

# DuPage Township, Illinois

## Annual Financial Report

March 31, 2017

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**DuPage Township, Illinois**  
**March 31, 2017**

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**DuPage Township, Illinois**  
**March 31, 2017**

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## **Independent Auditor's Report**

## Independent Auditor's Report

Board of Trustees  
DuPage Township, Illinois  
Bolingbrook, Illinois

We have audited the accompanying financial statements of the governmental activities, the business-type activity, each major fund and the aggregate remaining fund information of DuPage Township, Illinois, as of and for the year ended March 31, 2017, and the related notes to the financial statements, which collectively comprise the Township's basic financial statements as listed in the table of contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activity, each major fund and the aggregate remaining fund information of DuPage Township, Illinois, as of March 31, 2017, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other Matters**

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, pension and budgetary comparison information as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the DuPage Township, Illinois' basic financial statements. The supplemental information as listed in the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The supplemental information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United

Board of Trustees  
DuPage Township, Illinois  
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States of America. In our opinion, the supplemental information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

*BKD, LLP*

Oakbrook Terrace, Illinois  
September 14, 2017

## **Management's Discussion and Analysis**



**DUPAGE TOWNSHIP**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**

**March 31, 2017**

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**General Information**

DuPage Township provides the following overview and analysis of the Township's financial operations and attached financial statements for the fiscal year ended March 31, 2017. The following discussion is presented to enable the readers to more fully understand the accompanying audited financial statements. The Township is responsible for the fair and accurate presentation of all financial information, as well as the internal controls and reporting procedures used in creating the financial statements. In management's opinion, the financial statements herewith reflect all material aspects of the Township's operations in an accurate, fair and complete manner.

The financial statements are prepared in accordance with generally accepted accounting principles (GAAP) and follow the guidelines of the Governmental Accounting Standards Board (GASB).

Since the MD&A is designed to focus on the current year's activities, resulting changes and currently known facts, please read it in conjunction with the Township's financial statements.

**Financial Highlights**

- The Township's total assets and deferred outflows of resources exceeded total liabilities and deferred inflows of resources by \$2,479,950 as of March 31, 2017. The Township has total capital or infrastructure assets net of depreciation of \$1,668,721. Of the Township's net position at the end of the year, \$863,698 was available to fund future operations. Of this amount, \$241,506 is restricted for general assistance, \$7,036 is restricted for cemetery operations and \$5,268 is restricted for employee benefits. This leaves \$609,888 as unrestricted, which includes \$80,558 within the business-type activities (Banquet Rentals).
- The Township's total net position decreased by \$55,653. Governmental activities net position decreased by \$31,801 and the business-type activities net position decreased by \$23,852, which is primarily due to increases in contractual expenses in the Banquet Rentals fund.
- At the close of the current fiscal year, the Township's governmental funds reported combined ending fund balances of \$1,574,792, an increase of \$111,335 from the prior year. Of the total combined ending fund balances, \$1,308,739 is unassigned and available for spending at the Township's discretion.

**Overview of the Financial Statements**

The financial statements have three major components: (1) government-wide financial statements, (2) fund financial statements and (3) notes to the financial statements.

Required supplementary information includes the Schedule of Funding Progress for the Illinois Municipal Retirement Fund, the Township's State retirement pension, and Schedules of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual for the Township's General Fund and major Special Revenue funds.

## DUPAGE TOWNSHIP

### MANAGEMENT'S DISCUSSION AND ANALYSIS (CONT.)

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#### Overview of the Financial Statements (Cont.)

Supplementary information includes a Schedule of Operating Revenues and Expenses – Budget and Actual for the Proprietary Fund.

#### Government-wide Financial Statements

The two main components to the government-wide financial statements are: (1) the Statement of Net Position and (2) the Statement of Activities. As discussed before, these are the two major statements that are analyzed in terms of obtaining a broad overview of the finances, value and annual operations of the Township.

The Statement of Net Position is a snapshot as of the end of the fiscal year illustrating the overall value of the Township. The total net position should be a positive number and can be equated to the Township's total net worth. From year to year, an increase or decrease in the total net position of the Township is one factor in determining the total overall financial performance.

The Statement of Activities shows the overall expenses and operating revenues for services the Township provides. Added to this are the nonoperating revenues for taxes, unrestricted investment earnings and miscellaneous items to arrive at the total increase or decrease in net position. This amount is added to the total net position at the beginning of the year, to provide the value of the total net position at the end of the year. A decrease in net position does not necessarily mean poor performance, as planned usage of cash or fund reserves will also be reflected here.

The government-wide financial statements are presented on pages 9 through 11 of this report.

Both of the government-wide financial statements may be divided into two components: governmental activities, which are operations of the Township primarily supported by tax revenues, and business-type activities, which are those operations intended to be self-supportive, which have no direct attachment to providing Township services other than their own business. All of the Township's operations, except for the Banquet Rentals, are considered to be governmental activities.

#### Fund Financial Statements

The fund financial statements provide reporting for the Township's operations at a fund level. A fund is a group of related accounts established for a specific purpose to maintain the control of resources for that purpose. The Township utilizes fund accounting that reports operations categorized by each of their purposes. There are three types of funds: governmental, proprietary and fiduciary. The Township currently has three governmental funds, one proprietary fund (Banquet Rentals Fund) and no fiduciary funds.

The focus of governmental fund financial statements is narrower than that of the Township-wide financial statements. The fund financial statements provide a more detailed look at the different operating components that comprise the government-wide financial statements. The focus at the fund level is on current operations and short-term results, whereas the government-wide reporting allows for a greater understanding of the long-term sustainability of the Township. It is useful to compare information presented for the governmental funds with similar information presented for governmental activities in the Township-wide financial statements to see how current operations reflect upon the long-range value of the Township. Reconciliations between the two types of statements are provided. The basic governmental fund financial statements can be found on pages 12 through 15 of this report.

The Township's proprietary fund is an enterprise fund, which is used to report the same functions as business-type activities in the government-wide financial statements, only in more detail. The basic proprietary fund financial statements can be found on pages 16 through 18 of this report.

## DUPAGE TOWNSHIP

### MANAGEMENT'S DISCUSSION AND ANALYSIS (CONT.)

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#### Overview of the Financial Statements (Cont.)

##### Notes to the Financial Statements

Notes to the Financial Statements provide additional information that is needed to gain a full understanding of the Township's financial operations and its reporting. The Notes to the Financial Statements can be found on pages 19 through 33 of this report.

##### Other Information

The Required Supplementary Information provides greater detail on the Township's financial operations for its major governmental funds, as well as the Schedule of Changes in the Township's Net Pension Liability and Related Ratios and Schedule of Township Contributions for the Illinois Municipal Retirement Fund. Required Supplementary Information can be found on pages 34 through 45 of this report. The additional financial schedules provide information valuable in understanding nonmajor funds.

#### Government-wide Financial Analysis

##### CONDENSED STATEMENTS OF NET POSITION

	<u>Governmental Activities</u>		<u>Business-type Activities</u>	
	<u>March 31,</u>		<u>March 31,</u>	
	<u>2017</u>	<u>2016</u>	<u>2017</u>	<u>2016</u>
Current assets	\$ 3,862,374	\$ 3,747,910	\$ 115,883	\$ 138,535
Capital assets, net	1,668,721	1,835,556		
Deferred outflows of resources	222,477	208,844		
Total assets and deferred outflows	<u>5,753,572</u>	<u>5,792,310</u>	<u>115,883</u>	<u>138,535</u>
Current liabilities	46,291	48,123	35,325	34,125
Noncurrent liabilities	929,377	922,123		
Deferred inflows of resources	2,378,512	2,390,871		
Total liabilities and deferred inflows	<u>3,354,180</u>	<u>3,361,117</u>	<u>35,325</u>	<u>34,125</u>
Net position				
Net investment in capital assets	1,616,252	1,769,009		
Restricted	253,810	217,857		
Unrestricted	529,330	444,327	80,558	104,410
Total net position	<u>\$ 2,399,392</u>	<u>\$ 2,431,193</u>	<u>\$ 80,558</u>	<u>\$ 104,410</u>

The largest components of the current assets are cash and receivables. Receivables at March 31, 2017, consist of 2016 property taxes levied as of January 1, 2017, but not collected as of March 31, 2017. All receivables on the Statement of Net Position are included in governmental activities. Capital assets are included within governmental activities, and consist of the total value of land, buildings, improvements, equipment and vehicles reported net of

## DUPAGE TOWNSHIP

### MANAGEMENT'S DISCUSSION AND ANALYSIS (CONT.)

#### Overview of the Financial Statements (Cont.)

accumulated depreciation. The largest component of the total liabilities and deferred inflows of governmental is the unavailable property tax revenue, which equals the receivable balance. The taxes are levied with the intention of funding next year's activities; therefore, all revenue is deferred on the Statement of Net Position at March 31. All unavailable property tax revenue on the Statement of Net Position is included as governmental activities.

The largest portion of the Township's net position reflects its investment in capital assets. The remaining amount represents the amount of funds the Township would have if all revenues were collected and all other obligations of the Township were satisfied. As mentioned earlier, this amount is partially restricted for general assistance and highways and streets, with the remainder unrestricted.

