

**REGULAR MEETING OF THE
DUPAGE TOWNSHIP SUPERVISOR
AND BOARD OF TRUSTEES
Tuesday, March 8th, 2016
MINUTES**

- I. **CALL TO ORDER:** Meeting was called to order at 7:00 p.m. by Supervisor Mayer.
- II. **PLEDGE OF ALLEGIANCE:** Pledge of Allegiance was recited by all, led by Supervisor Mayer.
- III. **ROLL CALL FOR QUORUM:** Trustees Benford, Watts, Burgess, Oliver, and Supervisor Mayer were all present.
- IV. **APPROVAL OF AGENDA:** A motion was made by Trustee Burgess, and seconded by Trustee Benford to approve the agenda as presented. Upon roll call vote the following voted yes: Trustees Watts, Burgess, Oliver, Benford, and Supervisor Mayer. There were no nay votes, and the motion passed.
- V. **APPROVAL OF MINUTES:**

A motion was made by Trustee Watts, and seconded by Trustee Burgess to approve the minutes from the February 23, 2016 Regular Meeting as presented. Upon roll call vote the following voted yes: Trustees Burgess, Oliver, Benford, Watts, and Supervisor Mayer. There were no nay votes, and the motion passed.
- VI. **SUPERVISOR'S REPORT:**
 - a. **GOLDEN AGERS DONATION - \$500**

A motion was made by Trustee Benford and seconded by Trustee Oliver to approve the a Donation of \$500 to the Romeoville Golden Agers to use toward their Annual Senior St. Patrick's Day Luncheon expenses on March 17th. Upon roll call vote the following voted yes: Trustees Oliver, Benford, Watts, Burgess, and Supervisor Mayer. There were no nay votes and the motion was approved.
 - b. **APPOINTMENT OF TOWNSHIP ASSESSOR – JEAN KELLY**

A motion was made by Trustee Benford and seconded by Trustee Watts to approve the Appointment of Jean Kelly as Township Assessor to fill the vacancy created by John Randall retirement on February 29th. The former Assessor, John Randall served as Assessor since 1998. Upon roll call vote the following voted yes: Trustees Benford, Watts, Burgess, Oliver, and Supervisor Mayer. There were no nay votes and the motion was approved. Jean Kelly was then administered her oath of office and sworn in by Clerk Stach. The Board congratulated her on her appointment.
 - c. **APPROVAL TO POST AND PUBLISH ANNUAL TOWN MEETING AGENDA NOTICE**

A motion was made by Trustee Burgess and seconded by Trustee Benford to approve the Posting and Publication for the Annual Town Meeting to be held on April 12, 2016. Publication notices will be in newspapers on March 24, 2016. Upon roll call vote the following voted

yes: Trustees Watts, Burgess, Oliver, Benford, and Supervisor Mayer. There were no nay votes and the motion was approved.

d. APPROVAL TO POST & PUBLISH AD FOR FULL-TIME OFFICE ASSISTANT

A motion was made by Trustee Burgess and seconded by Trustee Benford to approve Posting and Publishing an Ad for a Full Time Office Assistant. Upon roll call vote the following voted yes: Trustees Burgess, Benford, Oliver, Watts, and Supervisor Mayer. There were no nay votes and the motion was approved.

e. ITEMS FOR DISCUSSION: Supervisor Mayer congratulated the staff for the great job in running the very well attended Fish Fry. Upcoming community events this week are as follows: B.O.B.B. Awards, Valley View Education Enrichment Foundation Dinner, and Bolingbrook Lion's Club St. Patrick's Dinner, and H2o Basketball Fundraiser on March 17th.

VII. ASSISTANT TO THE SUPERVISOR'S REPORT: No report.

VIII. ATTORNEY REPORT: No Report.

IX. APPROVAL OF TOWNSHIP BILLS - \$68,065.45

APPROVAL OF OPEN PAYABLES - \$15,376.11

AND PAID PAYABLES (2/18/16 through 3/3/16) - \$52,689.34

A motion was made by Trustee Watts and seconded by Trustee Burgess to approve the bills as presented for payment. Upon roll call vote the following voted yes: Trustees Burgess, Oliver, Benford, Watts, and Supervisor Mayer. There were no nay votes, and the motion carried.

X. OLD BUSINESS/NEW BUSINESS: None presented.

XI. COMMENTS OR QUESTIONS: Mayor Roger Claar was in attendance and commended newly appointed Assessor Jean Kelly on her appointment, noting the unique schooling, training, and qualifications necessary to serve in this capacity. He also thanked their office for always working with the various taxing bodies to provide accurate assessments that are the key to enable calculating the proper levy for each district.

XII. TRUSTEE'S REPORTS

ALYSSIA BENFORD: Trustee Benford congratulated Staff on the successful Fish Fry. Looking forward to the upcoming community events – B.O.B.B. Awards, Valley View Education Enrichment Foundation Dinner, and Bolingbrook Lion's Club St. Patrick's Dinner.

SHELDON WATTS: Trustee Watts congratulated Assessor Jean Kelly and the welcoming atmosphere of her office. Looking forward to seeing the office as it expands with Assessor Kelly's leadership.

KENNETH BURGESS: Trustee Burgess congratulated Assessor on her appointment.

MARIPAT OLIVER: Trustee Oliver welcomed Assessor Kelly to the Township Team. She also reminded everyone that the Valley View Fundraiser is a casual Crosstown Theme – Cubs and White Sox.

XVIII. EXECUTIVE SESSION FOR PERSONNEL: None held.

XX. ADJOURNMENT:

A motion was made by Trustee Burgess and seconded by Trustee Watts to adjourn the meeting at 7:14 p.m. All were in favor and the meeting was adjourned.

Respectfully submitted,

Patricia M. Stach
DuPage Township Clerk