

REGULAR MEETING OF THE  
DUPAGE TOWNSHIP SUPERVISOR  
AND BOARD OF TRUSTEES  
Tuesday, September 11<sup>th</sup>, 2018  
MINUTES

- I. CALL TO ORDER: Meeting was called to order at 7:00 p.m. by Supervisor Mayer.
- II. PLEDGE OF ALLEGIANCE: Pledge of Allegiance was recited by all led by Supervisor Mayer.
- III. ROLL CALL FOR QUORUM: Trustees Raga, Benford, Oliver, Burgess, and Supervisor Mayer were all present.
- IV. APPROVAL OF AGENDA: Supervisor Mayer noted that there will be no minutes presented, and there will also be a correction to the Paid Payables, as explained by Linda Youngs. A motion was made by Trustee Burgess, and seconded by Trustee Raga to approve the agenda as presented, with a correction to delete \$3,656.39 from the Paid Payables as listed, due to a batch duplication error. Upon roll call vote the following voted yes: Trustees Raga, Benford, Oliver, Burgess, and Supervisor Mayer. The motion passed.
- V. APPROVAL OF MINUTES:  
No minutes were presented for approval.
- VI. SUPERVISOR'S REPORT:
  - a. RENEWAL AGREEMENT FOR COMCAST  
BUSINESS ACCOUNT FOR THE LEVY CENTER  
Staff reviewed with the Board the proposed monthly Comcast Business Account renewal agreement – which included 2 televisions and internet for the Levy Center at a cost of \$188.05 per month. The Levy Center was previously on a Courtesy Account – which is no longer available. A motion was made by Trustee Burgess and seconded by Trustee Oliver to approve the Comcast Business Account renewal at a monthly cost of \$188.05. Upon roll call vote, the following voted yes: Trustees Raga, Benford, Oliver, and Burgess. Supervisor Mayer abstained from the vote. There were no nay votes. The motion was approved.
  - b. WHEATLAND TOWNSHIP BORROWING SMALL BUS  
FOR OCTOBER 10, 2018  
Supervisor Mayer noted that Wheatland Township has asked to use the DuPage Township small bus on October 10, 2018 – he noted that they would provide a bus driver as well as insurance to use the bus (we will attain a copy of their insurance as well as a copy of the bus driver's license). A motion was made by Trustee Burgess and seconded by Trustee Raga to approve the bus usage by Wheatland Township. Upon roll call vote the following voted yes: Trustees Raga, Benford, Oliver, Burgess, and Supervisor Mayer. The motion was approved.
  - c. OUTSOURCE SOLUTION QUOTE FOR FIREWALL  
FOR 241 CANTERBURY BUILDING  
Per Amy Albright – the prior approval for a firewall through Outsource Solutions Group was only for the building located at 251 Canterbury Lane. A motion was made by Trustee Oliver and seconded by Trustee

Burgess to approve the 3-year firewall proposal presented for the DuPage Township 241 Canterbury Lane building, at a cost not to exceed \$2,211.15. Upon roll call vote the following voted yes: Trustees Raga, Benford, Oliver, Burgess, and Supervisor Mayer. The motion was approved.

**d. POLICY FOR ORGANIZATIONS TO USE  
THE LEVY CENTER FOR FREE**

Supervisor Mayer noted that a policy will be forthcoming for the use of the Levy Center at no cost. The following nine requests have been made to use the facility, and will each be reviewed and voted on individually by the Board.

1) Citizen's Against Abuse Rally – October 10, 2018

A motion was made by Trustee Burgess and seconded by Trustee Raga to allow The Citizen's Against Abuse Rally to be held on October 10, 2018, at no charge. Discussion ensued regarding costs to the Township for these events. Upon roll call vote the following voted yes: Trustees Raga, Benford, Oliver, Burgess, and Supervisor Mayer. There were no nay votes. The motion was approved.