#### CONDENSED STATEMENTS OF ACTIVITIES

	<u>Governmental Activities</u>		<u>Business-type Activities</u>	
	<u>Year Ended</u>		<u>Year Ended</u>	
	<u>March 31,</u>		<u>March 31,</u>	
	<u>2017</u>	<u>2016</u>	<u>2017</u>	<u>2016</u>
Revenues and transfers				
Program revenues				
Charges for services	\$ 17,102	\$ 33,788	\$ 165,094	\$ 147,850
Grants	1,003	976		
General revenues				
Taxes	2,384,874	2,356,173		
Unrestricted investment earnings	7,732	2,363	497	100
Miscellaneous	318	3,354		
Transfers	26,997	15,928	(26,997)	(15,928)
Total revenues and transfers	2,438,026	2,412,582	138,594	132,022
Expenses				
General government	2,202,706	2,491,591		
Health and welfare	265,271	225,954		
Interest on long-term debt	1,850	2,251		
Banquet rentals			162,446	126,104
Total expenses	2,469,827	2,719,796	162,446	126,104
Change in net position	(31,801)	(307,214)	(23,852)	5,918
Net position - beginning	2,431,193	2,738,407	104,410	98,492
Net position - ending	\$ 2,399,392	\$ 2,431,193	\$ 80,558	\$ 104,410

Within general government expense is depreciation of \$181,039 and \$175,810 for the years ended March 31, 2017 and 2016, respectively.

## DUPAGE TOWNSHIP

### MANAGEMENT'S DISCUSSION AND ANALYSIS (CONT.)

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#### Financial Analysis of the Government's Funds

**General Town Fund** – The General Town Fund's revenues were budgeted at \$2,153,068, and the Fund's actual experience fell short of that by \$32,989. Actual 2017 revenues of \$2,120,079 represent a decrease of \$12,252 from 2016 revenues. The General Town Fund's actual expenditures, budgeted at \$2,153,068, were under budget by \$91,917, primarily due to cost savings within assessor's division and various social service departments.

**General Assistance Fund** – The General Assistance Fund's revenues were budgeted at \$291,393, and the Fund's actual experience fell short of that amount by \$464. Actual 2017 revenues of \$290,929 were an increase of \$26,612 from 2016 revenues. The General Assistance Fund's actual expenditures, budgeted at \$360,375, were under budget by \$95,104, primarily due to cost savings in Home Relief contractual services. This was due to the unpredictability of the number of clients requiring general assistance.

The Township has one enterprise fund:

**Banquet Rentals Fund** – The Banquet Rentals Fund's revenues were budgeted at \$161,200, and the Fund's operations came in over that number by \$3,894. Actual 2017 revenues of \$165,094, represents an increase of \$17,244 from 2016 revenues. This increase was mainly due to increased demand for banquet rentals and related fee revenue. The Banquet Rentals Fund's expenses, budgeted at \$161,200, were over budget by \$1,246 mainly due to bus rental fees required for senior trip activities and an increase in utilities expenses.

**Capital Assets** – The Township's investment in capital assets as of March 31, 2017, amounts to \$1,668,721 (net of accumulated depreciation). This investment in capital assets includes land, buildings, improvements, equipment, furniture and fixtures, vehicles and office equipment. The total decrease in the Township's investment in capital assets for the current fiscal year was 8.6%, as current year depreciation expense (\$181,039) exceeded current year additions (\$14,204). Additional information on capital assets can be found in Note 3 on page 25.

**Long-Term Debt** – The Township borrowed \$100,000 during fiscal year 2014 for renovations at the Levy Center. This loan is secured by a cash account and all payments are to be made from the Banquet Rentals Fund. The balance outstanding as of March 31, 2017, for the above debt is \$52,469. Additional information on long-term debt can be found in Note 5 on page 26.

#### Requests for Information

This financial report is designed to provide a general overview of the financial operations of DuPage Township. Questions concerning any of the information in this report or requests for additional information should be sent to the Township Supervisor, 241 Canterbury Lane, Bolingbrook, Illinois 60440-2834.

## **Basic Financial Statements**

**DuPage Township, Illinois**  
**Statement of Net Position**  
**March 31, 2017**

	<b>Governmental Activities</b>	<b>Business-type Activity</b>	<b>Total</b>
<b>Assets</b>			
<b>Current Assets</b>			
Cash	\$ 1,477,240	\$ 102,085	\$ 1,579,325
Cash - restricted for loan collateral	100,091	-	100,091
Property tax receivable, net	2,272,800	-	2,272,800
Inventory	5,068	13,798	18,866
Prepaid items	7,175	-	7,175
Total current assets	<u>3,862,374</u>	<u>115,883</u>	<u>3,978,257</u>
Capital assets, net of accumulated depreciation	<u>1,668,721</u>	<u>-</u>	<u>1,668,721</u>
Total assets	<u>5,531,095</u>	<u>115,883</u>	<u>5,646,978</u>
<b>Deferred Outflows of Resources</b>			
Outflows related to pensions	<u>222,477</u>	<u>-</u>	<u>222,477</u>
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Accounts payable	4,687	-	4,687
Senior trip deposits	10,095	-	10,095
Accrued compensated absences	17,013	-	17,013
Unearned revenue	-	35,325	35,325
Note and loan payable	14,496	-	14,496
Total current liabilities	<u>46,291</u>	<u>35,325</u>	<u>81,616</u>
<b>Noncurrent Liabilities</b>			
Net pension liability	891,404	-	891,404
Note and loan payable	37,973	-	37,973
Total noncurrent liabilities	<u>929,377</u>	<u>-</u>	<u>929,377</u>
Total liabilities	<u>975,668</u>	<u>35,325</u>	<u>1,010,993</u>
<b>Deferred Inflows of Resources</b>			
Inflows related to pensions	105,712	-	105,712
Inflows related to property taxes	2,272,800	-	2,272,800
Total deferred inflows of resources	<u>2,378,512</u>	<u>-</u>	<u>2,378,512</u>
<b>Net Position</b>			
Net investment in capital assets	1,616,252	-	1,616,252
Restricted for general assistance	241,506	-	241,506
Restricted for cemetery operations	7,036	-	7,036
Restricted for employee benefits	5,268	-	5,268
Unrestricted	529,330	80,558	609,888
Total net position	<u>\$ 2,399,392</u>	<u>\$ 80,558</u>	<u>\$ 2,479,950</u>

**DuPage Township, Illinois**  
**Statement of Activities**  
**Year Ended March 31, 2017**

<b>Function/Programs</b>	<b>Expenses</b>	<b>Program Revenues</b>	
		<b>Charges for Services</b>	<b>Operating Grants and Contributions</b>
<b>Primary Government</b>			
Governmental activities			
General government	\$ 2,202,706	\$ 17,102	\$ 1,003
Health and welfare	265,271	-	-
Interest on long-term debt	1,850	-	-
Total governmental activities	2,469,827	17,102	1,003
Business-type activity			
Banquet rentals	162,446	165,094	-
Total primary government	<u>\$ 2,632,273</u>	<u>\$ 182,196</u>	<u>\$ 1,003</u>

**General Revenues**

Taxes  
Property  
Replacement  
Unrestricted investment earnings  
Miscellaneous  
Interfund transfers  
Total general revenues and transfers

**Change in Net Position**

**Net Position, Beginning**

**Net Position, Ending**



**Net (Expense) Revenue and  
Changes in Net Position**

<b>Governmental Activities</b>	<b>Business-type Activity</b>	<b>Total</b>
\$ (2,184,601)	\$ -	\$ (2,184,601)
(265,271)	-	(265,271)
<u>(1,850)</u>	<u>-</u>	<u>(1,850)</u>
(2,451,722)	-	(2,451,722)
<u>-</u>	<u>2,648</u>	<u>2,648</u>
<u>(2,451,722)</u>	<u>2,648</u>	<u>(2,449,074)</u>
2,272,320	-	2,272,320
112,554	-	112,554
7,732	497	8,229
318	-	318
<u>26,997</u>	<u>(26,997)</u>	<u>-</u>
<u>2,419,921</u>	<u>(26,500)</u>	<u>2,393,421</u>
(31,801)	(23,852)	(55,653)
<u>2,431,193</u>	<u>104,410</u>	<u>2,535,603</u>
<u>\$ 2,399,392</u>	<u>\$ 80,558</u>	<u>\$ 2,479,950</u>

**DuPage Township, Illinois**  
**Governmental Funds**  
**Balance Sheet**  
**March 31, 2017**

	<b>General Town</b>	<b>General Assistance</b>	<b>Nonmajor Governmental Fund</b>	<b>Total Governmental Funds</b>
<b>Assets</b>				
Cash	\$ 1,228,698	\$ 241,506	\$ 7,036	\$ 1,477,240
Cash - restricted for loan collateral	100,091	-	-	100,091
Property taxes receivable, net of allowance for uncollectible amounts	1,982,300	290,500	-	2,272,800
Gift card inventory	5,068	-	-	5,068
Prepaid expenditures	7,175	-	-	7,175
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
Total assets	<u>\$ 3,323,332</u>	<u>\$ 532,006</u>	<u>\$ 7,036</u>	<u>\$ 3,862,374</u>
<b>Liabilities</b>				
Accounts payable	\$ 4,687	\$ -	\$ -	\$ 4,687
Senior trip deposits	10,095	-	-	10,095
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
Total liabilities	<u>14,782</u>	<u>-</u>	<u>-</u>	<u>14,782</u>
<b>Deferred Inflows of Resources</b>				
Unavailable revenue - property taxes	<u>1,982,300</u>	<u>290,500</u>	<u>-</u>	<u>2,272,800</u>
<b>Fund Balances</b>				
Nonspendable				
Gift card inventory	5,068	-	-	5,068
Prepaid expenditures	7,175	-	-	7,175
Restricted for				
General assistance	-	241,506	-	241,506
Cemetery operations	-	-	7,036	7,036
Employee benefits	5,268	-	-	5,268
Unassigned	1,308,739	-	-	1,308,739
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
Total fund balances	<u>1,326,250</u>	<u>241,506</u>	<u>7,036</u>	<u>1,574,792</u>
Total liabilities, deferred inflows of resources and fund balances	<u>\$ 3,323,332</u>	<u>\$ 532,006</u>	<u>\$ 7,036</u>	<u>\$ 3,862,374</u>

