia M. Stach



DuPage Township Clerk