2) Red Hat's – October 15, 2018

The Red Hats Christmas Bazaar, the group's biggest fundraiser, has been cancelled for this year, per Judy Bredeweg. A motion was made by Trustee Burgess and seconded by Trustee Oliver to table Item 2. – the Red Hat Christmas Bazaar, which was originally scheduled for October 15, 2018. Upon roll call vote the following voted yes: Trustees Raga, Benford, Oliver, Burgess, and Supervisor Mayer. There were no nay votes. The motion was approved.

3) Bolingbrook Community Chorus – December 9, 2018

A motion was made by Trustee Oliver and seconded by Trustee Benford to allow the Bolingbrook Community Chorus to host their Christmas Party at the Levy Center, on December 9, 2018, at no charge. Upon roll call vote the following voted yes: Trustees Raga, Benford, Oliver, Burgess, and Supervisor Mayer. There were no nay votes. The motion was approved.

4) VFW Christmas Party – December 14, 2018

A motion was made by Trustee Oliver and seconded by Trustee Benford to allow the VFW to host their Christmas Party at the Levy Center, on December 14, 2018, at no charge. Upon roll call vote the following voted yes: Trustees Benford, Oliver, Burgess, and Supervisor Mayer. Trustee Raga abstained from the vote. There were no nay votes. The motion was approved.

5) Eagle Scout Ceremony – December 16, 2018

A motion was made by Trustee Burgess and seconded by Trustee Benford to allow the Eagle Scout Ceremony to be held on December 16, 2018, at no charge, at The Levy Center. Upon roll call vote the following voted yes: Trustees Raga, Benford, Oliver, Burgess, and Supervisor Mayer. The motion was approved.

6) Girl Scout Ceremony – December 18, 2018

A motion was made by Trustee Benford and seconded by Trustee Burgess to allow the Girl Scout Ceremony to be held on December 18, 2018, at no charge, at The Levy Center. Upon roll call vote the following voted yes: Trustees Raga, Benford, Oliver, Burgess, and Supervisor Mayer. There were no nay votes. The motion was approved.

7) Boy Scout Ceremony – February 24, 2019

A motion was made by Trustee Burgess and seconded by Trustee Oliver to allow the Boy Scout Ceremony to be held at the Levy Center, on February 24, 2019, at no charge. Upon roll call vote the following voted yes: Trustees Raga, Benford, Oliver, Burgess, and Supervisor Mayer. There were no nay votes. The motion was approved.

8) Lions Club St. Patrick's Day Party – March 18, 2019

A motion was made by Trustee Burgess and seconded by Trustee Oliver to allow the Lion's Club St. Patrick's Day Party to be held at The Levy Center, at no charge, on March 18, 2019. Upon roll call vote the following voted yes: Trustees Raga, Oliver, and Burgess. Trustee Benford and Supervisor Mayer abstained from the vote. There were no nay votes. The motion was approved.

9) VFW Christmas Party – December 14, 2019

A motion was made by Trustee Burgess and seconded by Trustee Benford to allow the VFW Christmas Party to be held at The Levy Center, at no charge, on December 14, 2019. Upon roll call vote the following voted yes: Trustees Oliver, Burgess, and Supervisor Mayer. Trustee Raga abstained from the vote. There were no nay votes. The motion was approved.

**e. ITEMS FOR DISCUSSION**

Supervisor Mayor congratulated employee Kim Owens on the birth of her grandson Austin today. Supervisor Mayer reviewed and remembered the events of 9/11, and asked for a moment of silence to remember those who perished during 9/11. Supervisor Mayer distributed copies of the contract with the township attorney's law firm, Spina McGuire & Okal PC to the Board and audience.