**DuPage Township, Illinois**  
**Reconciliation of Balance Sheet – Governmental Funds**  
**to the Statement of Net Position**  
**March 31, 2017**

<b>Total Fund Balances - Governmental Funds</b>	<b>\$ 1,574,792</b>
Amounts reported for governmental activities in the statement of net position are different because	
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the governmental funds balance sheet.	1,668,721
Some items reported in the statement of net position do not provide or require the use of current financial resources and, therefore, are not reported in governmental funds. These activities consist of	
Deferred outflows of resources related to pensions	222,477
Deferred inflows of resources related to pensions	(105,712)
Note and loan payable	(52,469)
Net pension liability	(891,404)
Compensated absences	(17,013)
<b>Net Position of Governmental Activities</b>	<b><u><u>\$ 2,399,392</u></u></b>

**DuPage Township, Illinois**  
**Governmental Funds**  
**Statement of Revenues, Expenditures and Changes in**  
**Fund Balances – Governmental Funds**  
**Year Ended March 31, 2017**

	General Town	General Assistance	Nonmajor Governmental Fund	Total Governmental Funds
<b>Revenues</b>				
Property taxes	\$ 1,982,599	\$ 289,721	\$ -	\$ 2,272,320
Replacement taxes	112,554	-	-	112,554
Food pantry	2,355	-	-	2,355
Levy memberships and senior programs	14,747	-	-	14,747
Grants	1,003	-	-	1,003
Interest income	6,503	1,208	21	7,732
Miscellaneous revenue	318	-	-	318
	<u>2,120,079</u>	<u>290,929</u>	<u>21</u>	<u>2,411,029</u>
<b>Expenditures</b>				
Current				
Administration	871,114	119,551	269	990,934
Assessor division	360,037	-	-	360,037
Youth services	84,670	-	-	84,670
Senior programming	263,097	-	-	263,097
Social services	91,875	-	-	91,875
Levy senior center	58,595	-	-	58,595
Road maintenance	198,497	-	-	198,497
Food pantry	117,338	-	-	117,338
Home relief	-	145,720	-	145,720
Debt service				
Principal	14,078	-	-	14,078
Interest	1,850	-	-	1,850
	<u>2,061,151</u>	<u>265,271</u>	<u>269</u>	<u>2,326,691</u>
<b>Excess (Deficit) of Revenues Over Expenditures</b>	<u>58,928</u>	<u>25,658</u>	<u>(248)</u>	<u>84,338</u>
<b>Other Financing Sources (Uses)</b>				
Transfer in	18,178	13,400	-	31,578
Transfer out	(3,768)	-	(813)	(4,581)
Total other financing sources (uses)	<u>14,410</u>	<u>13,400</u>	<u>(813)</u>	<u>26,997</u>
<b>Net Change in Fund Balance</b>	73,338	39,058	(1,061)	111,335
<b>Fund Balances, Beginning</b>	<u>1,252,912</u>	<u>202,448</u>	<u>8,097</u>	<u>1,463,457</u>
<b>Fund Balances, Ending</b>	<u>\$ 1,326,250</u>	<u>\$ 241,506</u>	<u>\$ 7,036</u>	<u>\$ 1,574,792</u>

**DuPage Township, Illinois**  
**Reconciliation of Statement of Revenues,**  
**Expenditures and Changes in Fund Balances –**  
**Governmental Funds to the Statement of Activities**  
**Year Ended March 31, 2017**

<b>Net Change in Fund Balance - Total Governmental Funds</b>	\$ 111,335
<p>Amounts reported for governmental activities in the statement of activities are different because</p>	
<p>Governmental funds report capital outlays as expenditures. However, in the Statement of Activities, the costs of these assets are allocated over the estimated useful lives and reported as depreciation expense. This is the amount by which depreciation expense (\$181,039) exceeds capital asset additions (\$14,204) in the current period.</p>	(166,835)
<p>Repayment of principal is an expenditure in the governmental funds, but the repayments reduce long-term liabilities in the statement of net position.</p>	14,078
<p>Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds. These activities consist of</p>	
<p>Increase in deferred outflows related to pensions</p>	13,633
<p>Decrease in deferred inflows related to pensions</p>	17,159
<p>Decrease in compensated absences</p>	576
<p>Increase in net pension liability</p>	(21,747)
	(21,747)
<b>Change in Net Position of Governmental Activities</b>	<b>\$ (31,801)</b>

**DuPage Township, Illinois**  
**Proprietary Fund**  
**Banquet Rentals**  
**Statement of Net Position**  
**March 31, 2017**

**Assets**

**Current Assets**

Cash	\$ 102,085
Inventory	<u>13,798</u>
Total current assets	115,883

**Liabilities**

**Current Liabilities**

Unearned revenue - rental deposits	<u>35,325</u>
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**Net Position**

Unrestricted	<u><u>\$ 80,558</u></u>
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**DuPage Township, Illinois**  
**Proprietary Fund**  
**Banquet Rentals**  
**Statement of Revenues, Expenses and Change in Net Position**  
**Year Ended March 31, 2017**

<b>Operating Revenues</b>	
Banquet receipts and caterer fees	\$ 63,532
Bar fees	97,836
Other	<u>3,726</u>
Total operating revenues	<u>165,094</u>
 <b>Operating Expenses</b>	
Personnel services	53,514
Contractual services	71,404
Commodities	<u>37,528</u>
Total operating expenses	<u>162,446</u>
 <b>Operating Income</b>	 2,648
 <b>Nonoperating Revenue - Interest</b>	 <u>497</u>
 <b>Income Before Transfer Out</b>	 3,145
 <b>Transfers Out</b>	 <u>(26,997)</u>
 <b>Change in Net Position</b>	 (23,852)
 <b>Net Position, Beginning</b>	 <u>104,410</u>
 <b>Net Position, Ending</b>	 <u><u>\$ 80,558</u></u>

**DuPage Township, Illinois**  
**Proprietary Fund**  
**Banquet Rentals**  
**Statement of Cash Flows**  
**Year Ended March 31, 2017**

<b>Operating Activities</b>	
Receipts from customers and users	\$ 166,294
Payments to suppliers	(106,531)
Payments to employees	<u>(53,514)</u>
Net cash provided by operating activities	<u>6,249</u>
 <b>Noncapital and Related Financing Activities</b>	
Transfers out	(26,997)
Change in interfund receivable	<u>11,069</u>
Net cash used in noncapital and related financing activities	<u>(15,928)</u>
 <b>Investing Activities</b>	
Interest income	<u>497</u>
<b>Net Change in Cash</b>	(9,182)
<b>Cash, Beginning</b>	<u>111,267</u>
<b>Cash, Ending</b>	<u><u>\$ 102,085</u></u>
 <b>Reconciliation of Operating Income to Net Cash Provided by Operating Activities</b>	
Operating income	\$ 2,648
Items not requiring cash	
Decrease in inventory	2,401
Increase in unearned revenue - rental deposits	<u>1,200</u>
<b>Net Cash Provided by Operating Activities</b>	<u><u>\$ 6,249</u></u>



**DuPage Township, Illinois**  
**Notes to Financial Statements**  
**March 31, 2017**

**Note 1: Summary of Significant Accounting Policies**

***Reporting Entity***

DuPage Township (Township) was incorporated on April 4, 1850, and is duly organized and existing under the provisions of the laws of the State of Illinois, and is operating under the provisions of the Township Code of the State of Illinois. The Township is governed by an elected Board of a Township Supervisor and four Township Trustees. The Township includes all funds of its governmental operations and its component units based on financial accountability. Financial accountability includes appointment of the organization's governing body, imposition of will and fiscal dependency. Based on these criteria, no other governmental organization are included in this report.

The accounting policies and financial statements of DuPage Township conform to accounting principles generally accepted in the United States of America as applicable to governments. Following is a summary of the more significant policies.

***Government-wide and Fund Financial Statements***

The government-wide financial statements (*i.e.*, the statement of net position and the statement of activities) report information on all activities of the primary government. The effect of interfund activity has been removed from these statements. Governmental activities, which are normally supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for services.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include: (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services or privileges provided by a given function or segment and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported as general revenues. Separate financial statements are provided for the governmental funds. Major individual governmental funds are reported as separate columns in the fund financial statements.

The Township reports the following major governmental funds:

The **General Town Fund** is the general operating fund of the Township. It is used to account for all financial resources of the general government, except those required to be accounted for in another fund.

The **General Assistance Fund's** resources help to provide financial assistance to Township residents who meet certain need-based requirements.

**DuPage Township, Illinois**  
**Notes to Financial Statements**  
**March 31, 2017**

The Township reports the following major proprietary fund:

The **Banquet Rentals Fund** accounts for the banquet facility rental operations that take place in the Levy building. All activities necessary to provide such services are accounted for in this fund including, but not limited to, administration and operations.

***Measurement Focus, Basis of Accounting and Financial Statement Presentation***

The government-wide and proprietary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned, and expenses are recorded when a liability is incurred, regardless of the timing of the related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Government fund financial statements are reported using the flow of current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when susceptible to accrual (when they are “measurable and available”). “Measurable” means the amount of the transaction can be determined, and “available” means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The government considers all revenues available if they are collected within 60 days after year end. Expenditures are recorded when the related fund liability is incurred, as under accrual accounting. However, debt service expenditures as well as expenditures related to compensated absences and claims and judgments, are recorded only when the payment is due.

Property taxes and interest earned are susceptible to accrual. Replacement income tax collected and held by the State of Illinois at year end on behalf of the Township is also recognized as revenue. Other receipts become measurable and available when cash is received and are recognized at that time.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services, and producing and delivering goods, in connection with a proprietary fund’s principal ongoing operations. The principal operating revenues of the enterprise fund are charges to customers for sales and services, administrative expenses and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

***Use of Estimates***

Management has made a number of estimates and assumptions relating to the reporting of assets, deferred outflows of resources, liabilities and deferred inflows of resources to prepare these financial statements in conformity with GAAP. Actual results could differ from those estimates.

**DuPage Township, Illinois**  
**Notes to Financial Statements**  
**March 31, 2017**

***Deposits and Investments***

Statutes authorize the Township to invest in the following:

- Bonds, notes, certificates of indebtedness, treasury bills or other securities which are guaranteed by the full faith and credit of the United States as to principal and interest.
- Bonds, notes, debentures or similar obligations of the United States of America or its agencies.
- Savings accounts, certificates of deposit, time accounts or other investments constituting direct obligations of a bank as defined by the *Illinois Banking Act*.
- Securities legally issuable by savings and loan associations incorporated under the laws of any state of the United States of America. Share accounts and share certificates of a credit union chartered under the laws of the State of Illinois or United States of America, provided the principal office of the credit union is located within the State of Illinois. Short-term discount obligations of the Federal National Mortgage Association (FNMA). Investments may be made only in financial institutions which are insured by either the Federal Deposit Insurance Corporation or other applicable law for credit unions.
- Short-term obligations (maturing within 180 days of date of purchase) of corporations with assets exceeding five hundred million dollars (\$500,000,000). Such obligations must be rated, at the time of purchase, at one of the three highest classifications established by at least two standard rating services. This type of obligation is limited to one-third of the Township's funds available for investment, and cannot exceed 10% of the corporation's outstanding obligations.
- Money market mutual funds, registered under the *Investment Company Act of 1940*, which invest only in bonds, notes, certificates of indebtedness, treasury bills and other securities which are guaranteed by the full faith and credit of the United States of America as to principal and interest and agrees to repurchase such obligations.
- Repurchase agreements of government securities subject to the *Government Securities Act of 1986*.

Investments with maturities of one year or more from the date of purchase are stated at fair value based on quoted market prices. Investments with maturities of one year or less from the date of purchase and nonnegotiable certificates of deposit are stated at amortized cost. Investment income has been allocated to each fund based on investments held by the fund.

***Inventories and Prepaid Items***

Inventories in the proprietary fund consist of liquor, beer and wine, and are valued at cost, which approximates market, using the first-in, first-out (FIFO) method. Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements when consumed rather than when purchased.

**DuPage Township, Illinois**  
**Notes to Financial Statements**  
**March 31, 2017**

***Interfund Receivables and Payables***

Transactions between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either “interfund receivables/payables” (the current portion of interfund loans) or “advances to/from other funds” (the noncurrent portion of interfund loans).

***Capital Assets***

Capital assets, which include property, plant and equipment and infrastructure assets, are reported in the government-wide financial statements. The Township defines capital assets as assets with an initial cost of more than \$1,000 and an estimated useful life in excess of two years. Such assets are recorded at historical cost, or estimated historical cost if purchased or constructed. Donated capital assets are recorded at their estimated fair value at the date of donation.

The cost of normal maintenance and repairs that do not add to the value of the assets, or materially extend assets’ lives, are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of governmental activities is not capitalized.

Property, plant and equipment of the primary government are depreciated using the straight-line method, over the following estimated useful lives:

Buildings and building improvements	40 years
Land improvements	25 years
Road equipment	10 years
Furniture and fixtures	7 years
Office equipment	5 years
Vehicles	7 years

***Deferred Inflows/Outflows of Resources***

The Township reports deferred outflows of resources on its statement of net position. Deferred outflows of resources represent a consumption of net position that applies to a future reporting period(s) and so will not be recognized as an outflow of resources (expense/expenditure/reduction of liability) until then. The Township has one item that qualifies for reporting in this category, the outflows related to pensions, which represents pension items that will be recognized in future periods.

The Township also reports deferred inflows of resources on its statement of net position and fund statements. Deferred inflows of resources represent an acquisition of net position that applies to a future reporting period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The Township has two items that qualify for reporting in this category in the

**DuPage Township, Illinois**  
**Notes to Financial Statements**  
**March 31, 2017**

government-wide statements, deferred inflows related to property taxes levied in 2016 but are levied for 2017 and deferred inflows related to pensions, which represents pension items that will be recognized in future periods. In the funds statements, deferred inflows of resources are reported for unavailable property taxes.

***Compensated Absences***

The Township accrues accumulated unpaid vacation when earned by the employee. Township employees are entitled to paid vacation based on length of service. Such vacation must be used by March 31 of each fiscal year unless an extension has been approved by management.

***Fund Equity***

In the fund financial statements, governmental funds report nonspendable fund balance for amounts that are either not in spendable form or legally or contractually required to be maintained intact. Restrictions of fund balance are reported for amounts constrained by legal restrictions from outside parties for use for a specific purpose, or externally imposed by outside entities. Committed fund balance, if any, is constrained by formal actions of the board, which is considered the Township's highest level of decision making authority. Formal actions include resolutions and ordinances approved by the board. Once adopted, the limitation on use remains in place until a similar action is taken to remove or revise the limitation. Assigned fund balance, if any, represents amounts constrained by the Township's intent to use them for a specific purpose. Any residual fund balance of the General Fund is reported as unassigned.

The Township's flow of funds assumption prescribes that the funds with the highest level of constraint are expended first. If restricted or unrestricted funds are available for spending, the restricted funds are spent first. Additionally, if different levels of unrestricted funds are available for spending, the Township considers committed funds to be expended first followed by assigned and then unassigned funds.

***Property Taxes***

Property taxes are based on the assessed valuation of the Township's real property as equalized by the State of Illinois. The equalized assessed valuation of real property totaled \$2,887,599,632 for the levy year 2016. The allowance for uncollectible taxes has been stated at .36% of the tax levy to reflect actual experience.

Property taxes for 2016 attach as an enforceable lien on January 1, 2016, on property values assessed as of the same date. Taxes are levied by December of the subsequent fiscal year (by passage of a Tax Levy Ordinance). Tax bills are prepared by the County and are payable in two installments on or about June 1, 2017 and September 1, 2017. The County collects such taxes and remits them periodically. The 2016 taxes are intended to finance the 2017-2018 fiscal year and are not considered available for current operations and are, therefore, presented as a receivable and deferred inflows of resources in both the funds statements, because of lack of availability and the government-wide statements to match the period for which they were levied. The 2017 tax levy has not been recorded as a receivable at March 31, 2017, even though the tax attached as a lien on

**DuPage Township, Illinois**  
**Notes to Financial Statements**  
**March 31, 2017**

property as of January 1, 2017. The tax will not be levied until December 2017 and, accordingly, is not considered to be an enforceable legal claim at March 31, 2017.

***Pensions***

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Illinois Municipal Retirement Fund agent multiple-employer defined benefit plan (IMRF) and additions to/deductions from IMRF's fiduciary net position have been determined on the same basis as they are reported by IMRF. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

**Note 2: Deposits and Investments**

At year end, the Township had all of its cash in interest-bearing checking accounts. The carrying amount of deposits was \$1,679,416, and the bank balance was \$1,796,431. As of March 31, 2017, all balances are fully insured or collateralized with securities held by a third party bank in the Township's name.

***Interest Rate Risk***

This is the risk that changes in the market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The Township does not have a formal investment policy regarding interest rate risk. However, the Township does not have any deposits subject to interest rate risk.

***Credit Risk***

Generally, credit risk is the risk that an issuer of a debt type instrument will not fulfill its obligation to the holder of the investment. This is measured by assignment of a rating by a nationally recognized rating organization. The Township's deposits are not subject to credit risk.

***Custodial Credit Risk***

For deposits, this is the risk that, in the event of a bank failure, a government will not be able to recover its deposits. In accordance with its investment policy, all Township deposits with financial institutions are to be fully insured or collateralized.