- VII. CLERK'S REPORT: No report.
- VIII. ASSESSOR'S REPORT: Assessor Kelly noted that over 1,000 seniors and veterans have been assisted with filling out their exemption forms. Assessment changes were distributed in August to homes that had changes. The appeal hearing processes have now started – the deadline for filing appeals was September 4, 2018.
- IX. ASSISTANT TO THE SUPERVISOR'S REPORT: No report.
- X. YOUTH DEPARTMENT REPORT: No report.
- XI. SENIOR DEPARTMENT REPORT: Senior Director Maureen Fox reviewed several programs that are being offered and currently in use at The Levy Center. On this somber date, she also remembered and thanked the heroes of 9/11. Director Fox also stated that the Sr. Olympics awards will be presented at a 6 p.m. meeting at The Levy Center on October 23, 2018.
- XII. GA/EA REPORT: No report.
- XIII. BANQUET COORDINATOR REPORT: No report.
- XIV. ATTORNEY REPORT: No report.
- XV. APPROVAL OF TOWNSHIP BILLS - \$100,913.66  
APPROVAL OF OPEN PAYABLES - \$36,332.96  
AND PAID PAYABLES - \$64,580.70  
A motion was made by Trustee Burgess and seconded by Trustee Oliver to approve the bills as presented for payment, with a correction adjustment of \$3,656.39 to the paid payables, due to a duplicate batch entry. The revised Paid Payables were presented as \$36,332.96. Upon roll call vote the following voted yes: Trustees Raga, Benford, Oliver, Burgess, and Supervisor Mayer. There were no nay votes. The motion carried.
- XVI. OLD BUSINESS/NEW BUSINESS: None presented.
- XVII. COMMENTS OR QUESTIONS:  
Judy Bredeweg questioned the use of The Levy Center and if there is a policy currently in place. She also asked about the use of the facility as primarily a senior center, to maintain tax-exempt status. Supervisor Mayer outlined that the facility is typically used for the seniors five days a week, and therefore is maintaining a proper status. A question was also raised regarding the status of bus drivers for events for the Senior Club and Red Hatters. Supervisor Mayer noted that bus requests would need to be submitted and reviewed by the Board. Judy Bredeweg asked about the status of employee Terri Bethune, since she has been absent for over a month. Supervisor Mayer stated, under the advice of the attorney – “no comment”.  
Steve Zerkis, resident and former mayor of Indian Springs Village, Alabama; asked about the actions that are going to be taken based on the results of the recent forensic audit. He also asked about the annual audit, and the management letters. Supervisor Mayer informed him that steps are in place, an Audit Committee has been formed, meetings are being held with staff. Supervisor Mayer also noted that copies of the prior audits are also available online.  
Diane Itell was asking about senior trips and outings. Supervisor Mayer has advised staff to limit the trips for the 4<sup>th</sup> quarter, while the

Township is working to establish a proper mechanism for quality handling of the payments and processing of the trips finances.

Lee Hansen asked if the senior shopping bus would be brought back. Supervisor Mayer noted that this would be something that should be addressed to the Senior Committee; several applications have already been received.

Assessor Jean Kelly asked if any organization in town is able to use The Levy Center facility for free. Supervisor Mayer stated that they can make an application, and it would be presented to the Board.

Senior Director Maureen Fox asked if the organizations requesting to use the bus would need to provide their own driver. Supervisor Mayer stated that would be up to the Board.

**XVIII. TRUSTEE'S COMMENTS**

ALYSSIA BENFORD: Trustee Benford expressed her thoughts and prayers go out to all the families impacted by 9/11. Even though it was 17 year ago, many still clearly remember what they were doing on that day.

KENNETH BURGESS: Trustee Burgess stated that he also was sending thoughts and prayers to all the survivors, children that have never seen their parents.

MARIPAT OLIVER: Trustee Oliver remembered that there was a mother that was pregnant and her husband perished on the plane in Pennsylvania, she later wrote a book – her child is now 17, and he never met his father. She noted that the events of that day were a very sobering day for our country.

DENNIS RAGA: Trustee Raga extended his thoughts and prayers. He also thanked Supervisor Mayer for observing the moment of silence.

**XIX. ADJOURNMENT:**

A motion was made by Trustee Benford and seconded by Trustee Burgess to adjourn the meeting at 7:45 p.m. All were in favor and the meeting was adjourned.

Respectfully submitted,

Patricia M. Stach  
DuPage Township Clerk