**DuPage Township, Illinois**  
**Notes to Financial Statements**  
**March 31, 2017**

**Note 3: Capital Assets**

Capital asset activity for the year ended March 31, 2017, was as follows:

	<u>Beginning Balances</u>	<u>Increases</u>	<u>Decrease</u>	<u>Ending Balance</u>
<b>Governmental Activities</b>				
Capital assets not being depreciated				
Land	\$ 210,000	\$ -	\$ -	\$ 210,000
Capital assets being depreciated				
Buildings and building improvements	3,275,654	8,835	-	3,284,489
Land improvements	548,258	-	-	548,258
Road equipment	266,498	-	-	266,498
Furniture and equipment	379,114	5,369	-	384,483
Vehicles	280,160	-	-	280,160
Total capital assets being depreciated	<u>4,749,684</u>	<u>14,204</u>	<u>-</u>	<u>4,763,888</u>
Less accumulated depreciation for				
Buildings and building improvements	2,053,542	131,301	-	2,184,843
Land improvements	267,068	21,930	-	288,998
Road equipment	223,469	6,338	-	229,807
Furniture and equipment	365,064	7,902	-	372,966
Vehicles	214,985	13,568	-	228,553
Total accumulated depreciation	<u>3,124,128</u>	<u>181,039</u>	<u>-</u>	<u>3,305,167</u>
Total capital assets being depreciated, net	<u>1,625,556</u>	<u>(166,835)</u>	<u>-</u>	<u>1,458,721</u>
<b>Governmental Activities</b>				
<b>Capital Assets, Net</b>	<u>\$ 1,835,556</u>	<u>\$ (166,835)</u>	<u>\$ -</u>	<u>\$ 1,668,721</u>

Depreciation expense was charged to governmental activities as follows:

<b>Governmental Activities</b>	
General government	<u>\$ 181,039</u>

**Note 4: Risk Management**

The Township is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; illnesses of employees and natural disasters. These risks are covered by commercial insurance purchased from independent third parties. Settled claims from these risks have not exceeded commercial insurance coverage for the past three years.

**DuPage Township, Illinois**  
**Notes to Financial Statements**  
**March 31, 2017**

**Note 5: Long-Term Obligations – Governmental Activities**

Term loan, dated September 13, 2013, in the amount of \$100,000. Payable in semi-annual installments of \$7,964 including interest at 2.93% with a final payment due September 13, 2020. Funds are transferred from the Banquet Fund to the General Fund to provide principal and interest requirements. For fiscal year 2017, the transfer amount was \$15,928. This loan is secured by one of the Township’s cash accounts that is held at the lending institution. That account balance is presented as restricted cash in the financial statements.

During the year ended March 31, 2017, the following changes occurred in long-term obligations:

	<b>Balance April 1, 2016</b>	<b>Additions</b>	<b>Reduction</b>	<b>Balance March 31, 2017</b>	<b>Current Portion</b>
Term loan payable	\$ 66,547	\$ -	\$ 14,078	\$ 52,469	\$ 14,496
Compensated absences	17,589	17,013	17,589	17,013	17,013
	<u>\$ 84,136</u>	<u>\$ 17,013</u>	<u>\$ 31,667</u>	<u>\$ 69,482</u>	<u>\$ 31,509</u>

Future maturities for the term loan are as follows:

<b>Fiscal Year March 31</b>	<b>Amount</b>
2018	\$ 14,496
2019	14,924
2020	15,264
2021	7,785
	<u>\$ 52,469</u>

**Note 6: Defined Benefit Pension Plan**

***Plan Description***

The Township’s agent multiple-employer defined pension plan for Regular employees provides retirement and disability benefits, postemployment increases and death benefits to plan members and beneficiaries. The Township’s plan is administered by the Illinois Municipal Retirement Fund (IMRF), an agent multiple-employer public employee retirement system. Benefit provisions are established by statute and may only be changed by the General Assembly of the State of Illinois. IMRF issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained on-line at [www.imrf.org](http://www.imrf.org).



**DuPage Township, Illinois**  
**Notes to Financial Statements**  
**March 31, 2017**

***Benefits Provided***

All employees hired in positions that meet or exceed the prescribed annual hourly standard must be enrolled in IMRF as participating members.

Employees hired before January 1, 2011, are eligible for Tier 1 benefits. Tier 1 employees are vested for pension benefits when they have at least 8 years of qualifying service credit. Tier 1 employees who retire at age 55 (at reduced benefits) or after age 60 (at full benefits) with 8 years of service are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to 1-2/3% of the final rate of earnings for the first 15 years of service credit, plus 2% for each year of service credit after 15 years to a maximum of 75% of their final rate of earnings. Final rate of earnings is the highest total earnings during any consecutive 48 months within the last 10 years of service, divided by 48. Under Tier 1, the pension is increased by 3% of the original amount on January 1 every year after retirement.

Employees hired on or after January 1, 2011, are eligible for Tier 2 benefits. For Tier 2 employees, pension benefits vest after 10 years of service. Participating employees who retire at age 62 (at reduced benefits) or after age 67 (at full benefits) with 10 years of service are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to 1-2/3% of the final rate of earnings for the first 15 years of service credit, plus 2% for each year of service credit after 15 years to a maximum of 75% of their final rate of earnings. Final rate of earnings is the highest total earnings during any 96 consecutive months within the last 10 years of service, divided by 96. Under Tier 2, the pension is increased on January 1 every year after retirement, upon reaching age 67, by the lesser of 3% of the original pension amount or 1/2 of the increase in the Consumer Price Index of the original pension amount.

***Employees Covered by Benefit Terms***

As of December 31, 2016, the measurement date for the net pension liability, the following employees were covered by the benefit terms:

Retirees and beneficiaries currently receiving benefits	15
Terminated employees entitled to but not yet receiving benefits	8
Active members	23
	46
	46

***Contributions***

As set by statute, the Township plan members are required to contribute 4.5% of their annual covered salary. The statute requires employers to contribute the amount necessary, in addition to member contributions, to finance the retirement coverage of its own employees. The Township's annual contribution rate for calendar 2016 was 11.21%. For the year ended March 31, 2017, the Township contributed \$122,638 to the plan. The Township also contributes for disability benefits, death benefits and supplemental retirement benefits, all of which are pooled at the IMRF level.

**DuPage Township, Illinois**  
**Notes to Financial Statements**  
**March 31, 2017**

Contribution rates for disability and death benefits are set by IMRF's Board of Trustees, while the supplemental retirement benefits rate is set by statute.

**Investments**

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense, and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return to the target asset allocation percentage and adding expected inflation. The target allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table:

<b>Asset Class</b>	<b>Portfolio Target Percentage</b>	<b>Long-Term Expected Real Rate of Return</b>
Domestic equities	38%	6.85%
International equities	17%	6.75%
Fixed income	27%	3.00%
Alternatives	9%	2.65 - 7.35%
Real estate	8%	5.75%
Short-term	1%	2.25%
	<u>100%</u>	

**Net Pension Liability**

The Township's net pension liability at March 31, 2017, was measured as of December 31, 2016, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The net pension liability as of March 31, 2017, is \$ 891,404.

**Actuarial Assumptions**

The following are the methods and assumptions used to determine the net pension liability as of December 31, 2016:

Actuarial valuation date	December 31, 2016
Measurement date	December 31, 2016
Actuarial cost method	Entry-age normal

**DuPage Township, Illinois**  
**Notes to Financial Statements**  
**March 31, 2017**

Assumptions	
Inflation	2.75%
Salary increases	3.75% to 14.50%, including inflation
Investment rate of return	7.50%
Asset valuation method	Market value of assets

Retirement age is based on Experienced-Based Table of Rates, specific to the type of eligibility condition, last updated for the 2014 valuation according to an experience study from years 2011 to 2013.

For nondisabled retirees, an IMRF-specific mortality table was used with fully generational projection scale MP-2014 (base year 2012). The IMRF-specific rates were developed from the RP-2014 Blue Collar Health Annuitant Mortality Table with adjustments to match current IMRF experience. For disabled retirees, an IMRF-specific mortality table was used with fully generational projection scale MP-2014 (base year 2012). The IMRF-specific rates were developed from the RP-2014 Disabled Retirees Mortality Table, applying the same adjustments that were applied for nondisabled lives. For active members, an IMRF-specific mortality table was used with fully generational projection scale MP-2014 (base year 2012). The IMRF-specific rates were developed from the RP-2014 Employee Mortality Table with adjustments to match current IMRF experience.

***Discount Rate***

The discount rate used to measure the total pension liability was 7.50% (7.46% in the prior year). The projection of cash flows used to determine the discount rate assumed that the plan members' contributions will be made at the current contribution rate, and that employer contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

**DuPage Township, Illinois**  
**Notes to Financial Statements**  
**March 31, 2017**

***Changes in Net Pension Liability***

	<b>Total Pension Liability (a)</b>	<b>Plan Fiduciary Net Position (b)</b>	<b>Net Pension Liability (a)-(b)</b>
Balance, beginning of year	\$ 3,742,995	\$ 2,873,338	\$ 869,657
Changes for the year			
Service cost	106,179	-	106,179
Interest	275,980	-	275,980
Differences between expected and actual experience	45,374	-	45,374
Changes in assumptions	(19,985)	-	(19,985)
Contributions - employer	-	129,016	(129,016)
Contributions - employee	-	47,922	(47,922)
Net investment income	-	191,737	(191,737)
Benefit payments, including refunds of employees contributions	(193,250)	(193,250)	-
Administrative expenses			
Other (net transfer)	-	17,126	(17,126)
Net changes	214,298	192,551	21,747
Balance, end of year	\$ 3,957,293	\$ 3,065,889	\$ 891,404

***Discount Rate Sensitivity***

The following is a sensitivity analysis of the Township's net pension liability to changes in the discount rate. The table below represents the net pension liability of the Township calculated using the discount rate of 7.50% as well as what the Township's net pension liability would be if it were calculated using a discount rate that is one percentage point lower (6.50%) or one percentage point higher (8.50%) than the current rate:

	<b>1% Decrease (6.50%)</b>	<b>Current Discount Rate (7.50%)</b>	<b>1% Increase (8.50%)</b>
Township's net pension liability	\$ 1,437,642	\$ 891,404	\$ 446,984

**DuPage Township, Illinois**  
**Notes to Financial Statements**  
**March 31, 2017**

***Pension Expense, Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions***

For the year ended March 31, 2017, the Township recognized pension expense of \$123,836. At March 31, 2017, the reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

<u>Deferred Amounts Related to Pensions</u>	<u>2016</u>	
	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 35,914	\$ 89,894
Changes of assumptions	8,209	15,818
Net difference between projected and actual earnings on pension plan investments	145,545	-
Pension contributions made subsequent to the measurement date	<u>32,809</u>	<u>-</u>
	<u>\$ 222,477</u>	<u>\$ 105,712</u>

Contributions subsequent to the December 31, 2016 measurement date through March 31, 2017, of \$32,809, included in deferred outflows of resources, will be reported as a reduction of the net pension liability at March 31, 2018.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense in future periods as follows:

<u>Year Ending March 31,</u>	<u>Amount</u>
2018	\$ 22,256
2019	22,256
2020	30,469
2021	<u>8,975</u>
	<u>\$ 83,956</u>

***Pension Plan Fiduciary Net Position***

Detailed information about the pension plan's fiduciary net position is available in the separately issued IMRF financial report – Schedule of Changes in Fiduciary Net Position by Employer.

**DuPage Township, Illinois**  
**Notes to Financial Statements**  
**March 31, 2017**

**Note 7:** Schedules of interfund transfers are as follows:

Transferring Fund	Receiving Fund	Amount
Major funds		
General Town Fund	General Assistance Fund	\$ 3,768
Banquet Rentals Fund	General Assistance Fund	\$ 8,819
	General Town Fund	2,250
		<u>\$ 11,069</u>
Nonmajor fund		
Cemetery Fund	General Assistance Fund	\$ 813
Major fund		
Banquet Rentals Fund	General Town Fund	\$ 15,928

The Banquet Rentals Fund transfer of \$15,928 to the General Town Fund was to provide funds for debt service payments.

**Note 8: Future Pronouncements**

The Governmental Accounting Standards Board (GASB) has issued the following statements:

Statement No. 82, *Pension Issues – an amendment of GASB Statements No. 67, No. 68, and No. 73*, is effective for periods beginning after June 15, 2016, except for certain of its provisions which are effective on or after June 15, 2017. GASB 82 addresses three issues: presentation of payroll-related measures in required supplementary information, selection of assumptions and classification of employer-paid member contributions.

GASB Statement No. 87 – *Leases*, establishes a single approach to accounting for and reporting leases by state and local governments. The standard addresses the reporting for governments that are lessors or lessees. GASB 87 is effective for reporting periods beginning after December 15, 2019, with earlier application encouraged.

## **Required Supplementary Information**

**DuPage Township, Illinois**  
**Required Supplementary Information**  
**Illinois Municipal Retirement Fund**  
**Schedule of Changes in the Township's Net Pension Liability**  
**and Related Ratios**  
**March 31, 2017**

<b>Calendar Year Ended December 31,</b>	<b>2016</b>	<b>2015</b>
Total pension liability		
Service cost	\$ 106,179	\$ 109,865
Interest	275,980	272,002
Differences between expected and actual experience	45,374	(155,848)
Change of assumptions	(19,985)	14,231
Benefit payments, including refunds of member contributions	(193,250)	(147,714)
Net change in total pension liability	214,298	92,536
Total pension liability - beginning	3,742,995	3,650,459
Total pension liability - ending	<u>\$ 3,957,293</u>	<u>\$ 3,742,995</u>
Plan fiduciary net position		
Contributions - township	\$ 129,016	\$ 116,222
Contributions - members	47,922	45,597
Net investment income	191,737	15,994
Benefit payments, including refunds of member contributions	(193,250)	(147,714)
Other (net transfer)	17,126	(348,577)
Net change in plan fiduciary net position	192,551	(318,478)
Plan net position - beginning	2,873,338	3,191,816
Plan net position - ending	<u>\$ 3,065,889</u>	<u>\$ 2,873,338</u>
Township's net pension liability	<u>\$ 891,404</u>	<u>\$ 869,657</u>
Plan fiduciary net position as a percentage of the total pension liability	77.47%	76.77%
Covered employee payroll	\$ 1,064,937	\$ 1,013,263
Township's net pension liability as a percentage of covered-employee payroll	83.70%	85.83%

Changes in the assumptions related to retirement age and mortality were made since the prior measurement date.

GASB Statement No. 68 requires the presentation of ten fiscal years of data; however, the fiscal years completed prior to the adoption of this pronouncement are not required to be presented in this schedule. The pronouncement was adopted in 2016. The information in this schedule has been determined as of the Township's measurement date (December 31) of the Township's net pension liability.





**DuPage Township, Illinois**  
**Required Supplementary Information**  
**General Town Fund**  
**Schedule of Revenues, Expenditures and Changes in**  
**Fund Balance – Budget and Actual**  
**Year Ended March 31, 2017**

	<u>Original/Final Budget</u>	<u>Actual</u>	<u>Variance From Final Budget Over (Under)</u>
<b>Revenues</b>			
Property taxes	\$ 1,984,368	\$ 1,982,599	\$ (1,769)
Replacement taxes	115,000	112,554	(2,446)
Charges for services	5,000	-	(5,000)
Food pantry	5,000	2,355	(2,645)
Levy memberships and senior programs	18,300	14,747	(3,553)
Expense reimbursement	500	-	(500)
Grants	20,000	1,003	(18,997)
Interest income	1,500	6,503	5,003
Miscellaneous revenue	3,200	318	(2,882)
Assessor's miscellaneous revenue	200	-	(200)
	<u>2,153,068</u>	<u>2,120,079</u>	<u>(32,989)</u>
Total revenues			
<b>Expenditures</b>			
Administration			
Personnel services			
Salaries	299,000	295,000	(4,000)
Elected officials salaries	145,200	141,960	(3,240)
Health insurance	23,000	18,460	(4,540)
IMRF	116,077	122,638	6,561
Social security	82,912	95,133	12,221
Unemployment insurance	2,500	2,497	(3)
Workers' compensation	3,000	3,660	660
	<u>671,689</u>	<u>679,348</u>	<u>7,659</u>
Total personnel services			
Contractual services			
Computer technology	6,000	3,506	(2,494)
Dues	4,000	5,558	1,558
Legal	15,000	42,177	27,177
Liability insurance	50,000	40,226	(9,774)
Maintenance			
Buildings	2,500	2,400	(100)
Equipment	7,500	6,190	(1,310)
Cemetery	1,800	1,750	(50)
Lawn	1,500	1,197	(303)
Postage	1,000	762	(238)
Printing	1,500	783	(717)
Professional services	21,500	25,650	4,150

(Cont.)

**DuPage Township, Illinois**  
**Required Supplementary Information**  
**General Town Fund**  
**Schedule of Revenues, Expenditures and Changes in**  
**Fund Balance – Budget and Actual**  
**Year Ended March 31, 2017**

	<b>Original/Final Budget</b>	<b>Actual</b>	<b>Variance From Final Budget Over (Under)</b>
Publications/publishing	\$ 1,500	\$ 1,960	\$ 460
Reoccurring services	5,000	3,250	(1,750)
Telephone	13,000	9,613	(3,387)
Training	6,000	6,394	394
Travel	1,000	906	(94)
Utilities	15,000	12,860	(2,140)
Volunteer dinner	5,000	3,265	(1,735)
Total contractual services	<u>158,800</u>	<u>168,447</u>	<u>9,647</u>
Commodities			
Office supplies	4,500	3,126	(1,374)
Operating supplies	9,000	8,059	(941)
Total commodities	<u>13,500</u>	<u>11,185</u>	<u>(2,315)</u>
Capital outlay			
Building	5,000	-	(5,000)
Capital improvements	16,984	8,835	(8,149)
Parking lot	1,500	-	(1,500)
Equipment	2,000	751	(1,249)
Landscaping	4,000	1,635	(2,365)
Total capital outlay	<u>29,484</u>	<u>11,221</u>	<u>(18,263)</u>
Miscellaneous/contingency	<u>1,500</u>	<u>913</u>	<u>(587)</u>
Total administration	<u>874,973</u>	<u>871,114</u>	<u>(3,859)</u>
Assessor's division			
Personnel services			
Salaries	293,000	288,851	(4,149)
Health insurance	33,000	26,560	(6,440)
Unemployment insurance	3,330	3,322	(8)
Workers' compensation	2,537	3,130	593
Total personnel services	<u>331,867</u>	<u>321,863</u>	<u>(10,004)</u>
Contractual services			
Dues	1,800	1,267	(533)
Legal	1,000	168	(832)
Maintenance - equipment	2,700	3,434	734

(Cont.)

**DuPage Township, Illinois**  
**Required Supplementary Information**  
**General Town Fund**  
**Schedule of Revenues, Expenditures and Changes in**  
**Fund Balance – Budget and Actual**  
**Year Ended March 31, 2017**

	<u>Original/Final Budget</u>	<u>Actual</u>	<u>Variance From Final Budget Over (Under)</u>
Postage	\$ 500	\$ 500	\$ -
Printing	800	624	(176)
Publications/licenses	600	-	(600)
Telephone	3,300	3,128	(172)
Training	6,593	5,380	(1,213)
Travel	3,700	2,089	(1,611)
Total contractual services	<u>20,993</u>	<u>16,590</u>	<u>(4,403)</u>
Commodities			
Office supplies	<u>2,700</u>	<u>2,295</u>	<u>(405)</u>
Capital outlay			
Equipment	3,500	1,821	(1,679)
Computers	4,800	7,484	2,684
Licenses	8,910	9,907	997
Total capital outlay	<u>17,210</u>	<u>19,212</u>	<u>2,002</u>
Miscellaneous	<u>300</u>	<u>77</u>	<u>(223)</u>
Total assessor's division	<u>373,070</u>	<u>360,037</u>	<u>(13,033)</u>
Youth services			
Personnel services			
Salaries	18,000	14,737	(3,263)
Workers' compensation	300	330	30
Total personnel services	<u>18,300</u>	<u>15,067</u>	<u>(3,233)</u>
Contractual services			
Dues	100	75	(25)
Golf program	1,500	579	(921)
Junior miss scholarship	10,000	4,886	(5,114)
N.O.A.D.F.	12,000	11,779	(221)
New programs	15,000	16,848	1,848
Resource materials	5,000	2,168	(2,832)
Rotary top ten scholarship	500	984	484
S.T.A.R.S. convention	5,000	3,455	(1,545)
Sports sponsorship	9,000	4,645	(4,355)
Summer internship program	15,000	13,727	(1,273)

(Cont.)

**DuPage Township, Illinois**  
**Required Supplementary Information**  
**General Town Fund**  
**Schedule of Revenues, Expenditures and Changes in**  
**Fund Balance – Budget and Actual**  
**Year Ended March 31, 2017**

	<u>Original/Final Budget</u>	<u>Actual</u>	<u>Variance From Final Budget Over (Under)</u>
Training	\$ 125	\$ -	\$ (125)
Village picnics/celebrations	10,000	9,610	(390)
Total contractual services	<u>83,225</u>	<u>68,756</u>	<u>(14,469)</u>
Commodities			
Operating supplies	<u>1,500</u>	<u>847</u>	<u>(653)</u>
Miscellaneous	<u>200</u>	<u>-</u>	<u>(200)</u>
Total youth services	<u>103,225</u>	<u>84,670</u>	<u>(18,555)</u>
Senior programming			
Personnel services			
Salaries	165,000	163,982	(1,018)
Health insurance	10,500	12,647	2,147
Unemployment insurance	1,600	1,566	(34)
Workers' compensation	1,200	1,200	-
Total personnel services	<u>178,300</u>	<u>179,395</u>	<u>1,095</u>
Contractual services			
Computer technology	1,800	1,845	45
Dues	300	1,000	700
Education/recreation	1,300	1,259	(41)
Extended travel	-	194	194
Maintenance - van	1,500	60	(1,440)
Postage	3,500	3,282	(218)
Printing	18,000	19,581	1,581
Program teachers	11,050	10,999	(51)
Senior Olympics	3,800	3,675	(125)
Social entertainment	27,000	22,195	(4,805)
Telephone	4,100	4,806	706
Training	1,700	1,447	(253)
Travel	400	158	(242)
Total contractual services	<u>74,450</u>	<u>70,501</u>	<u>(3,949)</u>

(Cont.)

**DuPage Township, Illinois**  
**Required Supplementary Information**  
**General Town Fund**  
**Schedule of Revenues, Expenditures and Changes in**  
**Fund Balance – Budget and Actual**  
**Year Ended March 31, 2017**

	<u>Original/Final Budget</u>	<u>Actual</u>	<u>Variance From Final Budget Over (Under)</u>
Commodities			
Operating supplies	\$ 3,000	\$ 805	\$ (2,195)
Fuel/oil - van	1,500	1,244	(256)
Total commodities	<u>4,500</u>	<u>2,049</u>	<u>(2,451)</u>
Other expenditures			
Programs	2,800	2,538	(262)
Promotions/advertising	7,500	8,604	1,104
Miscellaneous	150	10	(140)
Total other expenditures	<u>10,450</u>	<u>11,152</u>	<u>702</u>
Capital outlay			
Equipment	1,000	-	(1,000)
Total senior programming	<u>268,700</u>	<u>263,097</u>	<u>(5,603)</u>
Social services			
Contractual services			
Social service providers	25,000	19,050	(5,950)
PACE transportation	40,000	31,825	(8,175)
Social service grants	50,000	41,000	(9,000)
Counseling service	500	-	(500)
Total social services	<u>115,500</u>	<u>91,875</u>	<u>(23,625)</u>
Levy senior center			
Contractual services			
Maintenance			
Buildings	7,500	5,538	(1,962)
Equipment	8,000	4,983	(3,017)
Recurring services	10,000	10,020	20
Total contractual services	<u>25,500</u>	<u>20,541</u>	<u>(4,959)</u>
Commodities			
Operating supplies	14,000	18,006	4,006
Decorations	1,500	558	(942)
Total commodities	<u>15,500</u>	<u>18,564</u>	<u>3,064</u>

(Cont.)

**DuPage Township, Illinois**  
**Required Supplementary Information**  
**General Town Fund**  
**Schedule of Revenues, Expenditures and Changes in**  
**Fund Balance – Budget and Actual**  
**Year Ended March 31, 2017**

	<u>Original/Final Budget</u>	<u>Actual</u>	<u>Variance From Final Budget Over (Under)</u>
Capital outlay			
Building and grounds	\$ 20,000	\$ 8,713	\$ (11,287)
Parking lot	5,000	-	(5,000)
Bathroom repairs	500	-	(500)
Equipment	5,000	4,123	(877)
Landscaping	6,000	6,654	654
Total capital outlay	<u>36,500</u>	<u>19,490</u>	<u>(17,010)</u>
Total levy senior center	<u>77,500</u>	<u>58,595</u>	<u>(18,905)</u>
Road maintenance			
Personnel services			
Salaries	78,500	91,282	12,782
Health insurance	2,500	1,857	(643)
Unemployment insurance	1,500	1,500	-
Workers' compensation	2,000	2,881	881
Total personnel services	<u>84,500</u>	<u>97,520</u>	<u>13,020</u>
Contractual services			
Maintenance			
Buildings	21,500	28,818	7,318
Equipment	22,500	20,459	(2,041)
Road	11,200	2,001	(9,199)
Printing	500	-	(500)
Professional services	15,000	11,640	(3,360)
Telephone	3,800	4,397	597
Travel	500	1,200	700
Uniforms	750	1,035	285
Utilities	12,500	14,522	2,022
Total contractual services	<u>88,250</u>	<u>84,072</u>	<u>(4,178)</u>
Commodities			
Automotive fuel/oil	8,000	9,596	1,596
Maintenance supplies			
Equipment	1,000	209	(791)
Road	11,000	1,951	(9,049)
Office supplies	500	187	(313)
Operating supplies	1,800	1,754	(46)
Total commodities	<u>22,300</u>	<u>13,697</u>	<u>(8,603)</u>

(Cont.)

**DuPage Township, Illinois**  
**Required Supplementary Information**  
**General Town Fund**  
**Schedule of Revenues, Expenditures and Changes in**  
**Fund Balance – Budget and Actual**  
**Year Ended March 31, 2017**

	<u>Original/Final Budget</u>	<u>Actual</u>	<u>Variance From Final Budget Over (Under)</u>
Capital outlay			
Parking lot	\$ 5,000	\$ -	\$ (5,000)
Office equipment	750	-	(750)
Road equipment	2,000	2,398	398
Building rounds	5,000	787	(4,213)
Total capital outlay	<u>12,750</u>	<u>3,185</u>	<u>(9,565)</u>
Miscellaneous/contingency	<u>100</u>	<u>23</u>	<u>(77)</u>
Total road maintenance	<u>207,900</u>	<u>198,497</u>	<u>(9,403)</u>
Food pantry			
Personnel services			
Salaries	95,000	97,367	2,367
Health insurance	9,500	6,178	(3,322)
Unemployment insurance	2,500	2,479	(21)
Workers' compensation	2,000	2,340	340
Total personnel services	<u>109,000</u>	<u>108,364</u>	<u>(636)</u>
Contractual services			
Maintenance - equipment	3,500	4,222	722
Printing	700	-	(700)
Travel	2,500	80	(2,420)
Total contractual services	<u>6,700</u>	<u>4,302</u>	<u>(2,398)</u>
Commodities			
Holiday meals	3,000	-	(3,000)
Operating supplies	8,500	4,540	(3,960)
Total commodities	<u>11,500</u>	<u>4,540</u>	<u>(6,960)</u>
Capital outlay			
Equipment	<u>5,000</u>	<u>132</u>	<u>(4,868)</u>
Total food pantry	<u>132,200</u>	<u>117,338</u>	<u>(14,862)</u>

(Cont.)



**DuPage Township, Illinois**  
**Required Supplementary Information**  
**General Town Fund**  
**Schedule of Revenues, Expenditures and Changes in**  
**Fund Balance – Budget and Actual**  
**Year Ended March 31, 2017**

	Original/Final Budget	Actual	Variance From Final Budget Over (Under)
Debt service			
Principal	\$ -	\$ 14,078	\$ 14,078
Interest	-	1,850	1,850
Total debt service	-	15,928	15,928
Total expenditures	2,153,068	2,061,151	(91,917)
<b>Excess of Revenues Over Expenditures</b>	-	58,928	58,928
<b>Other Financing Sources (Uses)</b>			
Transfer in - banquet fund - debt service	-	18,178	18,178
Transfer out - general assistance fund	-	(3,768)	(3,768)
Total other financing sources (uses)	-	14,410	14,410
<b>Net Change in Fund Balance</b>	\$ -	73,338	\$ 73,338
<b>Fund Balance, Beginning</b>		1,252,912	
<b>Fund Balance, Ending</b>		\$ 1,326,250	

**DuPage Township, Illinois**  
**Required Supplementary Information**  
**General Assistance Fund**  
**Schedule of Revenues, Expenditures and Changes in**  
**Fund Balance – Budget and Actual**  
**Year Ended March 31, 2017**

	Original/Final Budget	Actual	Variance From Final Budget Over (Under)
<b>Revenues</b>			
Property taxes	\$ 290,193	\$ 289,721	\$ (472)
Interest income	1,200	1,208	8
Total revenues	<u>291,393</u>	<u>290,929</u>	<u>(464)</u>
<b>Expenditures</b>			
Administration			
Personnel services			
Salaries	93,000	93,625	625
Health insurance	12,225	12,196	(29)
Unemployment insurance	1,000	869	(131)
Workers' compensation	2,000	2,127	127
Total personnel services	<u>108,225</u>	<u>108,817</u>	<u>592</u>
Contractual services			
Legal	200	-	(200)
Postage	1,500	503	(997)
Telephone	1,400	1,378	(22)
Dues	100	-	(100)
Travel	1,200	1,234	34
Training	1,700	958	(742)
Social services	6,000	5,390	(610)
Total contractual services	<u>12,100</u>	<u>9,463</u>	<u>(2,637)</u>
Commodities			
Office supplies	1,000	1,271	271
Capital outlay			
Equipment	1,000	-	(1,000)
Miscellaneous/contingency			
	50	-	(50)
Total administration	<u>122,375</u>	<u>119,551</u>	<u>(2,824)</u>

(Cont.)

**DuPage Township, Illinois**  
**Required Supplementary Information**  
**General Assistance Fund**  
**Schedule of Revenues, Expenditures and Changes in**  
**Fund Balance – Budget and Actual**  
**Year Ended March 31, 2017**

	<b>Original/Final Budget</b>	<b>Actual</b>	<b>Variance From Final Budget Over (Under)</b>
Home relief			
Contractual services			
Physician service	\$ 10,000	\$ -	\$ (10,000)
Hospital service			
Inpatient	10,000	-	(10,000)
Outpatient	10,000	408	(9,592)
Drugs	2,500	311	(2,189)
Other medical services	12,000	7,081	(4,919)
Funeral and burial service	9,000	2,900	(6,100)
Utilities	45,000	12,017	(32,983)
Social services	65,000	64,631	(369)
Shelter	37,000	13,419	(23,581)
Total contractual services	<u>200,500</u>	<u>100,767</u>	<u>(99,733)</u>
Commodities			
Food	32,000	39,860	7,860
Job search	2,000	1,029	(971)
Personal incidentals	500	940	440
Transportation	1,500	1,466	(34)
Community work program training	1,500	1,658	158
Total commodities	<u>37,500</u>	<u>44,953</u>	<u>7,453</u>
Total home relief	<u>238,000</u>	<u>145,720</u>	<u>(92,280)</u>
Total expenditures	<u>360,375</u>	<u>265,271</u>	<u>(95,104)</u>
<b>Other Financing Sources</b>			
Transfers in - General Town Fund	-	3,768	3,768
Transfers in - Banquet Fund	-	8,819	8,819
Transfers in - Cemetery Fund	-	813	813
Total other financing sources	<u>-</u>	<u>13,400</u>	<u>13,400</u>
<b>Net Change in Fund Balance</b>	<u>\$ (68,982)</u>	39,058	<u>\$ 108,040</u>
<b>Fund Balance, Beginning</b>		<u>202,448</u>	
<b>Fund Balance, Ending</b>		<u>\$ 241,506</u>	

**DuPage Township, Illinois**  
**Note to Required Supplementary Information**  
**March 31, 2017**

**Budgetary Information**

Annual budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America for all Township funds. The annual appropriated budget is legally enacted and provides for a legal level of control at the fund level. All annual appropriations lapse at fiscal year end.

The Township follows these procedures in establishing budgetary data reflected in the financial statements:

- The Supervisor will submit a proposed budget for the fiscal year commencing April 1 to the board at a regular or special meeting that will be held prior to June 1. The budget includes proposed expenditures and the means of financing them.
- A public meeting is held to permit a review of the budget.
- The budget is made available for public inspection for at least 30 days prior to passage by the board.
- The budget is legally enacted through passage of the Budget and Appropriations Ordinance prior to July 1.
- The Board of Township Trustees may:
  - Amend the Budget and Appropriations Ordinance in the same manner as its original enactment.
  - Transfer between items of any fund not exceeding in the aggregate ten percent (10%) of the total amount appropriated in such fund.
  - After six months of the fiscal year, by two-thirds vote, transfer any appropriation item it anticipates will not be expended to any other appropriation item.

Management cannot amend the Budget and Appropriations Ordinance; however, expenditures may not exceed appropriations at the fund level. The Board of Trustees, as outlined above, must approve expenditures that exceed individual appropriations at the fund level. During the year, no supplemental appropriations or changes within a fund were issued.

## **Supplemental Information**

## **Proprietary Fund**

**DuPage Township, Illinois**  
**Proprietary Fund**  
**Banquet Rentals Fund**  
**Schedule of Change in Net Position – Budget and Actual**  
**Year Ended March 31, 2017**

	<u>Original/Final Budget</u>	<u>Actual</u>	<u>Variance From Final Budget Over (Under)</u>
<b>Operating Revenues</b>			
Caterer	\$ 11,000	\$ 10,889	\$ (111)
Open bar fees	41,000	49,547	8,547
Cash bar fees	31,000	36,129	5,129
Bar set-up fees	12,000	12,160	160
Rental fees	60,000	52,643	(7,357)
Miscellaneous	<u>6,200</u>	<u>3,726</u>	<u>(2,474)</u>
Total operating revenues	<u>161,200</u>	<u>165,094</u>	<u>3,894</u>
<b>Operating Expenses</b>			
Administration			
Personnel services			
Salaries	41,000	50,510	9,510
Social security	5,400	661	(4,739)
Unemployment insurance	900	1,009	109
Workers' compensation	<u>1,100</u>	<u>1,334</u>	<u>234</u>
Total personnel services	<u>48,400</u>	<u>53,514</u>	<u>5,114</u>
Contractual services			
Maintenance - building	200	1,215	1,015
Liquor license/insurance	3,600	3,600	-
State sales tax	7,800	5,087	(2,713)
Profit distributions	24,000	24,762	762
Bolingbrook liquor tax	3,700	3,821	121
Utilities	<u>27,000</u>	<u>32,919</u>	<u>5,919</u>
Total contractual services	<u>66,300</u>	<u>71,404</u>	<u>5,104</u>
Commodities			
Operating supplies	1,000	669	(331)
Liquor	20,000	24,774	4,774
Promotion	25,000	11,805	(13,195)
Equipment	<u>500</u>	<u>280</u>	<u>(220)</u>
Total commodities	<u>46,500</u>	<u>37,528</u>	<u>(8,972)</u>
Total operating expenses	<u>161,200</u>	<u>162,446</u>	<u>1,246</u>

(Cont.)

**DuPage Township, Illinois**  
**Proprietary Fund**  
**Banquet Rentals Fund**  
**Schedule of Change in Net Position – Budget and Actual**  
**Year Ended March 31, 2017**

	<u>Original/Final Budget</u>	<u>Actual</u>	<u>Variance From Final Budget Over (Under)</u>
<b>Operating Income</b>	\$ -	\$ 2,648	\$ 2,648
<b>Nonoperating Income</b>			
Interest income	<u>150</u>	<u>497</u>	<u>347</u>
<b>Income Before Transfer Out</b>	<u>150</u>	<u>3,145</u>	<u>2,995</u>
<b>Other Financing Uses</b>			
Transfer out - General Town Fund	-	(18,178)	(18,178)
Transfer out - General Assistance Fund	<u>-</u>	<u>(8,819)</u>	<u>(8,819)</u>
Total other financing uses	<u>-</u>	<u>(26,997)</u>	<u>(26,997)</u>
<b>Change in Net Position</b>	<u>\$ 150</u>	<u>\$ (23,852)</u>	<u>\$ (24,002)</u>